

OECD GUIDELINES FOR MULTINATIONAL ENTERPRISES
POLISH NCP
REPORT TO THE OECD
2013

National Contact Points must report annually to the OECD Investment Committee on the nature and results of their activities to further the effectiveness of the Guidelines for Multinational Enterprises, including implementation activities in specific instances.

A Common Reporting Framework, based on the Implementation Procedures of the Guidelines, assists NCPs prepare these reports. This information is the basis for the Chair's Annual Report to the OECD Council.

Common Reporting Framework

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Common framework for annual reporting by National Contact Points

The role of National Contact Points is to further the effectiveness of the Guidelines by undertaking promotional activities, handling enquiries and contributing to the resolution of issues that arise relating to the implementation of the Guidelines in specific instances. NCPs will operate in accordance with core criteria of visibility, accessibility, transparency and accountability.

A. Institutional arrangements

1. Governmental location of the NCP

Polish Information and Foreign Investment Agency (PAIZ)

2. Structure of the NCP

Monopartite Interagency Bipartite Tripartite Quadripartite Independent Expert Body

3. Does the NCP have an advisory body? Yes No

4. Does the NCP have an oversight body? Yes No

5. Was the NCP structure modified in the reporting period? Yes No

6. How does this structure enable the NCP to operate effectively?

The monopartite structure has been so far the most effective in 2012 since we have not observed the increase of lodging the complaints against multinational corporations violating the OECD Guidelines. The small team delegated to Polish OECD contact point was in 2012 lead, managed and supervised by one coordinator directly responsible for its activities. In addition, the contact point acted actively to promote the OECD Guidelines mainly through contacting, educating and raising awareness of business community, providing information concerning formal requirements of the guidelines, answering questions, providing best and most effective solutions as well as describing the role of national OECD contact point in PAIZ.

We have also progressed with our promotional activities directly addressed to trade unions and the public entities (embassies and ministries, consulting firms, students of law and economics) which contributed not only to a better cooperation between those and our national point but also resulted in increased interest of corporate responsibility and role of international organizations.

7. Does the NCP have an allocated budget? Yes No

The Ministry of Economy of Poland allocates annually the budgeted to Polish OECD contact point to support its activities so that the Point can act in an efficient manner and provide the professional service.

8. Does the NCP have dedicated staff? Yes No

There is one person that coordinates Polish NCP (1/4 of work time)

9. Are changes in the structure or resources available to the NCP contemplated in the near future?

Yes No

10. Does the NCP report within the Government on its activities?

Yes No

NCP has the obligation to report quarterly to the Ministry of Economy, describing its latest projects which have been realized and their results as well as projects during the implementation process and those which are planned during upcoming 3 months. On top of it, every year NCP submits comprehensive and detailed information / or report on what it has achieved during the year.

B. Information and promotion

11. Does the NCP have a dedicated website or dedicated webpages? Yes No

NCP has a dedicated contact point, available both in Polish and English under the http://www.paiz.gov.pl/kpk_oecd web page.

12. Are the 2011 Guidelines available online? Yes No

Yes, both in Polish and English.

13. Are the 2011 Guidelines available in print? Yes No

Guidelines are available in English and Polish. Around 100 copies have been distributed already.

14. Did you develop other products to raise awareness of the Guidelines? Yes No

15. Is your Annual Report available online? Yes No

16. Is your Annual Report available in print? Yes No

17. Does the NCP coordinate with other government activities on responsible business conduct?

Yes No

The coordinator of the NCP takes part on regular basis in the work of Group on Corporate Social Responsibility within the scope of Ministry of Economy. This Group comprises representatives of various governmental and non-governmental bodies.

18. Does the NCP, together with appropriate state entities (export credits agency, investment state-owned enterprises, overseas investment guarantee and inward investment promotion programs ...), inform prospective investors about the Guidelines and their implementation?

Yes No

Guidelines are available at any request. We are currently planning also more proactive approach in this regard.

19. If the NCP conducted surveys or collected data documenting enterprises' awareness and use of the Guidelines, such as references in corporate codes of conduct, provide details.

The NCP conducts campaign "I implement the OECD Guidelines" that comprises a survey to measure the extent to which a particular company obeys to the Guidelines.

20. Does the NCP have a promotional plan on the Guidelines?

Yes No

The NCP promotes guidelines i.e. by the following activities:

- publishing them on the website
- distributing booklets with the text of the Guidelines
- responding to the questions (via telephone and email) from students, trade unions, business, NGOs
- organizing meetings and conferences open for all interested parties.
- campaign "I implement the OECD Guidelines"

21. Did the NCP organise any event to promote the Guidelines and their implementation procedures?

Yes No

Title	Seminar on the achievements to date and plans of Polish section of the BIAC
Date	25 Mar 2013
Place	Brukselska 7 street, Warsaw, Poland
Further details	Polish NCP was co-organisator of the seminar of Polish section of BIAC. During the event, the Guidelines and the work of Polish NCP were presented to the BIAC members. Then, a project aiming at promoting Guidelines in which the NCP, together with 2 other entities, was involved was discussed in detail with the seminar participants.

22. Did the NCP participate in any event organised by stakeholders or other entities to promote the Guidelines and their implementation procedures?

Yes No

23. What use has been made of embassies, notably in emerging markets and other non-adhering countries, for raising awareness and promoting the Guidelines?

We have not started cooperation yet.

24. Does the NCP have a direct relationship with OECD partner organisations and/or other leading responsible business conduct instruments:

ILO?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
UN Global Compact and its local networks?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
UN Office of the High Commissioner on Human Rights?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
National Institution for the Protection and Promotion of Human Rights?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Global Reporting Initiative?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
ISO26000?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No

We have established a regular cooperation with the head of UN Global Compact thanks to participation in the Group on Responsible Business Conduct which operates and falls within the scope of competences of Ministry of Economy.

25. Does the NCP or another government agency promote the OECD Risk Awareness Tool for Multinational Enterprises in Weak Governance Zones?

Yes No

It is available on the Polish NCP website.

26. Does the NCP or another government agency promote the OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High Risk Areas?

Yes No

It is available on the Polish NCP website.

27. Were enquiries received on the Guidelines and their implementation procedures

- | | | |
|---|---|--|
| From other NCPs? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| From the business community? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| From labour organisations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| From non-governmental organisations? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| From governments of non-adhering countries? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

C. Proactive agenda

In accordance with the Investment Committee's proactive agenda, NCPs should maintain regular contact, including meetings, with social partners and other stakeholders in order to: a) consider new developments and emerging practices concerning responsible business conduct; b) support the positive contributions enterprises can make to identify and respond to risks of adverse impacts associated with particular products, regions, sectors or industries

28. Did the NCP identify new emerging challenges for enterprises, or engage in any related activities?

- Yes No

We are planning to organize a seminar in September 2013 together with Polish labour unions in order to identify key challenges for Polish NCP and define a proactive agenda for the upcoming year.

D. Co-operation and peer learning

In addition to contributing to the Committee's work to enhance the effectiveness of the Guidelines, NCPs will engage in joint peer learning activities. In particular, they are encouraged to engage in horizontal, thematic peer reviews and voluntary NCP peer evaluations. Such peer learning can be carried out through meetings at the OECD or through direct co-operation between NCPs.

29. Did the NCP engage in direct co-operation with other NCPs?

- Yes No

Polish NCP was planning a project to create a due diligence tool for the SMEs that comprised also a direct cooperation with 2 other NCPs. We have contacted them and they expressed their willingness to take part in the project. Unfortunately, Polish NCP failed to get funding for it.

30. Is the NCP interested in volunteering for a peer evaluation?

- Yes No

fall 2014

31. Is the NCP interested in being part of the team conducting a voluntary peer evaluation?

- Yes No

E. Specific instances

32. Did the NCP develop procedures for handling specific instances? Yes No
- are they available online? Yes No
- http://www.paiz.gov.pl/kpk_oecd/procedura_skladania_skarg
- in which language/s ? Polish
- do procedures take into account the 2011 Procedural Guidance? Yes No
33. How many new specific instances did the NCP receive in the reporting period?
34. Do you have any updates on specific instances that were reported and not concluded in the previous reporting period?
 Yes No

F. Useful experiences and future work

35. Provide any other information on the nature and results of NCP activities during this implementation cycle of the updated Guidelines, including on any useful experiences and/or difficulties encountered in carrying out the duties of the NCP.
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36. Based on your recent activities, what issues might deserve particular attention during the 2013-2014 implementation cycle of the OECD Guidelines?

NCP CONTACT INFORMATION

Contact	Ci cxc'O { un€
Address	12 Bagatela street, Warsaw, Poland
Country	POLAND
Website	http://www.paiz.gov.pl/kpk_oecd
Email	agata.mezynska@paiz.gov.pl
Telephone	+48223349884
Fax	+48223349990