European Procurement Forum

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2022 EDITION REGISTRATION FAQ

EUPF strongly urges companies and their representatives registering to the "2022 EUPF Seminar" to regularly check the regulatory and sanitary requirements (Airlines, US, national, connecting airports, etc) for visitors to travel from their residing country to New York and back.

1. REGISTRATION

I want to attend, how do I register?

To register for the 2022 Edition seminar, please visit the website of EUPF: www.eupf.org

- How much does it cost?

For every representative attending in person the 2022 EUPF seminar, fees are set at 975 USD (inclusive of payment processing fees). Early birds registrants (from February 7 to February 25) benefit from a discounted rate of 850 USD.

- How can I pay?

Payments shall be made at the same time than registration and throughout the website (credit/debit card required). EUPF relies on a third party secured platform which guarantees the security of the transaction and the confidentiality of the data.

2. CANCELLATION

- What if the pandemic resumes or impedes travelling to New York? Will the seminar be postponed or cancelled?

If, subject to EUPF appreciation, the sanitary conditions or regulations for the admission in the US do not allow anymore for an "in person" seminar, the selected dates will stand. EUPF is fully prepared to revert to a virtual session.

- If the seminar reverts to a virtual session, would the fees remain unchanged?

If the seminar reverts to a virtual event, fees charged by EUPF will be adjusted from 975 USD to 495 USD for the first registered representative and 95 USD for the second and following representatives. Companies or individuals having already disbursed the full fee for an "in person" seminar will be reimbursed accordingly.

- If I need to cancel my participation, will I be reimbursed?

If an application for cancellation is transmitted to EUPF 30 days before the seminar takes place and derives from the inability to ensure a "one on one" meeting with a UN official for the representative and/or company applying for cancellation, the latter are entitled to a reimbursement of the fees already disbursed, exclusive of the initial processing fees (they amount to about 30 USD per registration and are not collected by nor kept by EUPF).

3. SANITARY REQUIREMENTS

- What about sanitary requirements to attend the seminar in person?

At the time, to attend the seminar at the Bohemian National Hall, all participants must be "fully vaccinated". In addition masks are recommended throughout the premises. More stringent requirements could be required later on.

- What does being "fully vaccinated" mean?

Currently and according to US CDC regulation (https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html), someone is being "fully vaccinated" 2 weeks after final dose in primary series of MRN Vaccines (Pfizer – Moderna) and 2 weeks after a single J&J-Janssen dose. **However**, a growing number of workplaces are now mandating a third dose to allow entry/attendance. In addition the governor of New York State announced that state officials plan to change the definition of "fully vaccinated" to include receiving a (third) booster dose. **Hence**, the requirements to enter the Bohemian National Hall at the time of the seminar will most probably encompass having received a (third) booster dose.

4. OTHER

I have seen that EUPF is proposing online webinars before the seminar. Do I need to be registered or require codes to be able to follow these events?

Although fully relevant for the seminar, attendance to webinars is neither mandatory nor linked to a registration. Companies can –and are even encouraged to- follow those free virtual events to better prepare for the main session of May 23rd and 24th.