



NATO Communications and Information Agency  
Agence OTAN d'information et de communication

**REQUEST FOR QUOTATION**

**CO-115259-DCEP**

**REFRESH and SUSTAIN DCIS EQUIPMENT POOL**

**Authorisation/Serial No.**

**AC/4-(PP)D/28023-ADD1**

**2017/0CM03143**



NATO UNCLASSIFIED

**Acquisition Directorate**

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NCIA/ACQ/2020/12883  
18 December 2020

To: **Distribution List**

Subject: **RFQ-CO-115259-DCEP**  
**PROVIDE Refresh and Sustain DCEP**  
**Project Serial 2017/OCM03143**

References: **AC/4(PP)D/28023-ADD1**

1. Your firm maintains a Basic Ordering Agreement with this Agency and has been identified as a potential source of supplies for the areas of interest. The technical specifications and contract performance requirements are set forth in the Prospective Contract attached hereto as Enclosure B.
2. You are invited to participate in a BOA competition for a contract covering this supply and you are therefore requested to submit an offer.
3. You are requested to provide fixed firm prices for items listed in the Schedule of Supplies and Services.
4. This Request For Quotation (RFQ) consists of the Bidding Instructions and the Prospective Contract. The Prospective Contract contains the Schedules and Special Provisions.
5. The security classification of this offer is "NATO UNCLASSIFIED". This Request For Quotation remains the property of the NCI Agency and shall be protected in accordance with the applicable national security regulations.
6. Prospective Offerors are further advised that the NCI Agency reserves the right to cancel this RFQ at any time in its entirety and bears no liability for preparation costs incurred by firms or any other collateral costs if cancellation occurs.
7. You are requested to complete and return the enclosed Acknowledgement of Receipt within seven (7) calendar days of receipt of this RFQ, informing the NCI Agency of your intention to bid/not to bid. Your firm is not bound by its initial decision, and if you decide to reverse your stated intention at a later date, you are requested to advise us by a separate letter.



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8. **THE CLOSING TIME FOR SUBMISSION OF OFFERS IS 1400 HOURS (BRUSSELS TIME) ON 18<sup>th</sup> January 2021.**
9. The reference for the RFQ is: **RFQ-CO-1152509-DCEP** and all correspondence concerning this RFQ should reference this number.
10. The NCIA point of contact for this procurement is Mr Ole Hubner, Tel. +32 (2) 707-2407, or e-mail at [ole.hubner@ncia.nato.int](mailto:ole.hubner@ncia.nato.int).

FOR THE DIRECTOR ACQUISITION

**Tiziana Pezzi** Digitally signed by  
Tiziana Pezzi  
Date: 2020.12.18  
13:21:55 +01'00'  
Tiziana Pezzi  
Principal Contracting Officer

**Enclosures:**

- A. Book I – Bidding Instructions**
- B. Book II – Prospective Contract**



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RFQ-CO-115259-DCEP

<b>NCI AGENCY SIGNATURE SHEET</b>	
<b>1. Original Number</b> __ of __	<b>2. Purchase Order No.:</b>
<b>3. Contract Number:</b> CO-115259-DCEP	<b>4. Effective date:</b> <i>see block 17</i>
<b>5. Contractor:</b>	<b>6. Purchaser: NCIO represented by:</b> The General Manager NCI Agency HQ Boulevard Leopold III B-1110 Bruxelles Tel: +32(0)2 707 8591 Fax: +32(0)2 707 8770
<p><b>7. CONTRACT SCOPE:</b> This is a firm fixed price Contract is to procure Deployable Communications and Information Systems (DCIS) Equipment Pool (DCEP) end-user equipment, composed of workstations, laptops, monitors, keyboards/mice, KVMs and deployable Video Teleconference (VTC) for use in the NATO Deployable CIS environment.</p> <p>The Contractor shall deliver the items specified in the Schedule of Supplies and Services in the manner and at the time and location specified in the terms of this Contract.</p>	
<p><b>8. TOTAL AMOUNT OF CONTRACT:</b></p> <p>Firm Fixed Price: [Currency] _____ Delivered Duty Paid (DDP) (Incoterms 2010)</p>	
<p><b>9. DELIVERY:</b> See Part I – Schedule of Supplies and Services,</p>	<p><b>10. SHIP TO / MARK FOR:</b> See Part I – Schedule of Supplies and Services Terms of Delivery: DDP to final destination; Purchaser is exempt from VAT and Customs Duties.</p>
<p><b>11. CONTRACT</b> The Contractor agrees to furnish all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration states herein. The rights and obligations of the parties to this Contract shall be subject to and governed by the Contractor's Basic Ordering Agreement No. [...] currently in effect with the Purchaser, and Special Contract Conditions attached to this Purchase Order.</p>	
<b>12. Signature of Contractor</b>	<b>13. Signature of Purchaser</b>
<b>14. Name and Title of Signatory</b>	<b>15. Name and Title of Signatory</b>
<b>16. Date signed by the Contractor</b>	<b>17. Date signed by the Purchaser</b>

CLIN	Description	Delivery place	Delivery Date (EDC +weeks)	SOW Reference	QTY	Unit Price	Total Price	Remarks
<b>1</b>	<b>Contractor Tasks</b>			<b>3</b>				
1.1	Project Management Activities	Contractor Premises	EDC+1 week	Section 3 and 7	Lot			
1.2	Draft Project Management Plan	NCIA Brussels	EDC+2 week	Section 3 and 7	1			
1.3	Final Project Management Plan	NCIA Brussels	EDC+4 week	Section 3 and 7	1			
1.4	PFE Integration	Contractor Premises	EDC+12 weeks	Section 3 and 7	Lot			
<b>2</b>	<b>Supply of End User Equipment</b>							
<b>2.1</b>	<b>Batch 1</b>	CSSC Brunsssum	EDC+12 weeks					
2.1.1	Laptops TEMPEST Level C with HDDE	CSSC Brunsssum	EDC+12 weeks	Annex-A 2.3	518			
2.1.2	Warranty		1 Year from Acceptance					
<b>2.2</b>	<b>Batch 2</b>	CSSC Brunsssum	EDC+13 weeks					
2.2.1	Desktops TEMPEST Level B	CSSC Brunsssum	EDC+13 weeks	Annex-A 2.4	259			
2.2.2	Laptops with HDDE	CSSC Brunsssum	EDC+13 weeks	Annex-A 2.3	250			
2.2.3	Warranty		1 Year from Acceptance					
<b>2.3</b>	<b>Batch 3</b>	CSSC Brunsssum	EDC+14 weeks					
2.3.1	Laptops with HDDE	CSSC Brunsssum	EDC+14 weeks	Annex-A 2.3	515			
2.3.2	Warranty		1 Year from Acceptance					
<b>2.4</b>	<b>Batch 4</b>	CSSC Brunsssum	EDC+15 weeks					
2.4.1	Laptops with HDDE	CSSC Brunsssum	EDC+15 weeks	Annex-A 2.3	515			
2.4.2	Warranty		1 Year from Acceptance					
<b>2.5</b>	<b>Batch 5</b>	CSSC Brunsssum	EDC+16 weeks					
2.5.1	Laptops with HDDE	CSSC Brunsssum	EDC+16 weeks	Annex-A 2.3	519			
2.5.2	Warranty		1 Year from Acceptance					
<b>2.6</b>	<b>Batch 6</b>	CSSC Brunsssum	EDC+17 weeks					
2.6.1	Laptops	CSSC Brunsssum	EDC+17 weeks	Annex-A 2.3	547			
2.6.2	Warranty		1 Year from Acceptance					
<b>2.7</b>	<b>Batch 7</b>	CSSC Brunsssum	EDC+18 weeks					
2.7.1	Laptops	CSSC Brunsssum	EDC+18 weeks	Annex-A 2.3	540			
2.7.2	Warranty		1 Year from Acceptance					
<b>2.8</b>	<b>Batch 8</b>	CSSC Brunsssum	EDC+19 weeks					
2.8.1	VTC Suite	CSSC Brunsssum	EDC+19 weeks	Annex-A 2.7	28			
2.8.2	Warranty		1 Year from Acceptance					
<b>2.9</b>	<b>Batch 9</b>	CSSC Brunsssum	EDC+20 weeks					
2.9.1	MFD	CSSC Brunsssum	EDC+20 weeks	Annex-A A.3.8	40			
2.9.2	Warranty		1 Year from Acceptance					
<b>2.10</b>	<b>Batch 10</b>	CSSC Brunsssum	EDC+21 weeks					
2.10.1	MFD	CSSC Brunsssum	EDC+21 weeks	Annex-A 2.6	40			
2.10.2	Warranty		1 Year from Acceptance					
<b>2.11</b>	<b>Batch 11</b>	CSSC Brunsssum	EDC+22 weeks					
2.11.1	MFD	CSSC Brunsssum	EDC+22 weeks	Annex-A 2.6	20			
2.11.2	KVM Switch	CSSC Brunsssum	EDC+22 weeks	Annex-A 2.5.3	1000			
2.11.3	Warranty		1 Year from Acceptance					
<b>2.12</b>	<b>Batch 12</b>	CSSC Brunsssum	EDC+23 weeks					
2.12.1	Monitor	CSSC Brunsssum	EDC+23 weeks	Annex-A 2.5.1	1000			
2.12.2	Warranty		1 Year from Acceptance					
<b>2.13</b>	<b>Batch 13</b>	CSSC Brunsssum	EDC+24 weeks					
2.13.1	Keyboard and Mice	CSSC Brunsssum	EDC+24 weeks	Annex-A 2.5.2	3692			
2.13.2	Transport Case	CSSC Brunsssum	EDC+24 weeks	Annex-A 2.3	3404			
2.13.3	Warranty		1 Year from Acceptance					
<b>3</b>	<b>Testing</b>							
3.1	Factory Acceptance Test and Reports	Contractor Premises	EDC+10 weeks	Section 7	Lot			
3.2	Test for the Keyed Eclipt HDDE	CSSC Brunsssum	EDC+15 weeks	Section 7	1			
<b>4</b>	<b>Grand Total Price</b>							