



**Acquisition Directorate**

Giacomo.pilego@ncia.nato.int

Telephone: +32 (02) 707 8173

Fax: +32 (02) 707 8770

NCIA/ACQ/2020/6346  
27 March 2020

**Notification of Intent to Invite Bids**

**The Enterprise Frequent and Swift Transaction (e-FAST)  
Contracts Programme for the Provision of COTS Hardware and  
associated support**

**IFB-CO-115125-e-FAST**

**Estimated Value per Schedule: Not-To-Exceed (NTE) €6,000,000  
per Year**

**Period of Performance: 3 years + 2 year options**

**The NCI Agency plans to issue an Invitation for Bids (IFB) for e-FAST  
Hardware Equipment which will result in the award of up to 4 Firm Fixed  
Price (FFP) Single Award Schedules, Indefinite Delivery Indefinite Quantity,  
Delivery Order Contracts. The purpose of these contracts is to establish  
contractual vehicles that quickly meet requirements for commercial IT of  
multiple funding sources at the NATO Enterprise level.**

**NCI Agency Points of Contact (POC):**

**Principal Contracting Officer: Giacomo Pilego**

**Action Officer: Werner Goos**

**E-mail [werner.goos@ncia.nato.int](mailto:werner.goos@ncia.nato.int)**

To : Distribution List

Subject : Notification of Intent (NOI) to issue an Invitation for Bid for International Competitive Bidding for Firm Fixed Price (FFP) Single Award Schedules, Indefinite Delivery Indefinite Quantity, Delivery Order Contracts for COTS Hardware and Associated Support

Reference : A. C-M(2015)0025 – NATO Financial Regulations

Documents : B. AC/337-D(2016)0014 – NCIO Financial Rules and Procedures

C. BC-D(2018)0004 – BC Military Budget Procurement Guidance

1. In accordance with Reference B, notice is provided of the intent of the NATO Communications and Information Agency (NCIA) to issue an Invitation for Bid (IFB) to procure Firm Fix Price (FFP) Single Award Schedules, Indefinite Delivery Indefintie Quantity, Delivery Order Contracts for COTS Hardware to quickly meet requirements for commercial IT using multiple funding sources and at the NATO Enterprise level.
2. A summary of the requirements of the IFB is set forth in Annex A attached to this letter. These requirements will be detailed as part of the preparation of the IFB.
3. The reference for the Invitation for Bid is **IFB-CO-115125-e-FAST**, and all correspondence concerning the IFB should reference this number.
4. The not-to-exceed monetary estimate per schedule is €6,000,000.00 per schedule (lot). Funding obligations will occur at delivery order placement.
5. The envisaged procurement procedure for this IFB is International Competitive Bidding (ICB), Lowest Priced Technically Compliant Bid. The successful –bidder, pursuant to the IFB following this NOI, will be the bid that offers the lowest price and is technically compliant in accordance with the evaluation criteria prescribed in the IFB. The Purchaser may elect to award up to 4 single award schedules (lots) delivery order contracts under this solicitation (see Annex A for details).
6. The formal RFQ is planned to be issued Apr 2020, and contract award is planned for no later than June 2020.
7. Bidders will be required to declare a Bid validity of six (6) months from IFB closing date. A Bid Guarantee in the amount of EUR 40,000 (forty thousand Euro) will be required. Should the selection and award procedure exceed the IFB Closing Date by more than six (6) months firms will be requested to voluntarily extend the validity of their Bid and Big Guarantee, accordingly. Bidders may decline to do so, withdraw their Bid and excuse themselves from the IFB process without penalty.
8. National Delegations are kindly requested that the NCI Agency be provided with “Declarations of Eligibility”, not later than **7 April 2020** of qualified and certified firms which may be interested in receiving the IFB for this requirement. Requests for participation received directly from firms shall be redirected to the relavant National Delegation. The Declarations of Eligibility should include the following information: Name of the Firm,

Telephone number, Fax number, E-mail address and Point of Contact within each of the nominated firms. This information is critical to enable prompt and accurate communication with prospective bidders and should be sent to the following address:

NCI Agency  
Acquisition Directorate  
Frederikkazerne, Van Alkemadeaan 786  
2597 BC, The Hague, Netherlands  
POC: Mr. Werner GOOS  
E-mail: [werner.goos@ncia.nato.int](mailto:werner.goos@ncia.nato.int)

9. National authorities are advised the IFB package is anticipated to be NATO UNCLASSIFIED.
10. The Principal Contracting Officer for this IFB is Giacomo Piliago. The NCI Agency Point of Contact (POC) for all information concerning this IFB is Mr. Werner Goos, Contracting Officer (Consultant) and can be reached at email: [Werner.Goos@ncia.nato.int](mailto:Werner.Goos@ncia.nato.int).
11. Your assistance in this procurement is greatly appreciated.

FOR THE DIRECTOR OF ACQUISITION:



Mr Giacomo Piliago

Principal Contracting Officer

Enclosures:

Annex A (Summary of Requirements)

## **ANNEX A: Summary of Requirements**

### **1. Introduction**

- a. The Enterprise Frequent and Swift Transaction (e-FAST) Contracts Programme is an NCIA Strategic Sourcing Initiative to offer best in class NATO-wide contract vehicles to quickly meet requirements for common goods and services.
- b. The e-FAST IT equipment IFB is the first of this Programme and will establish up to 4 IDIQ Delivery Order Contracts for IT equipment and software for use at a NATO Enterprise Level and allows for multiple funding sources such as NSIP, MB, and 3<sup>rd</sup> Party purchases.

### **2. Equipment**

- a. The requirements under this IFB are divided into Lots, referred to as Schedules. Bidders may bid on one or all of the Schedules. Award of the requirements will be by Schedule and Schedules may not be subdivided for partial bid purposes. Bidders may not bid on the basis of "All or Nothing" Bids for all 4 Schedules, but one bidder may separately win all 4 Schedules. The grouping of the requirements is by schedule is as follows:
  - Standard End-User Equipment
  - Storage Equipment
  - Server Equipment
  - (LAN) Network Equipment

### **3. Locations**

- a. The Proposed Contract(s) will provide equipment to all authorized NATO Command Locations in Europe and North America, as well as any Third Party so authorized by the relevant NATO Committee, or any Nation which has requested the NCI Agency to function as Host Nation.

### **4. Performance Requirements**

- a. The Proposed Contract(s) are envisioned to include various performance options, in terms of volume discounts, expedited deliveries, and extended (warranty) support.
- b. The Proposed Contract(s) are envisioned to be functionally integrated into a web-interface for NCI Agency's internal customers, upon which the successful Bidder(s) will be required to maintain up to date catalogue(s).