



**HEADQUARTERS ALLIED JOINT FORCE COMMAND
NAPLES**
**QUARTIER GENERAL DU COMMANDEMENT INTERALLIE
DE FORCES INTERARMEES NAPLES**
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Our ref: JFCNP/FINDIR/P&C/MCB/21

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P&C)

Date: 20 April 2021

TO: BC's Distribution List for International Competitive Bidding

SUBJECT: **Notification of Intent (NOI) to Issue an Invitation for International Bidding (IFIB) for NATO Strategic Direction-South (NSD-S) Hub Webinar Support Services at JFC Naples**

REFERENCE: Bi-Sc Directive 060-070

1. In accordance with the stipulations of the Bi-SC Procurement Directive 060-070 dated 30 June 2015, Annex C, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release.

IFIB reference number : ACO-NAP-21-07

Title of IFIB : NSD-S Hub Webinar Support Services at JFC Naples

Requirement : The purpose of this Invitation for International Bidding (IFIB) is to award a contract for webinars, with "open to the public" classification, that cover topics designed to increase NATO's comprehensive understanding of the challenges and drivers of stability/instability in the Middle East and African continent. The webinar services will include activities and resources such as online webinar platform management and moderation, availability of experts, drafting reports, and the broadcasting and recording the webinar for later publication. These activities will all be supported by an extensive network of subject matter experts, practitioners and academics, whose participation is expected as panellists and/or respondents to tailored surveys on the webinar topics.

Type of contract : Blanket Purchase Agreements (BPA)

Period of performance : One Base Period (Sep-Dec 21) plus Four Option Years

Bidding procedure : Lowest price technically compliant; the ACO eBid ProcureWare portal will be used for the competition. The URL: aco.procureware.com.

Funding : Budget Type: BC 104

BudgetLine:104.2021.722841.AS.IO6.JA1.361.000.00
0.100.00

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Yearly Estimated Value: 80,000.00 €
Total Estimated Cost: 360,000.00 €

Classification : NATO UNCLASSIFIED

Issue Date : 25 May 2021

Closing Date : 06 July 2021

Eligibility : **Eligible sources are restricted to “Governmental or Commercial entities (1) that originate and are chartered/incorporated within NATO-member nations, (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within NATO-member nations and (3) that provide the funding for the aforementioned requirement. Companies which have performed at least three years’ experience conducting Webinars substantially similar in scope to the requirement described in the solicitation.**

Delivery location(s) : Headquarters JFC Naples

Partial bidding : Is not authorized

Web site : <http://shape.nato.int/page136374522>

2. The JFC Naples J8 P&C Office will directly e-mail this IFIB to all potential bidders and will post an abstract of the tender documents on the Web site above. Firms that have already been identified are listed in the NOI annex. NATO Delegations are hereby invited to nominate, **by facsimile and email before 14 May 2021**, the name, full address, Point of Contact, telephone and facsimile number, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to

JFC Naples J8 – Purchasing & Contracting Branch

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//ORIGINAL SIGNED//

20 April 2021

Signature

Mary Carmen BIANCO
Contracting Officer

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