**INVITATION TO TENDER FOR THE SALE OF A VEHICLE**

**1.Seller:**

Embassy of the Republic of Poland in Hanoi

Vietnam, Hanoi, Ba Dinh, 3 Chua Mot Cot

**2. The opening of the tenders will take place:**

- on premises of the seller:
- on 20th of July 2021 at 14.00 p.m.

**3. The viewing of the tender car**:

- on seller premises (Vietnam, Hanoi, Ba Dinh, 3 Chua Mot Cot)

- from 5th of July 2021 till 19th of July 2021. r. (10.00 -12.00 and from 13.00- 15.00).
Please contact Mrs. Beata Osińska, mob. 0962 985 475 to make an appointment.

**4. The object of sale is a passenger car:**

**TOYOTA CAMRY 2.4 GLX SPLAT**

Fuel used Petrol

Engine capacity in cm3 2400cm3

Year of manufacture 2006

Gearbox Automatic,

Number of gears 5

Color Black

Millage 60 446 km

Starting price 3 000,00 USD

**5. Tender deposit, date and place:**

* The condition of participation in the tender is a deposit of 10% of the starting price
of the sold vehicle.
* The submitted offer is confirmed by immediate payment of a deposit paid in cash
at the cash desk of the Embassy of the Republic of Poland in Hanoi in the amount of 10% of the starting price, i.e. 300,00 USD (three hundred USD).
* Failure to put the deposit is a reason for automatic disqualification of the bid.
* The deposit must be paid before the deadline for submission of offers, cash is the only acceptable payment method.
* The deposit submitted by the bidders whose offers were not selected or were rejected, will be returned by the seller within 7 days from the date of selection
or rejection of the offer, respectively.
* The deposit submitted by the accepted buyer is credited towards the price.
* The deposit shall not be returned if the successful tenderer refrains from concluding the sales contract.

**6. The offer submitted in the tender should include:**

* name and surname or company name and address of the tenderer, contact telephone number, e-mail address
* specify the name of the asset for which the tender is submitting the offer, the bid price offered by the tenderer (not lower than the starting price)
* declaration of the tenderer that he is familiar with the condition of the subject
of the tender or that he bears responsibility for the consequences resulting from
his resignation from the viewing
* in the case of a legal entity joining the tender, the offer should be accompanied
by a latest excerpt from the relevant register
* a statement regarding the information concerning the processing of personal data

**7. Date, place and procedure of submission of the offer:**

* The tender, together with the required documents, must be submitted in a sealed envelope.
* The envelope must be addressed :

Embassy of the Republic of Poland in Hanoi

Vietnam, Hanoi, Ba Dinh, 3 Chua Mot Cot

* The envelope should bear the inscription:

"Bid in the tender for the sale of a vehicle”

* Written offers should be submitted during working days (Monday - Friday) between 9:00 to 12.00 and 13.00 to 15.00, no later than 19th of July by 15.00.
* The submitted offer is confirmed by immediate payment of a deposit paid in cash
at the cash desk of the Embassy of the Republic of Poland in Hanoi in the amount of 10% of the starting price, i.e. 300,00 USD (three hundred USD)
* Incomplete or unsigned offer will be rejected
* Failure to pay the deposit is also a reason for automatic disqualification of the bid.

**8. Rejection of tenders.**

The tender committee shall reject the bid if:

* it was submitted after the deadline or in the improper place
* it does not contain the data and documents referred to in point 6 or the documents are incomplete, illegible or questionable, and making of additional statements could lead to the tenderer being considered as a new tenderer
* the deposit has not been paid or has not been paid in sufficient amount

The Tender Committee shall immediately notify the bidder about the rejection
of the offer.

**9. Other information:**

* The tender is conducted in accordance with the Regulation of the Council
of Ministers of October 21th, 2019.
* The Tender Committee will select the bidder who will offer the highest price
for the selected movable asset covered by this tender. The sale may not take place at a price lower than the starting price
* The person offering the highest bid will be informed immediately and invited
to sign a purchase contract. The amount of the deposit paid by him/her shall be credited towards the price. The other bidders will be able to collect the deposit paid at the cash desk of the Embassy of the Republic of Poland in Hanoi.
* If the winner of the tender fails to transfer the offered amount to the bank account of the Embassy within 7 working days from the date of signing the contract, the bidder loses the right to purchase the car being the subject of the tender. The Tender Committee will propose the purchase of the vehicle to the other tenderer who submitted the next highest price offer.
* If two or more tenderers offer the same highest price, the award shall be made
in the form of an auction between these bidders.
* The Embassy of the Republic of Poland in Hanoi reminds that it does not issue invoice for the purchased car. The basis for payment and release of the object of sale will be the contract, which will be signed within 14 working days from the date of the tender settlement.
* Transfer of ownership of the car to the Purchaser will take place immediately after the following conditions are fulfilled:
	+ after the Purchaser pays the purchase price, within the time limit specified by the Seller, on the basis of a signed the contract, and confirmation that the amount paid by the buyer has been credited to the Seller's account,
	+ upon payment of all taxes and charges levied by the Vietnamese authorities,
	+ upon meeting of any other additional formalities required by Vietnamese authorities.
* The car can only be picked up after the vehicle is re-registered for a new owner.

The vehicle will be picked up at the address: Embassy of the Republic of Poland in Hanoi; Vietnam, Hanoi, Ba Dinh, 3 Chua Mot Cot

* The Embassy of the Republic of Poland in Hanoi reserves the right
to close the tender at any time, without any decision and without having to justify its decision.
* The Embassy of the Republic of Poland in Hanoi does not bear responsibility for hidden defects of the vehicle.

*Beata Osińska*

*Chairman of the Tender Committee*

Attachment No. 1 - Vehicle photos

Attachment No. 2 - Offer form

Attachment No 3 - Statement regarding the information concerning the processing of personal data