|  |  |
| --- | --- |
| *(Form 1) Priority List* | *Non-ODA Recipient countries* |
| **Priority List of 2023/24 KSP Project Proposals** |

Country: Type here

Partner Ministry: Type here

Number of proposals submitted: Type here

|  |  |  |
| --- | --- | --- |
| **No.** | **Project Title** | **Institution** |
| 1 | Type here | Type here |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| cont. |  |  |

The proposals listed above are submitted for review and approval as 2023/24 KSP projects.

Date: MM/DD/2022

Name: Type here

Designation: Type here

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| *(Form 2) Project Proposal* | *Non-ODA Recipient countries* |

**2023/24 Knowledge Sharing Program (KSP)**

**Project Proposal**

|  |  |
| --- | --- |
| **Project title***Reference the country and indicate the main purpose/impact of this project.* *Avoid generic titles (e.g. Sustainable Development in Country).* | Type here |
| **Country***Indicate the official country name.* | Type here |
| **Institution***Indicate the full legal name (e.g. Ministry of Economy and Finance).**If your institution is a government-affiliated organization, indicate both the organization name and the supervising authority.* | Type here |
| **Date of submission** | MM/DD/2022 |

***Note1: MOEF will favorably consider projects promoting low-carbon and digital economies, infrastructure and systems, and resilient health systems.***

***Note2: Learn how to prepare a KSP project proposal at*** [***ksp.go.kr***](file:///C%3A%5CUsers%5Ckiminyoungg%5CDocuments%5C05.%2024-25%20KSP%5C2022%20%EC%B5%9C%EC%A2%85%5C%EC%96%91%EC%9E%90%5Cksp.go.kr)

This proposal is submitted for review and approval as a 2023/24 KSP project.

Date: MM/DD/2022

Name: Type here

Designation: Type here

Ministry/Institution:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part I. Project Description**

**1. Project Background**

**1.1. Situation and problem analysis**

*Elaborate on the country’s current situation (e.g. social and economic conditions), and describe key barriers, challenges, gaps, and their underlying causes that this project aims to address. Identify relevant stakeholders.*

Type here

**1.2. Policy context**

*Describe efforts undertaken by your country to tackle the challenges and issues addressed above. Identify the country’s policy priorities, national development plans, strategies, etc. (policy documents such as intergovernmental legislations and entity-specific mandates). Elaborate on how this project aligns with existing policies.*

Type here

**1.3. Complementary development cooperation projects/programs**

*Indicate whether this proposal complements or is complemented by other development cooperation interventions. These include past, ongoing, and expected assistance projects/programs provided by international organizations, the Korean government (preceding KSP project, EDCF loans, KOICA grants, etc.) and/or other countries. Provide details including the institution name, project/program title, amount, implementation period and status for each project/program.*

*Please make clear how this project builds on related interventions or vice versa.*

Type here

**1.4. Consultation with a Korean institution(s)**

*If any Korean institution has been involved in preparing this proposal, indicate the institution’s name and describe the support provided, how the cooperation procedure proceeded, etc.*

Type here

**2. Project Information**

**2.1. Project title:** Type here

*Reference the country and indicate the main purpose/impact of this project. Avoid generic titles (e.g. Sustainable Development in Country).*

**2.2. Project objectives**

*Identify the objectives of this project and anticipated contributions to overcoming the aforementioned challenges. Justify the necessity for KSP support.*

Type here

**2.3. Project sector**

*Check the relevant sector of this project.*

|  |  |
| --- | --- |
|  |  Sector |
| ☐ | Economic development planning |
| ☐ | Macro-financial policy |
| ☐ | Public finance |
| ☐ | Industrial policy |
| ☐ | Trade and export promotion |
| ☐ | Business and SME development |
| ☐ | Science & Technology, R&D, ICT |
| ☐ | Transport and urban development |
| ☐ | Energy |
| ☐ | Water and sanitation |
| ☐ | Environment |
| ☐ | Rural development |
| ☐ | Health and medicine |
| ☐ | Social welfare |
| ☐ | Education and HR development |
| ☐ | Public administration |
| ☐ | Employment and labor |
| ☐ | Other (culture, tourism, etc.) |

**2.4. Project topics**

*Propose a maximum of five (5) sub-topics the project should focus on. For each sub-topic, provide a title and details such as the scope of work, outputs/deliverables, and expected outcomes/results.*

*Note: Sub-topics may be subject to change after project approval upon agreement of both sides.*

Sub-topic 1)

* Title: Type here
* Description: Type here

Sub-topic 2)

* Title: Type here
* Description: Type here

Sub-topic 3)

* Title: Type here
* Description: Type here

Sub-topic 4)

* Title: Type here
* Description: Type here

**2.5. Expected expertise of the Korean executing team**

*Explain what you require from the Korean consultants in terms of qualifications, skills, knowledge, experience, etc.*

Type here

**2.6. Risk management plan**

*Identify, if any, major risks and potential conflicts of interest that could negatively affect the project objectives from being achieved. Address their probabilities of occurrence and severities of consequences. Provide mitigation and management measures.*

Type here

**3. Follow-up Plans**

**3.1. Follow-up measures**

*Indicate how your institution will utilize this KSP project to achieve the intended project objectives and impact after project completion. Check all that apply.*

|  |
| --- |
| This KSP project will be used to☐ Enhance the policy environment:☐ Drafting or amending legislation or regulations☐ Preparing new policy plans or budgets☐ Establishing or reforming organizations/institutions☐ Capacity building of and/or knowledge transferring to relevant stakeholders☐ Link with other development cooperation projects/programs implemented by:☐ EDCF, KOICA, and/or other Korean public institutions☐ Multilateral development banks and/or development finance institutions☐ Other international organizations and/or non-governmental organizations☐ Catalyze private sector engagement:☐ Cooperating with private organizations in the follow-up activities to this project☐ Supporting the local private sector☐ Creating business partnerships with the Korean private sector (trade and investment seminars, etc.)☐ Others (e.g. supporting national development projects/programs): Type here |

**3.2. Post-project action plan**

*Elaborate on how your institution will execute follow-up measures indicated in Section 3.1 by providing an action plan containing information on the activities, timeline, relevant stakeholders, etc. If this project is to be associated with other development cooperation projects/programs, provide relevant details (title, amount, expected duration, etc.).*

Type here

**4. Miscellaneous**

**4.1. Request for follow-up KSP project (optional)**

*If your institution seeks for multi-year KSP cooperation (up to 3 years) on the relevant subject, describe the long-term goal and provide details (title, work scope and expected outcome) on the KSP projects that will succeed the 2023/24 KSP.*

|  |  |  |  |
| --- | --- | --- | --- |
| Year | Title | Work Scope and Output | Expected Outcome |
| 2023/24 (proposed) |  |  |  |
| 2024/25 |  |  |  |
| 2025/26 |  |  |  |
| Impact |  |

**4.2. Request for early launching (optional)**

*Indicate here if your institution wishes this proposal to be considered as a 2023/24 KSP project for matters of high urgency. Provide sufficient reason, context and supporting evidence (e.g. legislations or policies scheduled for imminent implementation, allocated budgets, official statements or announcement made by the head of state, etc.)*

Type here

**4.3. Other relevant information**

*Provide any other relevant information deemed necessary for consideration by the Korean government.*

Type here

**Part II. Partner Description**

**A. Institution Information**

*Please complete the table below and provide a brief introduction of your institution (size, date of establishment, scope of operations/principal activities, structure, etc.). Attach an organizational chart. If your institution is a government-affiliated organization, indicate the supervising authority (ministry, etc.) by text and illustration.*

|  |  |
| --- | --- |
| Institution name | Type here |
| City/Country | Type here |
| Address | Type here |
| Website | Type here |
| Description | Type here |

**B. Contact Person**

**B.1. Project Supervisor**

*The Project Supervisor will supervise the implementation of this KSP project. A Director-General or an equivalent officer is recommended.*

|  |  |
| --- | --- |
| Name | Type here |
| Designation | Type here |
| Department/Division | Type here |
| Phone number | Type here |
| E-mail address | Type here |

**B.2. Project Coordinator**

*The Project Coordinator will be the official contact person communicating with the Korean counterpart to arrange meetings, seminars and workshops throughout the project cycle.*

|  |  |
| --- | --- |
| Name | Type here |
| Designation | Type here |
| Department/Division | Type here |
| Phone number | Type here |
| E-mail address | Type here |