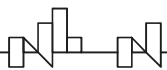


Polish Applied Research Programme POLNOR 2019 Call

Konrad Kosecki
Chief expert

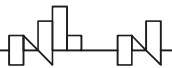
Basic information

- This is a bilateral call – a project is carried out by at least **one Polish and one Norwegian entity**, eligible according to the rules, one of which must be a private enterprise
- Available funding: **49 745 454 €** in total
- Call opening: **23 September 2019**
- Call closing: **December 2019**
- Maximum project duration: **36 months**
- **500 000 – 1 500 000 € per project**
- Latest project end date/eligibility date: **30 April 2024**



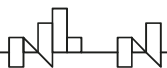
Thematic areas of the call

1. Welfare, health and care – 10 000 000 €
2. Digital and industry – 10 000 000 €
3. Energy, transport and climate – 10 000 000 €
4. Food and natural resources – 10 000 000 €
5. Social and economic development – 5 254 454 €
6. Unmanned vehicles – 4 500 000 €



Glossary – basic Programme abbreviations

- **Project Promoter (PP)** – an entity formally responsible for submitting the proposal under the Polish Applied Research Programme;
- **Principal Investigator (PI)** – a researcher having a scientific lead of a project submitted under the Polish Applied Research Programme;
- **Programme Operator (PO)** – the National Centre for Research and Development, agency responsible for the management and implementation of the Polish Applied Research Programme in Poland;
- **Donor Programme Partner (DPP)** – the Research Council of Norway (RCN), agency responsible for supporting the PO during implementation of the Programme;
- **Programme Committee (PC)** - an advisory and supporting body to the Polish Applied Research Programme, consisting of Polish and Norwegian experts.

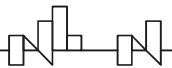


A POLNOR 2019 project – a walkthrough

Forming a team (consortium)

A Project Promoter must be selected. Who can be a PP:

- Research organisation, **established as a legal person in Poland.**
- Enterprise, **established as a legal person in Poland.**



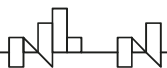
A POLNOR 2019 project – a walkthrough

Forming a team (consortium)

Eligible applicants/project partners:

- **Norwegian research organisations**; the lead Norwegian partner shall be approved by the Research Council of Norway (DPP) in accordance with the provisions of the RCN (DPP) guidelines for approval of research organisation.
- **Polish research organisations** (established as a legal person in Poland)
- **Enterprises**, established in Poland and/or Norway

Minimum one enterprise is required!



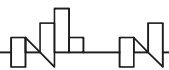
A POLNOR 2019 project – a walkthrough

Forming a team (consortium)

PP appoints one person as Principal Investigator (PI). Who is a PI:

The **‘Principal Investigator’** is the researcher having the scientific lead of the project on a daily basis. She/he is responsible for controlling the technical direction and academic quality of the project, and will ensure that the project is carried out in compliance with the terms, conditions of the call as well as those specified in Regulation on the implementation of the Norwegian Financial Mechanism 2014-2021, and especially Guidelines for Research Programmes. The Principal Investigator (of any nationality) must be employed full time in the Project Promoter, with a permanent position, or with a fixed term contract covering at least the duration of the project.

„**Young researcher**” PIs will have a separate ranking list after all proposals are assessed.



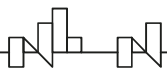
A POLNOR 2019 project – a walkthrough

Writing the proposal – the topic

First, **formulate a suitable topic**, according to thematic areas presented earlier.

This is a call dedicated to **applied research**. Only the following types of activities can be funded:

- **Fundamental (basic) research** (up to 10% of eligible costs)
- **Industrial research**
- **Experimental development**



A POLNOR 2019 project – a walkthrough

Writing the proposal – the budget

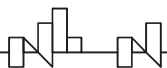
Project budget must be completed in the Polish zloty (PLN).

All payments from the Programme Operator (NCBR) and settlements between the Project Promoter and project partner(s) are also done in Polish zlotys (PLN).

Expenditures must be eligible according to the rules of the Call and may cover the following categories:

- Staff
- Consumables and supplies
- Equipment
- Travel
- Other
- Subcontracting
- Indirect (overheads)

Expenditures incurred after 30 April 2024 shall not be eligible!



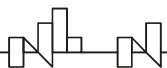
A POLNOR 2019 project – a walkthrough

Writing the proposal – the budget

Grants in the POLNOR 2019 call may cover up to 100% of eligible costs for research organisations.

For enterprises, state aid rules apply, depending on the size of the company, type of research/development.

	Large Enterprises	Medium Enterprises	Small Enterprises	Research organizations
Fundamental/Basic Research	Up to 100%	Up to 100%	Up to 100%	Up to 100%
Industrial Research	Up to 50+15 (max 65 %)	Up to 50+10+15 (max 75 %)	Up to 50+20+15 (max 80 %)	Up to 100 %
Experimental development	Up to 25+15 (max 40 %)	Up to 25+10+15 (max 50 %)	Up to 25+20+15 (max 60 %)	Up to 100 %



A POLNOR 2019 project – a walkthrough

Submitting the proposal and obtaining funding

How to submit a proposal?

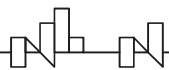
- through the Programme Operator's online system (LSI), available on the PO's website (no other way is recognised)
- Project Promoter submits the application on behalf of the whole consortium (with authorisation)

All proposals go through a **two-stage selection** process:

1. formal (administrative) assessment, in order to review the proposals for compliance with administrative and eligibility criteria; carried out by the PO.
2. scientific peer review; proposals that passed the formal assessment are submitted by the Programme Operator to international expert evaluation.

Result of the scientific peer review is the final ranking lists of projects to be funded. Each thematic area will have its own ranking list.

Based on the ranking lists, the funding is awarded, via a decision of the Director of the Programme Operator (NCBR).

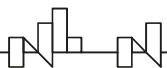


A POLNOR 2019 project – a walkthrough

Submitting the proposal and obtaining funding

Final step is to sign two agreements:

- 1. Partnership Agreement**, signed by the Project Promoter with project partners before signing the project contract with the Programme Operator. Must contain the following:
 - provisions on the roles and responsibilities of the parties;
 - provisions on the financial arrangements between the parties, including, but not limited to, which expenditure the project partners can get reimbursed from the project budget;
 - provisions on the method of calculating indirect costs and their maximum amount;
 - currency exchange rules for such expenditure and its reimbursement;
 - provisions on audits on the project partners;
 - a detailed budget;
 - provisions on dispute resolution, and
 - provisions on intellectual property rights, in compliance with State aid rules and Regulation (EU) No 1290/2013 of the European Parliament and of the Council of 11 December 2013.
- 2. Project contract**, signed between the Programme Operator and the Project Promoter acting on behalf of all project partners.



A POLNOR 2019 project – a walkthrough

Carrying out and closing the project

Project financing

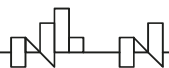
The Project Promoter receives funding according to the rules of the Call, and is obliged to distribute appropriate amounts of funds to all project partners, in accordance with the Project Contract and the Partnership Agreement.

Periodic (yearly) reporting

1. A technical report containing:

- an explanation of the work carried out by the participants,
- an overview of the progress of work towards the objectives of the project, including milestones and deliverables identified in the project contract. The report must include explanations justifying the differences between the work expected to be carried out in accordance with the project contract and that actually carried out,
- details on the exploitation and dissemination of the results, and - if required in the Project Contract - an updated plan for the exploitation and dissemination of results,
- a summary for publication by the Programme Operator.

2. A financial report



A POLNOR 2019 project – a walkthrough

Carrying out and closing the project – final reporting

The Project Promoter submits a final report on behalf of the consortium within 60 days after the end of the project.

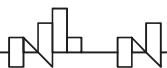
The final report comprises:

1. a final technical report, containing:

- an overview of the results and their exploitation and dissemination
- the conclusions on the project
- the socio-economic impact of the project: a report covering the wider societal implications of the project, in the form of a questionnaire, including gender equality actions, ethical issues, efforts to involve other actors and to spread awareness, as well as the plan for the use and dissemination of foreground
- a summary for publication by the PO.

2. a final financial report

As part of the final project report, the Project Promoter is required to submit a full list of publications relating to the results of the project.



Further information

All programme documents are available in English on the Programme Operator website:

www.ncbr.gov.pl/norwaygrants/pl

www.ncbr.gov.pl/en/norwaygrants/en

For any additional information about POLNOR 2019 Call and the Polish Applied Research Programme please contact:

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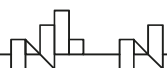
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Thank you!

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