

## **Basic information about the participation rules for partners in the 4th call of the INNOGLOBO programme**

**NOTE: The information provided below is only a brief guide to the most essential aspects of Foreign Partners' participation in the projects selected for funding in the 4th INNOGLOBO Call.**

**For all details about the terms of the call, see the document entitled "The Rules for the participation of Polish applicants in the 4th call within the INNOGLOBO Programme" ("the Rules"), including appendices thereto.**

1. Participation in the call is open exclusively to international consortia comprising Polish entities and at least one foreign Partner.
2. There are no limitations as to the legal structure of the Foreign Partner(s) which form the international consortium implementing the project.
3. Foreign Partners implementing the project in an international consortium may originate from all the countries with which Poland maintains diplomatic relations<sup>1</sup>.
4. NCBR may provide funding for project implementation only to entities which conduct business or research & development activities<sup>2</sup> on the territory of the Republic of Poland (as confirmed with an entry in the relevant register<sup>3</sup>).
5. The entities referred to in item 4 ("the Applicants") may include only research organisations<sup>4</sup>, businesses or<sup>5</sup> consortia of businesses<sup>6</sup>.
6. One of the conditions for projects to receive funding is that the Applicant enters into an international consortium agreement with the Foreign Partner(s) in cooperation with whom the project will be implemented.

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<sup>1</sup> <https://www.gov.pl/web/dyplomacja/podmioty-z-ktorymi-polska-utrzymuje-stosunki-dyplomatyczne> and from Taiwan.

<sup>2</sup> Within the meaning of Article 2 (84, 85 or 86) of Commission Regulation 651/2014.

<sup>3</sup> Where registration is required under applicable law.

<sup>4</sup> The entity referred to in Article 7 (1) (1, 2, 4, 5, 6, 6a, 6b, 8) of the Higher Education and Science Act, as an organisation engaging in research and knowledge dissemination, as referred to in Article 2 (83) of Commission Regulation (EU) 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty.

<sup>5</sup> An enterprise within the meaning of Article 1 of Annex I of Commission Regulation (EU) 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty.

<sup>6</sup> A group of entities within the meaning of Article 37 (1) (1a) of the Act of 30 April 2010 on the National Centre for Research and Development.

7. The condition for concluding a project co-financing agreement is for the Polish Applicant to conclude one joint international consortium agreement with the foreign partner(s) in cooperation with whom the international project will be implemented and to submit it to the NCBR in electronic form or confirmed for compliance with the original copy.
8. The international consortium agreement should be concluded in English in writing or electronically (with qualified electronic signatures of all parties to the agreement).
9. In case of the failure to submit the international consortium agreement or its termination (withdrawal from the international consortium of the Polish Applicant or all Foreign Partners) before the conclusion of the project grant agreement, NCBR will abandon signing the project grant agreement, which will result in the decision on awarding funds expiring.
10. The subjects raised in funding applications for projects must be in line with the current List of National Smart Specialisations.<sup>7</sup>
11. The projects which qualify for funding may take from 24 to 36 months.
12. Competition projects may comprise a maximum of 5 work packages performed by Polish entities.
13. Project funding must be provided exclusively for the Applicant to implement: industrial research<sup>8</sup> and/or development<sup>9</sup>.
14. NCBR's budget for funding projects selected in the call is PLN 15 million.
15. The minimum amount of funding for work packages implemented by the Applicant within a single project is PLN 400,000.
16. The maximum amount of funding for work packages implemented by the Applicant within a single project is PLN 1.5 million.
17. The share of financial resources contributed by all the foreign Partners forming the international consortium which implements an international project should be a minimum of 30% and a maximum of 70% of the total international consortium budget allocated to the project.
18. Each Foreign Partner willing to participate in project implementation within the international consortium is required to secure funding for the implementation of their respective portions of the project, including to provide the Applicant, before the Applicant submits the funding application, with a bilingual declaration (Polish and English) that they have secured funding for project implementation.

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<sup>7</sup> <https://www.gov.pl/web/rozwoj-praca-technologie/krajowe-inteligentne-specjalizacje> or <https://smart.gov.pl/en/>.

<sup>8</sup> Research within the meaning of Article 2 (85) of Commission Regulation (EU) 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty.

<sup>9</sup> Development work within the meaning of Article 2 of Annex I of Commission Regulation (EU) 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty.

19. The contents of Foreign Partner's declaration (including appendices, if any<sup>10</sup> in the form of a credit/loan approval, a funding declaration from an R&D financing agency, or an equivalent entity from the foreign country, etc.) should be consistent with the template provided in Appendix 5 to the Funding Application and valid as of the day on which the original is sent to NCBR.
20. The declaration referred to in items 18 and 19 above should be submitted in writing or electronically, with a qualified electronic signature of the Foreign Partner concerned.
21. The call for applications procedure comprises a single phase which starts on 2 April and ends on 30 September 2024.
22. Applicants submit their funding applications to NCBR through the ePUAP platform<sup>11</sup> or by email to: [innoglobo\\_aplikacje@ncbr.gov.pl](mailto:innoglobo_aplikacje@ncbr.gov.pl) in electronic format with a qualified electronic signature, or as a hand-signed scanned copy of the application<sup>12</sup>.
23. Application evaluation by NCBR includes the following stages:
  - 1) formal (preliminary) evaluation – to check application eligibility;
  - 2) expert evaluation – the scientific and technical evaluation of the project by Polish experts;
  - 3) establish a ranking list of applications recommended for funding; the ranking list of positively assessed applications is published on the NCBR website.
24. Based on the ranking list, NCBR's Director issues a decision under which NCBR awards funding for project implementation.
25. Should each of the Foreign Partners forming the international consortium decide to withdraw from the project or forfeit their project funding security, the Director of NCBR may issue a decision to void the decision on the award of funding for project implementation.

Appendix referred to in the above notice:

1. Appendix 5 to the funding application – Declaration on secured project funding (to be made by each Foreign Partner forming the international consortium).

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<sup>10</sup> If the appendices to the Foreign Partner's declaration on secured funding for project implementation are written in a language other than Polish, they should be translated by a sworn translator and submitted in a bilingual format.

<sup>11</sup> ePUAP Electronic Application Box: /NCBiR/SkrytkaESP.

<sup>12</sup> If the application is sent as a hand-signed scanned copy, it will be necessary for the Applicant to provide NCBR with the original funding application, including appendices, along with the documents required to sign the funding agreement.

.....  
*data/date*

.....  
*nazwa i adres Partnera zagranicznego/*

*name and address of Foreign Partner*

**Oświadczenie o zabezpieczeniu środków finansowych  
na realizację projektu**

W imieniu ..... (*nazwa Partnera zagranicznego konsorcjum międzynarodowego*), będącego organizacją badawczą/przedsiębiorcą/.....<sup>13</sup> (*w przypadku innej formy prawnej Partnera należy wskazać właściwą formę*) oświadczam, że zostały zabezpieczone środki finansowe w wysokości ..... EURO, zapewniające pokrycie kosztów ponoszonych przez ..... (*nazwa Partnera zagranicznego*) w projekcie pn. ....  
.....  
....., złożonym w 4. konkursie w ramach Programu INNOGLOBO.

W ramach tych kosztów zostaną przeprowadzone przez ..... (*nazwa Partnera zagranicznego konsorcjum międzynarodowego*) następujące prace w projekcie (należy wymienić wszystkie planowane do wykonania w projekcie prace po stronie Partnera zagranicznego)<sup>14</sup>:

- .....
- .....
- .....

**Declaration of securing funds for project  
implementation**

On behalf of ..... (*name of the foreign Partner of the international consortium*), being a research organization/entrepreneur/<sup>133</sup> ..... (*in the case of a different legal form of the Foreign Partner, the appropriate form should be indicated*), I hereby declare that financial resources in the amount of EUR ..... have been secured, thus ensuring the coverage of costs incurred by ..... (*name of the Foreign Partner*) in the project entitled .....  
....., submitted in the 4th call for proposals under the INNOGLOBO Programme.

As part of these costs, the following works in the project will be carried out by ..... (*name of the Foreign Partner of the international consortium*) (all planned works to be performed in the project by the Foreign Partner)<sup>14</sup>:

- .....
- .....
- .....

<sup>13</sup> Niepotrzebne skreślić. // Delete as appropriate.

<sup>14</sup> Należy pamiętać, że wymienione tu prace muszą być zgodne z pracami, które zostaną wykazane przez Wnioskodawcę w rubryce 29.b Załącznika nr 1 do wniosku o dofinansowanie – „Opis projektu międzynarodowego”. // Please note that the works listed here must be consistent with the works listed by the Applicant in box 29.b of Annex 1 to the application for funding - "Description of international project".

Koszty tych prac zostaną pokryte z

.....  
*(należy wskazać źródła finansowania tego wkładu np. środki własne Partnera lub środki zewnętrzne takie jak np. kredyt/pożyczka lub dofinansowanie z zagranicznej jednostki finansującej B+R lub warunkowe dofinansowanie z Central Innovation Programme for SMEs (ZIM)<sup>15</sup>).*

W celu potwierdzenia zabezpieczenia finansowego projektu w postaci środków zewnętrznych<sup>16</sup> dołączam dokumenty<sup>17</sup> potwierdzające (np. *promesa udzielenia kredytu/pożyczki lub deklaracja dofinansowania z zagranicznej jednostki finansującej B+R*), tj.:

- .....
- .....

The costs of these works will be covered from

.....  
*(please indicate the sources of financing this contribution, e.g. Foreign Partner's own funds or external funds, such as e.g. credit / loan or co-financing from a foreign R&D financing unit or conditional co-financing from the Central Innovation Programme for SMEs (ZIM<sup>15</sup>).*

In order to confirm the financial security of the project in the form of external funds<sup>16</sup>, I hereby attach supporting documents<sup>17</sup> (e.g. *a promise to grant a loan / loan or a declaration of co-financing from a foreign R&D funding unit*), i.e.:

- .....
- .....

.....  
*imię i nazwisko oraz podpis osoby upoważnionej w imieniu Partnera zagranicznego/  
name and signature of the person responsible on behalf of Foreign Partner*

<sup>15</sup> Warunkiem jest złożenie przez partnera niemieckiego wszystkich dokumentów aplikacyjnych zgodnie z zasadami „1st Polish-German Call for Proposals for joint research and development projects”. // The condition is to submit by German partner all application documents according to the rules of “1st Polish-German Call for Proposals for joint research and development projects”.

<sup>16</sup> Ten fragment oświadczenia należy wypełnić w sytuacji, gdy Partner wskaże jako źródło finansowania środki inne niż środki własne lub inne niż warunkowe dofinansowanie z Central Innovation Programme for SMEs (ZIM). // This part of the declaration should be completed when the Foreign Partner indicates funds other than their own as the source of financing or other than conditional co-financing from the Central Innovation Programme for SMEs (ZIM).

<sup>17</sup> Jeśli załączniki dołączane przez Partnera Zagranicznego do oświadczenia o zabezpieczeniu środków finansowych na realizację projektu, oryginalnie występują w języku innym niż język polski, powinny zostać przetłumaczone przez tłumacza przysięgłego na język polski i złożone w dwujęzycznej formie. // If the Foreign Partner's attachments to the declaration on securing funds for the project implementation are originally in a language other than Polish, they should be translated into Polish by a sworn translator and submitted in a bilingual form.