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**NORTH ATLANTIC TREATY ORGANISATION**

**JOINT FORCE TRAINING CENTRE**  
ul. Szubinska 2  
85-915 Bydgoszcz 15  
Poland



**TO:** BC's Distribution List for Invitation for International Bidding (IFIB)

**DATE:** 11 May 2020

**SUBJECT:** Notification of Intent to issue an Invitation for International Bidding (IFIB) for Information Knowledge Management Functional Administration Deliverable Services to support SharePoint based systems on the Business and Exercise Networks.

In accordance with the stipulations of the Bi-Sc Procurement Directive 060-070, Annex C, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

**IFIB Reference:** IFIB-ACT-JFTC 20-42

**Title of IFIB:** Information Knowledge Management Functional Administration Deliverable Services to support SharePoint based systems on the Business and Exercise Networks.

**Requirement:** The Joint Force Training Centre (JFTC) is going to conduct the bidding to select the Provider that shall provide deliverables within information and knowledge management functional administration domain to support SharePoint based systems (such as Enterprise Document Management System (EDMS), Tasker Tracker Plus (TT+), Intranet and Extranet portals) crucial to all the JFTC's staff (users).

**Type of Contract:** Firm Fixed Price Deliverables Based Contract.

**Period of Performance:** Base Period: in or about 01 August - 31 December 2020

Option Periods: there will be three (3) following option periods of 12 months each (years 2021-2023).

**Funding:** 256 O&M Budget

**Classification:** NATO UNCLASSIFIED

**Issue Date:** 15 June 2020, (target date)

**Bid Closing Date:** 27 July 2020, (target date)

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Eligibility: Governmental or commercial entities that originate or are chartered/incorporated within NATO-member nations. Contractor personnel performing services under the contract must be citizens of a NATO nation, having appropriate professional training and experience in related field(s), and meet applicable criteria for personal security clearance.

Delivery location(s): JFTC, Bydgoszcz, Poland

Partial bidding: Partial Bidding is not allowed.

IFIB Documents will be posted on the JFTC Internet site:

<http://www.jftc.nato.int/organization/contracting>

This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile, before 15 June 2020, the name, full address, point of contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Joint Force Training Centre  
BUDFIN  
Attn: Ryszard Piasecki – Contracting Officer  
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