



NATO UNCLASSIFIED

Acquisition Directorate

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NCIA/ACQ/2020/12882
27 November 2020

To: Distribution List

Subject: REQUEST FOR QUOTATION:

RFQ-CO-115172-RACKS
PROVIDE RACK MOUNTED NETWORK EQUIPMENT

Project Serial: 2016/0CM03101

Reference: A. AC/4(PP)D/27731-ADD2; AC/4-DS(2019)0012
B. AC/4(PP)D/27656-ADD3; AC/4-DS(2019)0029
C. AC/4(PP)N(2020)0057; AC/4-DS(2020)0015
D. AC/4(PP)N(2020)0057-COR1; AC/4-DS(2020)0015-COR1

Dear Sir/Madam,

1. Your firm is hereby invited, in conformance with the terms of your active Basic Ordering Agreement (BOA) with the NCI Agency (NCIA), to participate in a BOA competition for the provision of twenty two (22) racks with mounted network equipment with delivery at CIS Service Support Centrum (CSSC) at Brunssum, Netherlands.
2. **THE CLOSING TIME FOR SUBMISSION OF BIDS IN RESPONSE TO THIS REQUEST FOR QUOTATION IS 12:00 HOURS (BRUSSELS TIME) ON TUESDAY, 22 DECEMBER 2020.**
3. The project is expected to be completed after 15 weeks from the Effective Date of Contract (EDC). One (1) calendar year warranty period will be required for the maintenance and support of the racks following the Final System Acceptance (FSA).
4. NCIA BOA holders from 30 NATO Nations may submit a quotation in response to this RFQ.
5. Issuance of a Contract will be made on a Firm Fixed Price Basis to the quotation evaluated as the lowest price, technically compliant in accordance with the selection criteria set forth in the Bidding Instructions (Book I) attached to this letter. The NCI Agency has the intention to place a single Purchase Order to cover the entire scope of the project, no partial quotation will be allowed.
6. This Request for Quotation (RFQ) consists of the Bidding Instructions (Book I) and the Prospective Contract (Book II). The Prospective Contract contains the Schedule of Supplies and Services (Part I), Contract Special Provisions (Part II), Contract General Provisions (Part III), and the Statement of Work (Part IV). The Statement of Work and the Annexes thereto set forth detailed specifications governing the performance requirements of the contract.
7. The overall security classification of this Request for Quotation is "NATO UNCLASSIFIED".



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8. This Request for Quotation remains the property of the NCI Agency and shall be protected in accordance with the applicable national security regulations.
9. This RFQ does not constitute either a financial or contractual commitment at this stage.
10. You are requested to complete and return the enclosed **acknowledgement of receipt within 7 (seven) days** of receipt of this RFQ, informing NCIA of your intention to bid/ not to bid. Your firm is not bound by its initial decision, and if you decide to reverse your stated intention at a later date, you are requested to advise us by a separate letter.
11. Prospective Bidders are advised that NCIA reserves the right to cancel this RFQ at any time in its entirety and bears no liability for bid preparation costs incurred by firms or any other collateral costs if bid cancellation occurs.
12. The reference for the RFQ is: **RFQ-CO-115172-RACKS** and all correspondence concerning this RFQ should reference this number.
13. The Purchaser point of contact for all information concerning this Request for Quotation is:

NATO Communications and Information Agency
Acquisition Directorate
NATO Headquarters, Boulevard Leopold III
1110 Brussels, Belgium

Attn: Tiziana Pezzi, Principal Contracting Officer
Cc: Irina Barabancea, Contracting Officer

Email: RFQCO115172RACKS@ncia.nato.int

FOR THE DIRECTOR OF ACQUISITION:

Pezzi
Tiziana
Tiziana Pezzi
Principal Contracting Officer

Digitally signed by
Pezzi Tiziana
Date: 2020.11.27
13:53:00 +01'00'

Enclosures:

- Attachment A: Acknowledgement of Receipt of Request for Quotation
- Attachment B: Book I – Bidding Instructions
- Attachment C: Book II – Prospective Contract