

ORDER
OF THE MINISTER OF SCIENCE
AND HIGHER EDUCATION

of 29 May 2019

**on the appointment of an international team of experts
to evaluate applications submitted in the first competition
under the “Excellence Initiative – Research University” programme.**

Pursuant to Article 388(5) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws, 2018, item 1668, as amended), it is announced as follows:

§ 1. An international team of experts to evaluate applications submitted in the first competition under the “Excellence Initiative – Research University” programme, hereinafter referred to as the “team”, shall be appointed.

§ 2. The team shall be composed of:

- 1) the Chairman – Lauritz Broder Holm-Nielsen
- 2) members:
 - a) Enric Banda,
 - b) Ulrike Beisiegel,
 - c) Jo Bury,
 - d) Therese Fuhrer,
 - e) Simon Gaskell,
 - f) Éva Kondorosi,
 - g) Yvan Larondelle,
 - h) Mireia Las Heras,
 - i) Peter Maassen,
 - j) Sijbolt Noorda,
 - k) József Pálinkás,
 - l) Christopher Snowden,
 - m) Carl Johan Sundberg,
 - n) Cathie Vix-Guterl.

§ 3. The remit of the team shall be to evaluate applications submitted in the first competition under the “Excellence Initiative – Research University” programme, including the preparation of:

- 1) reports containing results of application assessments with substantiation,
- 2) a ranking list of positively assessed applications.

§ 4. 1. The Chairman shall direct the work of the team, in particular:

- 1) convene meetings of the team, set their draft agenda and chair them;

2) assign tasks to the members of the team, including indicating the member to act as the rapporteur of a given application.

2. In the event of the Chairman's absence, the tasks referred to in subparagraph 1 shall be performed by a member of the team appointed by the Chairman.

§ 5. 1. The team shall work at meetings.

2. Participants in a meeting of the team shall receive notice on the date and place of the meeting, with a draft agenda and a list of documents intended for consideration, no later than 7 days before the date of the meeting.

3. Where appropriate, the Chairman may shorten the period referred to in subparagraph 2.

4. The Chairman may decide to consider a case by way of a written circulation procedure. Resolutions adopted in this way shall be presented by the Chairman at the following meeting of the team.

5. The meetings of the team shall be audio recorded.

6. The meetings of the team may be conducted with the use of electronic means of communication.

7. The electronic means of communication shall ensure:

- 1) broadcast of a meeting in real time,
- 2) two-way communication in real time which enables the members of the team to speak during the proceedings.

8. At least 5 members of the team, including the members assessing a given application, shall participate in an interview aimed at presenting explanation or additional information regarding the applications referred to in paragraph 3.

§ 6. 1. Resolutions shall be adopted by consensus in the presence of at least half of the members of the team.

2. If reaching consensus is not feasible, the Chairman or the member referred to in paragraph 4(2) shall order a vote. A resolution shall then be adopted by a simple majority of votes in the presence of at least half of the members of the team.

3. In the event of a tie, the Chairman or the member referred in paragraph 4(2) shall have the casting vote.

§ 7. 1. Minutes of a meeting shall be drawn up, including in particular a list of attendees, the adopted agenda and the resolutions adopted by the team. A digital data storage device with a recording of the meeting shall be attached to the minutes.

2. Draft minutes shall be made available to the members of the team with the possibility to submit remarks on their content.

3. The minutes shall be signed by the Chairman or the member referred to in paragraph 4(2).

§ 8.1. The Chairman and the members of the team shall maintain impartiality and confidentiality in carrying out the remit of the team.

2. The Chairman and the members of the team shall be exempted from participation in the assessment of the applications if there are circumstances which may influence their impartiality.

3. The Chairman and the members of the team shall each submit a declaration to the Minister competent for higher education and science, in which they shall agree to:

- 1) act impartially in the public interest,
- 2) immediately inform the Minister competent for higher education and science and the Chairman about any circumstance arising that may result in a conflict of interest between him or her and the applicants,
- 3) refrain from taking advantage of, or divulging to any third party, information obtained in the course of the team's work.

§ 9. The team shall be supported by the Department of Science.

§ 10. This order shall enter into force on the day of signing.