

**Detailed criteria for the evaluation of grant applications according to the selection criteria**

*Programme: "Environment, Energy and Climate Change"*

*Area: Climate Change, Mitigation and Adaptation*

***"Awareness raising activities on climate change mitigation and adaptation carried out by schools"***

**MERIT CRITERIA – STAGE I**

**Eligibility criterion – To be assessed by the National Fund for Environmental Protection and Water Management**

No.	Criterion	Criterion description	Assessment rules: Yes/No	Comment
1.	2.	3.	4.	5.
	Project eligibility	It will be assessed whether the type of project fits in the catalogue indicated on the open call announcement. Basis for assessment: application form with attachments	Yes/No	

**State aid appraisal – To be filled in by the technical unit responsible for the assessment in the field of state aid**

No.	Criterion name	Criterion description	Assessment rules: Yes/No	Comments
1.	2.	3.	4.	5.
	The financing is in line with the state aid rules	<ul style="list-style-type: none"> <li>• appraisal if the co-financing constitutes state aid;</li> <li>• if the grant constitutes state aid, appraisal if the aid complies with the provisions/regulations governing the state aid</li> </ul>	Yes/No	

**Financial evaluation - To be completed by the technical unit responsible for the financial evaluation of the project**

No.	Criterion name	Criterion description	Assessment rules: Yes/No	Comments
1.	2.	3.	4.	5.
	Applicant's financial standing/situation –current and	As part of the criterion, the following will be assessed, in particular:	Yes/No/Non-applicable	

	<p>forecasted - including feasibility and financial durability analysis</p>	<p>1) the applicant's ability to ensure the feasibility and financial sustainability of the project on the basis of analysis of the applicant's financial reports and projections;</p> <p>2) the correctness of the assumptions used for financial analysis;</p> <p>3) confirmed, reliable sources of project co-financing (if applicable);</p> <p>4) possibility of establishing a financial security (if applicable).</p> <p>The criterion will be assessed using the provisions of the Instruction: "Securing the NFEPWM's claims arising from contracts for project co-financing", regarding:</p> <ul style="list-style-type: none"> <li>- rules for setting collaterals for any claims under loans/subsidies arising from concluded contracts and contracts in the process of conclusion for co-financing projects from the NFEPWM, including projects co-financed from non-returnable foreign funds, and</li> <li>- defining the general principles for carrying out financial evaluations of grant applications.</li> </ul> <p>Basis for assessment: application form with attachments.</p>		
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**Equality criterion – To be assessed by the National Fund for Environmental Protection and Water Management**

No	Criterion	Criterion description	Assessment rules: Yes/No/Not applicable	Comment
1.	2.	3.	4.	5.
	<p>The project is in line with equal opportunities and non-discrimination rules</p>	<p>As part of the criterion, it will be assessed whether the project has a positive (or at least neutral) influence on in particular:</p> <ul style="list-style-type: none"> <li>• Accessibility for people with disabilities.</li> <li>• Gender equality</li> </ul>	<p>Yes/No/Not applicable</p>	

**MERIT CRITERIA – STAGE II**

<b>Application evaluation criteria</b>		<b>Score</b>
<b>Feasibility criteria</b>		
1.1	Applicant and national partner/partners' organisational capacity to implement the project	0 - 8
1.2	Risk assessment	0 - 5
<b>Justifiability criterion</b>		
2.1	Justification of the project in the light of EU, national and local strategic documents	0 - 5
<b>Cost-efficiency criterion - planned expenses in relation to project tasks</b>		
3.1	The eligibility of expenses planned to be incurred and correctness of estimated cost	0 - 9
3.2	The rationality of expenses planned to be incurred	0 - 9
<b>Planned ecological impact ( project's overall objective)</b>		
4.1	Number of students taking active part in the project	0 - 8
4.2	Readiness to implement planned actions	0 - 5
<b>Environmental impact and contribution to achieving the Programme's objectives and results*</b>		
5.1	Number and feasibility of adaptation and mitigation measure types planned for implementation at the school/campus*	0 - 20
5.2	Preparation and implementation of an awareness raising campaign connected to the adaptation and mitigation measures foreseen*	0 - 10
5.3	Assessment of recognition of compliance of awareness raising campaign with the needs of target groups	0 - 5
5.4	Project comprehensiveness**	0 - 8
*Each project should include two types of measures, i.e. 5.1. and 5.2, whereas the expenditure for measure 5.2. cannot exceed 50% of the project's eligible expenditure. **Highest scores will go to projects concerning comprehensive adaptation measures and mitigation measures as well as the educational component.		
<b>Criterion of bilateral relations***</b>		
6.1	Participation of partners from Norway, Iceland or Liechtenstein	0 - 5
***Highest scores will go to projects with at least one project partner among Donor States, i.e. Norway, Iceland or Liechtenstein		
<b>TOTAL</b>		<b>0 – 97</b>

**The required minimum score allowing the project to be assessed positively amounts to 50.**

**The minimum score in each criteria qualifying the application for the subsequent proceeding is more than 0 (except 1.1; 4.2 and 6.1).**

**Feasibility criteria– maximum score 13**

1.1.	Applicant and national partner/partners' organisational capacity to implement the project	Score
	The applicant and national partner/partners' experience in project implementation covers <b>at least three</b> projects in the "Climate" programme area, the implementation of which has been completed within 5 years before submission of the application.	8
	The applicant and national partner/partners' experience in project implementation covers <b>at least one project</b> in the "Climate" programme area, the implementation of which has been completed within 5 years before submission of the application.	6
	The applicant and national partner/partners' experience in project implementation covers <b>at least three projects</b> outside the "Climate" programme area, the implementation of which has been completed within 5 years before submission of the application.	4
	The applicant and national partner/partners' experience in project implementation covers <b>at least one project</b> outside the "Climate" programme area, the implementation of which have been completed within 5 years before submission of the application.	2
	The applicant and national partner/partners <b>have no experience</b> in the project implementation in or outside the "Climate" programme area.	0

1.2.	Risk assessment <i>*Specification of solutions:</i> - "optimal solutions" are deemed as solutions ensuring the most effective risk minimisation to achieve the project's effects/results; - "solutions developed to a sufficient degree" are deemed as solutions minimising risk occurrence and selected sufficiently to achieve the project's effects/results; - "solutions developed insufficiently" are deemed as solutions insufficient to achieve the project's effects/results	Score
	Risk factors along with their significance and probability of occurrence have been well <b>defined and justified</b> , whereas the risk management plan and counteracting plan for risks that may negatively affect the project includes <b>optimal solutions*</b> .	5
	Risk factors along with their significance and probability of occurrence have been <b>defined and justified to a sufficient degree</b> whereas the risk management plan and counteracting plan for risks that may negatively affect the project has been developed <b>sufficiently*</b> , but the solutions are not optimal.	3
	Risk factors along with their significance and probability of occurrence have been <b>defined insufficiently</b> or the risk management plan and counteracting plan for risks that may negatively affect the project has been developed <b>insufficiently*</b> .	1
	Risk factors along with their significance and probability of occurrence have been <b>defined incorrectly or have not been specified</b> and there is no risk management plan and counteracting plan for risks that may negatively affect the project.	0

#### Justifiability criterion- maximum score 5

2.1.	Justification of the project in the light of EU, national and local strategic documents (e.g. the United Nations Framework Convention on Climate Change, The EU Strategy on adaptation to climate change" (2013), The Climate Protection Plan 2050, The Strategy for Responsible Development until 2020 (with a perspective until 2030, Energy Security and the Environment Strategy – by 2020), The Polish National Strategy for Adaptation to Climate Change (NAS 2020) with a perspective by 2030, so-called SPA2020, State Ecological Policy to 2030	Score
	The project <b>complies</b> with the EU, national and local strategic documents	5
	The project <b>does not comply</b> with the EU, national and local strategic documents	0

#### Cost efficiency criterion– planned expenses in relation to project tasks – maximum score 18

3.1.	The eligibility of expenses planned to be incurred and correctness of estimated cost	Score
	The project's estimated budget has been prepared on the basis of generally valid price lists or market bids of suppliers and contractors or printouts from websites or historical data (taken from other projects, the implementation of which has been completed within 5 years before the submission of application). 100% of eligible costs have been estimated correctly (deviations from the average values of particular costs do not exceed 20%).	9
	The project's estimated budget has been prepared on the basis of generally valid price lists or market bids of suppliers and contractors or printouts from websites or historical data (taken from other projects, the implementation of which has been completed within 5 years before the submission of application). ≥75% of eligible costs have been estimated correctly (deviations from the average values of particular costs do not exceed 20%).	6
	The project's estimated budget has been prepared on the basis of generally valid price lists or market bids of suppliers and contractors or printouts from websites or historical data (taken from other projects, the implementation of which has been completed within 5 years before the submission of application). ≥50% of eligible costs have been estimated correctly (deviations from the average values of particular costs do not exceed 20%).	3
	The project's estimated budget has not been prepared on the basis of generally valid price lists or market bids of suppliers and contractors or printouts from websites or historical data (taken from other projects, the implementation of which has been completed within 5 years before the submission of application) <b>or</b> <50% of eligible costs have been estimated correctly (deviations from the average values of particular costs do not exceed 20%).	0

3.2.	The rationality of expenses planned to be incurred	Score
	The expenditures for the project's implementation are reasonable and the ratio of costs and expected project effects/results indicate high cost efficiency.	9
	The expenditure for the project's execution is reasonable and the ratio of costs and expected project effects/results indicate a sufficient cost efficiency.	6
	The expenditure for the project's execution is reasonable, however the ratio of costs and expected project effects/results indicate low cost efficiency.	3
	The expenditure for the project's execution is unreasonably high and the ratio of costs and expected project effects/results indicate no cost efficiency.	0

### Planned ecological impact (project's overall objective) – maximum score 13

4.1.	Number of students* taking active part** in the project * <i>"Students"</i> are deemed as children performing the duty of compulsory education (children and youth from 6 to 19 years old) ** <i>"Active part"</i> is deemed as direct participation in the project's activities, e.g. planting, etc.	Score
	Active participation in the project implementation of more than 300 students	8
	Active participation in the project implementation of 201-300 students	6

Active participation in the project implementation of 101-200 students	4
Active participation in the project implementation of 21-100 students	2
Active participation in the project implementation of less than 20 students	0

4.2.	Readiness to implement planned actions <i>*the value of investment tasks with building permits/decisions on the permission to complete an investment in relation to the value of all tasks requiring building permits/decisions on the permission to complete an investment</i>	Score
	The entity possesses all required permits and decisions for implementation of the project or if implementation of the project does not require a permit/decision, *100%	5
	The entity possesses some of the required permits and decisions for implementation of the project *min 60%	3
	The entity has commenced activities aimed at obtaining permits, i.e. has provided a confirmation of application submission to the authorised entity	1
	The entity does not possess the required permits and decisions for implementation of the project	0

**Environmental impact and contribution to achieving the Programme’s objectives and results  
- maximum score 43**

5.1.	Number and feasibility of adaptation and mitigation measure types foreseen at the school/campus (e.g. rain gardens, green roofs, rain water collection systems, planting of plants/brushes/trees**, etc.) <i>*Definitions and examples of adaptation measures (green and blue infrastructure) and mitigation measures have been included in the Applicant’s handbook **In the case of conducting planting, the qualification concerns the planting activity</i>	Score
	The project will contribute to the execution of more than 4 adaptation and mitigation measures	20
	The project will contribute to the execution of 4 adaptation and mitigation measures	16
	The project will contribute to the execution of 3 adaptation and mitigation measures	12
	The project will contribute to the execution of 2 adaptation and mitigation measures	8
	The project will contribute to the execution of 1 adaptation and mitigation measure	4
	The project will not contribute to the execution of any adaptation and mitigation measure	0

5.2.	Preparation and implementation of an awareness raising campaign connected to the climate change and the adaptation and mitigation measures foreseen <i>“An awareness-raising campaign” is deemed as a series of various measures with the use of media, planned during the project’s execution, the purpose of which is to disseminate knowledge, change the way of thinking, behaviour towards the identified local problem related to environmental protection or solving the local problem related to environmental protection of a specific target group.</i>	Score
	The project execution will feature preparation and conducting an educational campaign on climate changes and the applied adaptation and mitigation measures, the scope of which will cover more than 30 thousand people	10
	The project execution will feature preparation and conducting an educational campaign on climate changes and the applied adaptation and mitigation measures, the scope of which will cover between 20.1 and 30 thousand people	6

The project execution will feature preparation and conducting an educational campaign on climate changes and the applied adaptation and mitigation measures, the scope of which will cover between 10.1 and 20 thousand people	4
The project execution will feature preparation and conducting an educational campaign on climate changes and the applied adaptation and mitigation measures, the scope of which will cover between 5.1 and 10 thousand people	2
The project execution will feature preparation and conducting an educational campaign on climate changes and the applied adaptation and mitigation measures, the scope of which will cover less than 5 thousand people	0

5.3.	Assessment of recognition of compliance of awareness raising campaign with the needs of target groups <i>*"effective reach" is deemed as selection of the best methods of reaching the target group;</i> <i>*by "sufficiently reaching the indicated target group", it is meant the choice of methods to reach the target group to a sufficient extent</i>	Score
	The campaign for raising the community's awareness, conducted in the project, features comprehensive measures that ensure effective reach of the target group specified by the Applicant.	5
	The campaign for raising the community's awareness, conducted in the project, features comprehensive measures that ensure sufficient reach of the target group.	3
	The campaign for raising the community's awareness, conducted in the project, features measures that will not ensure sufficient reach of the target group.	0

5.4.	Project comprehensiveness <i>*Definitions and examples of adaptation measures (green and blue infrastructure), mitigation measures and of the educational component have been included in the Applicant's handbook</i>	Score
	The material scope of the project includes adaptation measures as well as mitigation measures* and the educational component, including their <b>mutual relationship</b>	8
	The material scope of the project includes adaptation measures as well as mitigation measures* and the educational component, however it does not specify their mutual relationship	6
	The material scope of the project includes <b>two</b> of the following measure types: adaptation measures, mitigation measures or the educational component	4
	The material scope of the project includes <b>one</b> of the following measure types: adaptation measures, mitigation measures or the educational component	2
	The material scope of the project includes <b>no</b> adaptation measures, mitigation measures or the educational component	0

#### Bilateral relation criterion - maximum score 5

6.1.	Participation of partners from Norway, Iceland or Liechtenstein	Score
	The project is implemented in <b>partnership</b> with a partner from Donor States: Norway, Iceland or Liechtenstein (letter of intent or partnership agreement).	5
	The project is implemented in <b>cooperation</b> with a partner from Donor States: Norway, Iceland or Liechtenstein (other documented partner participation/cooperation).	3
	The project is <b>not implemented in partnership/cooperation</b> with a partner from Donor States: Norway, Iceland or Liechtenstein.	0