



# ADNEC SERVICES LLC OFFICIAL CONTRACTING FORM SPACE ONLY ELECTRICAL ORDER FORM



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**Fill & Return**  
oc.wuf@adnec.ae



**Best Price**  
when you pay 14 days before  
the event date



**Standard Price**  
when you pay within 14 days or  
less from the event date



**Deadline**  
Submissions close 15 days prior  
to show, thereafter delivery  
cannot be guaranteed and  
standard price will apply.

## EXHIBITOR DETAILS:

Exhibiting Company Name: \_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_ Hall No. \_\_\_\_\_ Stand No. \_\_\_\_\_  
Stand Name: \_\_\_\_\_

*\* It is the exhibitor's responsibility to inform ADNEC Services of any changes to the stand number / service location.*

## ORDER CONTACT DETAILS:

Full Name: \_\_\_\_\_  
\_\_\_\_\_  
Job Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Contact No. \_\_\_\_\_  
Email Address: \_\_\_\_\_  
On-site Contact Name: \_\_\_\_\_  
On-site Contact No. \_\_\_\_\_

*\* It is important to review TERMS AND CONDITIONS attached on this order form before submitting your order.*

## INVOICE BILLING DETAILS:

Tax Registration No: \_\_\_\_\_  
**Same As Above**   
**Preferred Invoice Currency:**  USD  AED  
Full Name: \_\_\_\_\_  
\_\_\_\_\_  
Job Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Contact No. \_\_\_\_\_  
Email Address: \_\_\_\_\_



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**All Electrical supplies installed above 16 Amps Single-phase are fitted with a 16 Amps Single-Phase power connection for build-up period only.**

Description	Early Bird Price	Standard Price	Quantity	Total Amount
16 Amp. Single-Phase	880.00	960.00		
32 Amp. Single-Phase	1,759.00	2,079.00		
16 Amp. Three-Phase	2,646.00	3,038.00		
32 Amp. Three-Phase	4,397.00	4,956.00		
63 Amp. Three-Phase	7,514.00	8,153.00		
100 Amp. Three-Phase	12,390.00	14,868.00		
125 Amp. Three-Phase	POA	POA		
24 Hrs Supply	+20%	+20%		
Build-up Power	336.00	403.00		
Ceiling Cable + 16 Amp. Single-Phase	1,887.00	2,168.00		
Ceiling Cable + 16 Amp. Three-Phase	4,325.00	5,052.00		
Ceiling Cable + 32 Amp. Single-Phase	3,019.00	3,589.00		
Ceiling Cable + 32 Amp. Three-Phase	6,075.00	6,925.00		
Single Phase Distribution Board	2,398.00	2,878.00		
Three Phase Distribution Board	3,517.00	4,221.00		
4-Way 13A Extension Bar	320.00	424.00		
16 Amps CEE form plug (Supply only)	128.00	160.00		
16 Amps CEE form socket (Supply only)	128.00	160.00		
Water and Waste	5,812.00	6,075.00		

## TERMS & CONDITIONS

- The Technical Floor Plan should show exact locations of all services required.
- Form should be return to ADNEC Services during Early Bird period, nor Standard Price will apply.
- The Nominal Electrical Supply is 230v/400v 50hz
- ADNEC Services holds the exclusive right to utility services within ADNEC
- All utility orders must be paid in full at the time of ordering.
- Successful delivery of your order is dependent on the correct stand number and name of exhibiting company being provided. Please ensure that any changes to the stand number or exhibiting company name are communicated to ADNEC Services by e-mailing [adnecservices.oc@adnec.ae](mailto:adnecservices.oc@adnec.ae)
- Stand Contractors are responsible for switching on their mains power 1 hour before and switching off 1 hour after the show closing times during the show days.
- Prices quoted are for supplies within the Exhibition and Event facilities.
- All External Supplies and supplies requiring special generation or transformation will be subject to quotation and prices upon application.
- Distribution Board are on rental basis only for the duration of the event.
- All orders must be paid 15 days before the event; standard price will apply for any unpaid orders 14 days before the event.
- All orders received after deadline date will be subject to availability of the item and standard price will apply.
- Items will not be supplied unless payment is received.
- Invoice will be processed for all confirmed order within 3-5 working days.
- Any damage or loss will be under the responsibility of the exhibitor.
- **All prices, costs and charges are inclusive of 5% Value Added Tax.**



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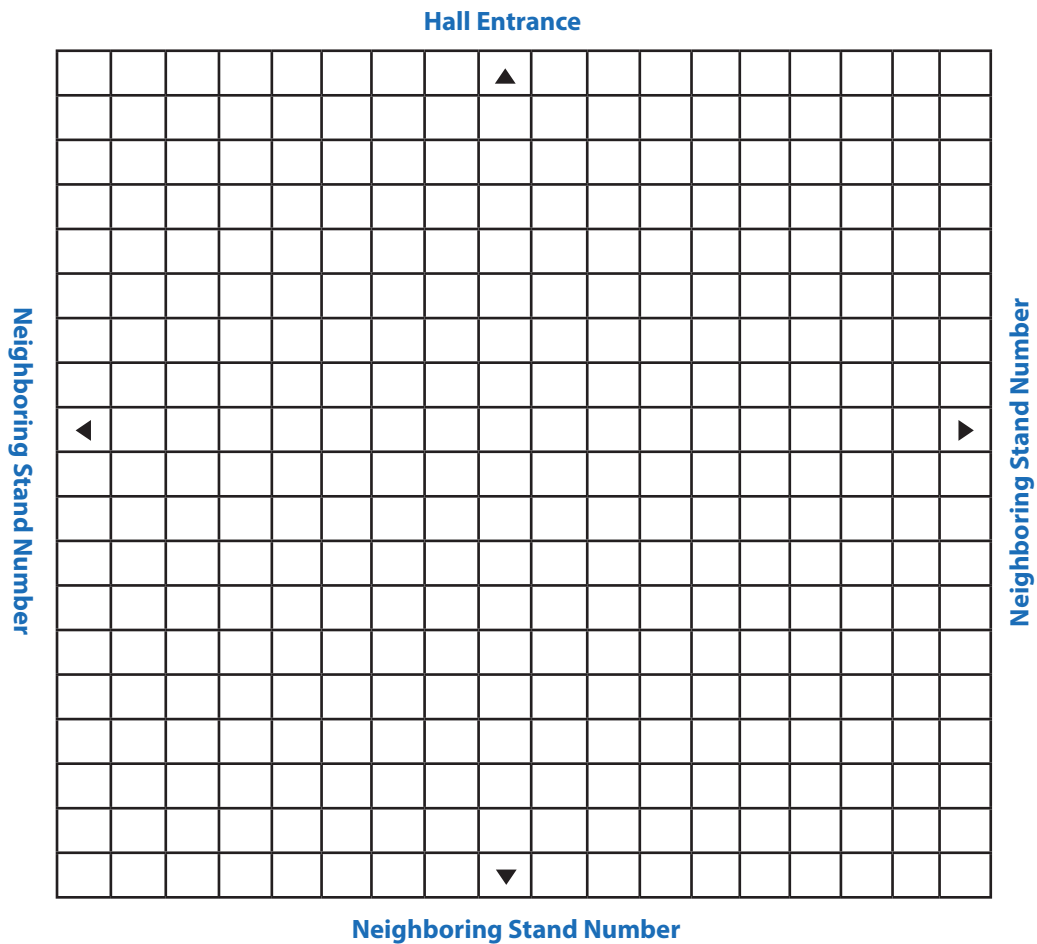
## CANCELLATION POLICY

- Cancellation of confirmed orders will incur a **30% cancellation charge** from the amount of the invoice.

**Please Note:**

- All orders for utilities must follow the required guidelines and be submitted with a clear and precise grid plan at the time of ordering
- Any changes required due to incorrect grid plan will be subject to an additional charge.

**Stand Orientation Grid**



## PLEASE SPECIFY THE FOLLOWING:

Position of the ordered utilities		
Stand on left side		
Stand on right side		
Stand at rear		



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OFFICIAL CONTRACTING FORM  
SPACE ONLY ELECTRICAL ORDER FORM**



**ALL PAYMENTS MUST BE MADE PRIOR TO WORKS COMMENCING**

**Abu Dhabi National Exhibitions Company is (100%) Holding Company of ADNEC SERVICES LLC**

Please complete and return the order form to the above email address. An invoice will be dispatched in return.  
Orders will be Valid only with full remittance.

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*Name*

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*Date*

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*Signature*



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CREDIT CARD AUTHORIZATION FORM

To be returned by via e-mail to:

ADNEC Services LLC
P.O.Box 5546, Abu Dhabi - UAE

Contact: Finance Department
Tel: + 971 02 4063653
Fax: + 971 02 4499770
Email: finance.as@adnec.ae

I hereby give ADNEC SERVICES LLC my personal permission for the following credit card guarantee and pay for:

Name /Reference:

Amount to be Charged:

Type of Credit Card: Visa Card Master Card

My Credit Card No. is:

Issue Date:

Expiry Date:

Signature: Date:

Name of Credit Card Holder as it Appears on the card:

Company name:

Full Address:

Tel/ Fax # :

Email Address:

Payment Details: