



3rd Health Programme 2014-2020

2016 Calls for proposals for PROJECTS (PJ)

**Anne-Marie YAZBECK, Ph.D.
Scientific Project Officer, Chafea**

Belgrade, 16 March 2016

What is a project? - I

- *The cynic would say ...*
a series of loosely connected activities that take three times longer and cost twice as much as foreseen, to achieve half the expected results
- *But should really be:*
 - ***a systematic, goal-oriented, temporary and one-time endeavor to create a unique product or service within clearly specified time, cost and quality constraints***

What is a project? - II

A particular method of organising work that differs from standard business operational activities:

- **Different from *routine* activities:**
 - does not involve the application of implicit or explicit procedures existing in the organisation to regulate day-to-day work
- **Different from *improvisation*:**
 - more effective, but also more time-consuming
 - entails a level of uncertainty or risk
- **Particularly useful to introduce innovations, address new challenges or find solutions for problems for which the existing procedures and routines do not accommodate**

What does the 3rd Health Programme say regarding co-funding of projects?

- Grant may be awarded to fund:
 - actions having a clear Union added value explicitly provided for
 - duly justified in the annual work programmes
 - co- financed by other legally established organisations:
 - public sector bodies: research and health institutions, universities and higher education establishments
 - non-governmental bodies
 - private bodies

Calls for proposals for projects - 2016

- Call opened: 4 March 2016
- **Calls close: 2 June 2016**
- Electronic submission system
- 10.5 million Euros available for Projects

Project co-funding

- 60% of the total eligible cost
- 80% - if exceptional utility

There is not obligation for each applicant to contribute equally to the project's budget

The minimum required percentage of own contribution applies at the project level

Exceptional utility

Co-funding may be up to 80%

3 criteria:

- At least 60 % of the total budget of the action is used to fund staff
- At least 30% of the budget of the proposed action is allocated to Member States whose gross national income (GNI) per inhabitant is less than 90 % of the Union average.
- The proposal demonstrates excellence in furthering public health in Europe and has a very high EU added value.

It is your responsibility to ensure that the proposals complies with criteria 1 & 2



European
Commission

Topics open for submissions for project proposals in 2016

Call for Projects (PJ) 2016

- Knowledge and best practices on reducing underage drinking and heavy episodic drinking € 1 200 000
- Knowledge and best practises to on measures to prevent illicit drug use € 600 000
- Addressing the chronic disease challenge € 2 500 000
- European Reference Networks € 2 500 000
- Rare diseases - support for new registries € 1 200 000
- Donor selection and protection € 550 000
- Best practices in care provision for vulnerable migrants and refugees – projects € 4 500 000

Electronic submission of project proposals

- Via participant portal
- Find a call -> each of the calls is published separately
- Administrative part = part A
- Technical part = part B

Part A

- Statements to be accepted e.g. on financial viability
- Financial self-check to be performed by each applicant
- If "weak" -> do not be discouraged to send a proposal
- Other statements on exclusion criteria, operational capacity etc.
- Overview budget per partner – need to establish this before filling part A !

Technical Part = Part B

- Maximum 80 pages – free text & tables & charts
- 50 pages for the technical description
- 30 pages for the budget tables
 - **One table per partner**
 - **Overview table with person months per deliverable**

Technical Part of the proposal

1. Problem analysis including evidence base
2. General objective of the project
 - 2.1. Specific objective(s) of the project
3. Target groups
4. Political Relevance
 - 4.1. Contribution to the EU Health Programme and its annual work plan
 - 4.2. Adequacy of the project with social, cultural and political context
 - 4.3. Social and economic impact
 - 4.4. Pertinence of geographical coverage
 - 4.5. Strategic relevance and EU added value and innovation

Technical Part of the proposal

5. Methods and means

6. Expected outcomes

7. Workpackages

- **7.1. Overview on workpackages**
- **7.2. Work package descriptions**
- **7.3. Timetable or Gantt Chart**

Technical Part of the proposal

8. Milestones and Deliverables

Note: deliverables at M18 needed !

No limit on how many deliverables !

9. Project management structure

- **9.1. Quality of the partnership**
- **9.2. Capacity of the staff**
- **9.3. External and internal risk analysis and contingency planning**
- **9.4. Financial management**



European
Commission

Technical Part of the proposal

10. BUDGET

- 10.1 Content description and justification
 - 10.2 Summary of staff effort
 - 10.3 Detailed budget
- Each partner should prepare a budget table & submit to coordinator

Applicant Number/ Short Name			
(If affiliated entity: Affiliated to which Applicant number/Short name)			
(A) Direct personnel costs	Persons	Total Personnel month	Total Costs (€) of (A)
		Justification	
(B) Direct costs of sub-contracting	Costs (€)	Task(s)/Justification	
(please repeat line for each subcontract foreseen)			
Total Costs (€) of (B)			
		Justification	
(C) Other direct costs			
(C.1) Travel	Costs (€)	Justification	
(C.2) Equipment	Costs (€)	Justification	
(C.3) Other goods and services	Costs (€)	Justification	
Total Costs (€) of (C)			
(D) Indirect Costs	Total Costs (€)		
(Max. 7% on A, B and C)			
Total estimated eligible costs			

Technical Part of the proposal

11. Previous and current grants relevant to the programme (limited to the last 3 years)
12. Current applications relevant to the programme
13. Exceptional Utility
14. Collaborating stakeholders - table

Technical part – general points

- Follow the template, but write your own proposal
- Technical description and budget in the same file !
- Have the proposal peer reviewed with the "self-evaluation form"
- Proposal must be submitted in PDF format
- Proposal can be changed / resubmitted before the deadline

It is the coordinator's responsibility to up-load the correct file at the time of the deadline!

Annex

- If an applicant requests $> 750\,000\text{€}$ EU co-funding, an audit report must be attached

Criteria to evaluate the proposals

- Eligibility criteria
- Exclusion criteria
- Selection criteria
- Award criteria

Eligibility criteria

- Applicants must be legally established.
- Only applicants from the 28 EU Member States plus Norway and Iceland can apply.
- A project proposal must be submitted by at least 3 different legal entities from 3 different eligible countries.
- The only eligible activities are those listed in section 2.1 "Grants for projects" in the work programme 2014.
- The co-funding is meant for a future project. Running projects cannot be supported.

|

Exclusion criteria

Exclusion from participation:

- being bankrupt,
- convicted of an offence concerning professional conduct,
- guilty of grave professional misconduct
- not in compliance with their obligations relating to the payment of taxes

Exclusion from granting procedure:

- conflict of interest
- guilty of misrepresenting the information required by the Agency

Selection criteria

Financial viability

- Not if < 100 000€ EU co-funding or if public
- If > 750 000€ -> attach audit report
- Self-check must be performed

If the self-check result is "weak" do not be discouraged from applying!

Operational capacity

- Self-declaration
- Provide information on capacity

Award criteria-I

	Maximum points	Threshold	Threshold in % of max. points
1 – policy relevance	10	7	70%
2 – technical quality	10	6	60%
3 – management quality	10	6	60%
4 – budget adequacy	10	6	60%
TOTAL	40	25	

Award criterion 1 - Policy and contextual relevance

Sub-criteria:

- Relevance of the contribution to meeting the objectives and priorities defined in the annual work plan of the 3rd Health Programme, under which the call for proposals is published,
- Added value at EU level in the field of public health,
- Pertinence of the geographical coverage of the proposals is high,
- Consideration of the social, cultural and political context.

Award criterion 2 - Technical quality

Sub-criteria:

- Quality of the evidence base,
- Quality of the content,
- Innovative nature, technical complementarity and avoidance of duplication of other existing actions at EU level,
- Quality of the evaluation strategy,
- Quality of the dissemination strategy and plan.

Award criterion 3 - Management quality

Sub-criteria:

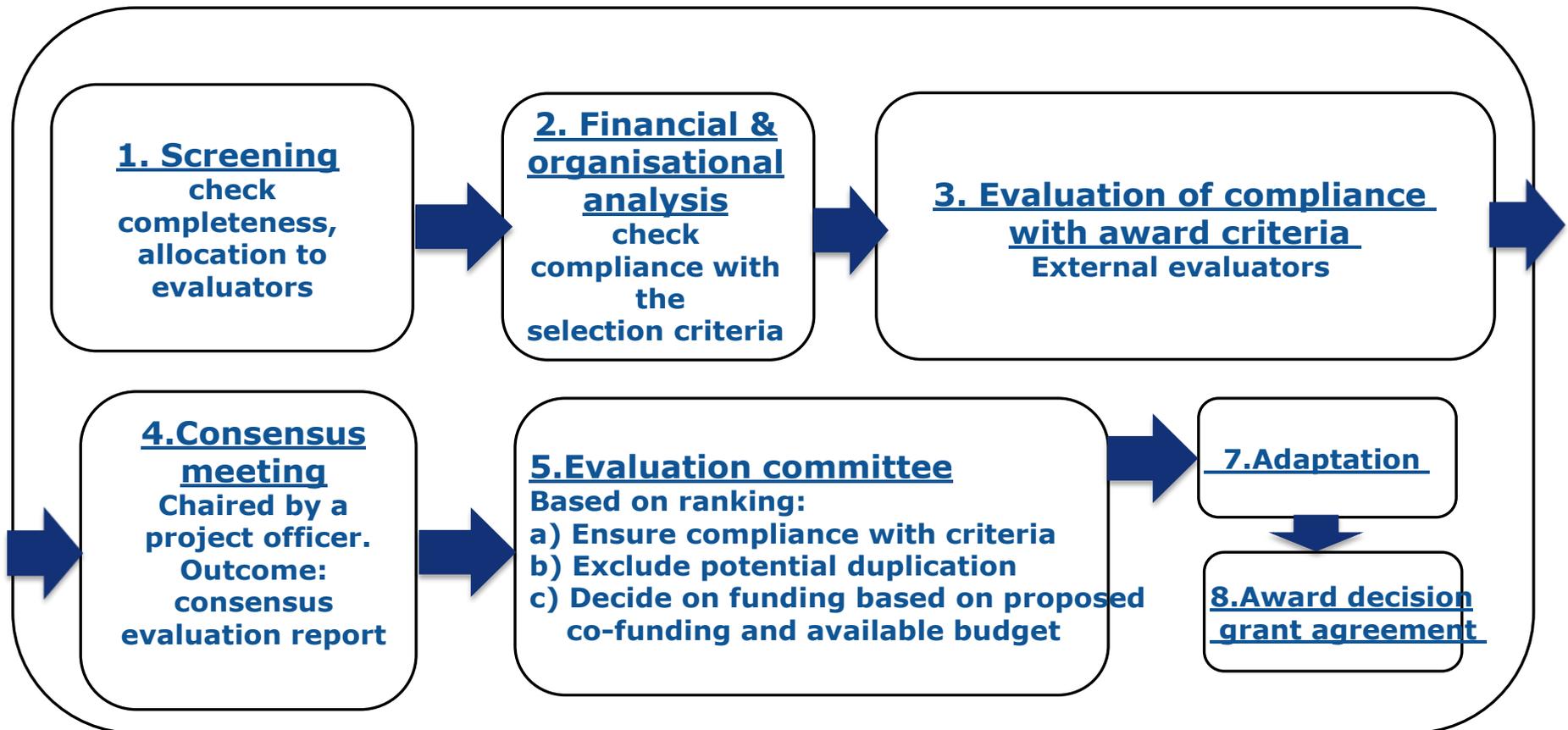
- Quality of the planning and appropriate task distribution to implement the project,
- Relevance of the organisational arrangements, including financial management,
- Quality of the partnership.

Award criterion 4 - Overall and detailed budget

Sub-criteria:

- Relevance and appropriateness of the budget,
- Consistency of the estimated cost per applicant and the corresponding activities,,
- Realistic estimation of person months per work package
- The budget allocated for evaluation and dissemination is reasonable.

Evaluation of proposals



Electronic Grant preparation

- Grant preparation online (ping-pong principle between agency and beneficiaries)
- Electronic signature by LEAR (Legal entity authorised representative) – no paper copies of grant agreement
- Partners join the agreement after signature
- Monitoring and reporting online:
Deliverables, Payment requests, Reports, etc.

New Grant Agreement

- New model grant agreement aligned to H2020 procedures
- **Interim Payment** instead of 2nd prefinancing
- Simplified cost structure (Staff, Other Costs, Subcontracting), **budget shifts without amendment**
- **All partners sign the grant agreement**
- Consortium agreement mandatory



Read the Grant Agreement (GA) !



**Thank you very much for
your attention!**

Any questions?

Email: Chafea@ec.europa.eu

<http://ec.europa.eu/chafea/health/index.html>