

## **ANNOUNCEMENT OF RECRUITMENT FOR THE VACANT POSITION OF MILITARY UNIVERSITY OF TECHNOLOGY**

REFERENCE NUMBER: **3-NA-WML-24**

INSTITUTION: **Military University of Technology - Faculty of Mechatronics, Armament and Aerospace**

CITY: **Warsaw**

POSITION: **Assistant**

IN THE GROUP OF EMPLOYEES: **Teaching**

TIME EMPLOYMENT: **full**

DEADLINE FOR SUBMITTING OFFERS: **August 5, 2024**

WEBSITE: <https://wml.wat.edu.pl/instytut-techniki-lotniczej/zaklad-budowy-i-eksploatacji-statkow-powietrznych/>

PLANNED EMPLOYMENT FROM: **October 1, 2024**

### **Expected scope of duties:**

- implementation of the didactic process, giving lectures, exercises, seminars;
- active participation in projects aimed at the development of the teaching base;
- participation in conferences, symposia and scientific seminars;
- developing and improving own qualifications;
- development of teaching aids for the subjects assigned to be implemented,
- analysis of the numerical status, usefulness, and availability of library collections of literature shown in the information sheets of the subjects assigned to the project,
- designing, constructing, and manufacturing elements of laboratory workstations securing the didactic process as part of the subjects assigned to be implemented,
- initiating the process of modernization of laboratory workstations in terms of tasks resulting from the implementation of the didactic process,
- monitoring the technical condition of laboratory workstations and preparing them for use as part of the items assigned to the project,
- operating computer equipment and knowledge and use of specialized software dedicated to numerical calculations, modeling, and simulation of phenomena in the field of aeronautical engineering,
- implementation of the instructions of the Head of the Department in the scope related to the functioning of the Department of Aircraft Construction and Operation and the Head of the Laboratory in the scope related to the functioning of the Laboratory of Aircraft Construction and Operation,
- compliance with the regulations applicable in the Military University of Technology, including those related to discipline work, protection of classified information, health and safety and fire protection.

### **Admission requirements:**

- meets the requirements determined in art. 113 of the Act of July 20, 2018 - Law on Higher Education and Science (Journal of Laws 2018, item 1668);
- completed higher studies in the field of aviation and astronautics;
- work experience at a university with a technical profile;
- willingness to participate in scientific and research works;
- willingness to give lectures in English;

- ability to use engineering tools such as: AutoCad, Siemens NX, Solid Edge, Comsol, ANSYS (MES);
- knowledge of Matlab software;
- knowledge of the Python programming language;
- communication skills, openness and ability to work in a team;
- responsibility, regularity, punctuality, resistance to stress;
- good work time organization and ability to solve problems independently;
- openness to increasing competences.

**The competition application should include:**

- a letter of application to the Rector of the Military University of Technology, containing the reference number of the advertisement;
- candidate's questionnaire;
- professional curriculum vitae (CV), information on research, teaching and organizational interests and achievements;
- copies of diplomas and other documents confirming the candidate's qualifications;
- information clause for job applicants;
- a declaration of the primary workplace;
- declaration of the person taking up employment;
- declaration of having full legal capacity; enjoying full public rights; no conviction by a valid court judgment for an intentional crime or an intentional fiscal offense and no punishment with a disciplinary penalty referred to in art. 276 paragraph. 1 point 7 and 8 of the Act of July 20, 2018 Law and Higher Education and Science.

Documents to download at [bip.wat.edu.pl/ogloszenia/praca/wzory-dokumentow-dla-kandydatow](http://bip.wat.edu.pl/ogloszenia/praca/wzory-dokumentow-dla-kandydatow)

**Documents, in a sealed envelope with the reference number of the advertisement 3-NA-WML-24, should be submitted by August 5, 2024:**

- **in person:** to the Administrative and Technical Department, Faculty of Mechatronics, Armament and Aerospace MUT, 00-908 Warsaw, Gen. Sylwestra Kaliskiego 2, building 63, room 30,  
(On working days, in hours 8:00-15:00)
- **by post:** at the Military University of Technology  
Faculty of Mechatronics, Armament and Aerospace  
gen. Sylwestra Kaliskiego 2  
00-908 Warsaw  
(the date of receipt of documents by MUT is decisive)

**Additional information can be obtained by telephone: 261 837 336, or on the website:**

<https://wml.wat.edu.pl/instytut-techniki-lotniczej/zaklad-budowy-i-eksploatacji-statkow-powietrznych/>.

E-mail files that contain personal information must be password protected. Once you have uploaded your documents, please call the indicated contact numbers, and provide the password for the files.

The selected candidates will be interviewed.

Selected candidates will be informed about the date of the interviews by phone. Military University of Technology reserves the right to resign from adjudicating the competition without stating a reason.

The final decision to recruit a person selected by the competition is taken by Rector.

Offers that do not meet the formal requirements and all other offers, except for the offer of the selected candidate, will be destroyed within 30 days from the end of the recruitment process.

The university does not provide an apartment.