

EEAS Vacancy Notice

Seconded National Expert in the Directorate for Middle East and North Africa (MD MENA)

Policy Officer Morocco, MENA.3 - Maghreb division

COST-FREE

AD level post

Job No 290011

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council.

It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

Within the Middle East and North Africa (MENA) Directorate, MENA.3 is responsible for relations with the Maghreb countries (Morocco, Algeria, Tunisia, and Libya). Morocco plays a key role in the wider region.

We propose:

The post of a "cost-free" desk officer for Morocco, in the Division MENA.3 "Maghreb".

Functions and Duties:

Under the authority of the Head of Division of MENA.3, the Seconded National Expert is expected to perform the following tasks:

- To contribute to the definition and implementation of EU policies affecting relations with Morocco on the basis of the EU-Morocco Association Agreement, Partnership Priorities and other relevant frameworks such as the Agenda for the Mediterranean;
- To monitor, analyze and follow-up on Morocco's domestic and foreign policies, taking into consideration the regional challenges;
- To support and, as appropriate, organise bilateral dialogues (foreign policy, human rights, migration, and a wide range of co-operation in technical sectors), notably in the context of Committees and Sub-committees as defined by the Association Agreement and liaise with European Commission 's relevant services;
- To ensure effective coordination and liaison with the EU Delegation to Morocco;
- To ensure effective coordination and liaison with EU member States (notably through the Maghreb-Mashreq Working Group/MaMa), with other EEAS departments, relevant Commission Directorates-General, Council General Secretariat and the European Parliament;
- To develop and maintain contacts at working level with other stakeholders: other EU institutions,

diplomatic missions (notably the Moroccan Mission to the EU), Member States, civil society, international organizations;

- To draft and contribute to briefings, speeches, statements, correspondence, and other communications concerning EU-Morocco political cooperation, notably in the context of high-level visits;
- To contribute to the overall EEAS policies as appropriate, focusing on matters related to Morocco;
- To contribute to other tasks within the division as required.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant political experience in the proposed areas. The candidate will be working in a friendly and dynamic environment. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

Legal basis:

This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation, from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;

- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

Candidates should:

- Have an excellent ability to maintain diplomatic relations and to ensure representation and communication in a complex, multicultural environment;
- Have an excellent capacity to create constructive working relations with EU institutions, EU Member States and international organisations;
- Have a professional experience of at least 3 years, preferably in the external relations sector.

Furthermore:

- Experience of working in an Embassy, a Delegation (or equivalent in an international organisation);
- Experience of working in a team in multi-disciplinary and multi-cultural environment;
- Experience of negotiations; and
- experience in the region

Would be considered as strong assets.

B. Skills

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required;
- Have the ability to work in teamwork, to coordinate and to communicate effectively;
- have strong drafting, communication and analytical skills combined with sound judgement;
- Rapid grasp of problems and capacity to identify issues and solutions.

C. Languages

- A thorough knowledge (capacity to write and speak) in French and English is required. Knowledge of Arabic would be an asset.

D. Personal Qualities

- Dynamic and energetic with good communication abilities, both oral and written. Motivated and flexible personality;
- Interest in the Maghreb countries and in the MENA region.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-HQ@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: 2 years, renewable up to 4 years in total

Vacancy available from: Immediately

Place of secondment: Brussels, Belgium

For further information, please contact:

SNE-HQ@eeas.europa.eu
