



NATO SUPPORT AND PROCUREMENT AGENCY
AGENCE OTAN DE SOUTIEN ET D'ACQUISITION



PATRICK FESQUET
DIRECTOR OF PROCUREMENT
DIRECTEUR DES ACHATS

Ref: PP-SOC-N/2018/IC ICB/SSA(5HQ27102)

17 December 2018

TO : Ambassade de la République de Pologne
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Consulate
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L-2356 LUXEMBOURG
Tel.: 26 00 32 32
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INFO : Lt. Col. Wojciech Kaliszczak
Permanent Delegation of the Republic of Poland to NATO
Polish Delegation to NATO Attn.: Advisor for Infrastructure
Blvd Leopold III
B-1110 BRUSSELS
Tel.: 0032 2 707 1455
Fax.: 0032 2 707 1366

PURPOSE : **NOTIFICATION OF INTENT TO INVITE BIDS**

REFERENCES :

1. Procedure for International Competitive Bidding for NATO Infrastructure Works, AC/4-D/2261 (1996 Edition);
2. NSPO Procurement Regulations 4200 (26 June 2013);
3. First Stage Authorization and Authority to Issue the Invitation for Bids and to Commit NATO Funds, Investment Committee Report, AC/4(PP)D/25698-ADD9 dated 24 August 2018;
4. Investment Committee Decision Sheet AC/4-DS(2018)0020 dated 12 November 2018.

ANNEXES :

- A. Summary description and cost estimate of present Notification.
- B. Specimen of declaration of eligibility.
- C. List of potential sources.

Madame, Monsieur,

1. The NATO Support and Procurement Agency (NSPA) has been designated by the NATO Investment Committee (IC) as the Host Nation for **Capability Package (CP) 9A1101 "NATO Response Force (NRF) Assets and Support"**, and granted the authority to issue an International Competitive Bidding (ICB) for the implementation of **Project 5HQ27102, entitled "Office and Accommodation Furniture for NRF HQs"**.

2. The ICB will be conducted in accordance with references 1 and 2, following the issuance of a Notification of Intent (NOI) to Invite Bids to the diplomatic representative of the participating countries in the capital of the country of the designated Host Nation, with copies to NATO delegations of participating countries. This letter is issued following approval of the projects by the IC at references 3 and 4.
3. This letter constitutes a NOI to Invite Bids for the provision of **“Office and Accommodation Furniture for NRF HQs”** as further described in Annex A.
4. NSPA hereby invites you to:
 - 4.1. Nominate firms located in your nation, which may wish to participate in the ICB;
 - 4.2. Provide for each nominated firm a "Declaration of Eligibility (DOE)" on the model of the specimen provided at Annex B.
5. Further to the companies that you choose to nominate, and in accordance with References 3 to 4, NSPA has been authorized to suggest companies from the NSPA Source File. At Annex C, a list of potential sources that NSPA has identified in your country is enclosed for your review and modification if required. If no objection is received, the companies identified in this list will be invited to the forthcoming ICB.

6. The requested information should be addressed to:

NSPA – PPBS/SOC North
CP 9A1101 – Project 5HQ27102 – Declaration of Eligibility (DOE)
L- 8302 CAPELLEN
G. D. Luxembourg
E-mail: procurement@nspa.nato.int
Fax: +352 3063 4300

and should reach NSPA not later than **25 January 2019** (no late DOE will be accepted after the bid closing date mentioned in the forthcoming ICB package).

7. In case any further information is required, please contact:

Sabrina SARATI
PPBS Buyer
Phone: + 352 3063 6309
E-mail: sabrina.sarati@nspa.nato.int

Yours sincerely,


Patrick FESQUET
Director of Procurement

This letter was also transmitted via e-mail to:

luxsemburg.amb.sekretariat@msz.gov.pl
konsulat@pt.lu
da.haga@mon.gov.pl
bebrustpn@msz.gov.pl
Radoslaw.fiolna@msz.gov.pl
Rafal.michalski@msz.gov.pl
Roland.dudycz@msz.gov.pl
p1lo@nspa.nato.int
p1lo1@nspa.nato.int

ANNEX A**SUMMARY DESCRIPTION AND COST ESTIMATE OF PRESENT NOTIFICATION****A) GENERAL**

The NATO Support and Procurement Agency (NSPA) has been designated by the NATO Investment Committee (IC) as the Host Nation for **Capability Package (CP) 9A1101 “NATO Response Force (NRF) Assets and Support”**, and granted the authority to issue an ICB (International Competitive Bidding) for the implementation of **Project 5HQ27102, entitled “Office and Accommodation Furniture for NRF HQs”**.

The following information provides an overview of the requirements that will be released during the ICB period:

Project objective

The chosen Contractor shall provide equipment for rapidly deployable camps accommodating up to 1800 people. The camps shall consist of modules and sub-modules stored readily available for multi-modal transport including transport by military fixed wing aircrafts. Combined with elements not included in this summary description, this equipment will be used by military forces for a large spectrum of missions that may occur over a wide range of geographic environments and climatic conditions. Accordingly, the solution proposed shall provide flexibility and modularity, shall be agile yet heavy duty and capable of performing under difficult climate and terrain conditions with minimum support (in accordance with the specifications of the forthcoming statement of work – SOW). When not deployed on a mission, this equipment will be mainly stored outdoors inside shipping containers or used for exercises.

Scope

This project includes:

- Supply of Furniture and Appliances with Associated Equipment including but not limited to tables, desks, chairs, camp beds, coat racks, shredders, projector screens, and ancillary equipment.
- Packaging and packing plan developed in order to provide an optimised solution.
- Logistic support package including but not limited to documentation, bar coding, spares and tools.
- Engineering, testing, verification and validation as required.
- Training, Commissioning and Acceptance.
- Project Management and Reporting.
- Delivery: Taranto – ITA.

B) SPECIFIC TERMS AND CONDITIONS**a. DELIVERY**

Not later than 8 months after contract award.

b. PARTIAL BIDDING

Partial offers will not be accepted.

c. FOLLOW-ON SERVICES

No follow-on services are envisioned at this stage, however offers to provide extra services (in option) are included.

d. REQUIREMENTS IN OPTION

Requests for requirements in option are included.

e. QUALITY ASSURANCE

Requirement for Quality Assurance is included.

f. SECURITY LEVEL REQUIRED

NATO UNCLASSIFIED.

g. LANGUAGE

- 1) The "Statement of Work" and subsequent contract will be in the English language.
- 2) Offers and any communication to be made by the Bidders, and any technical data or documentation to be furnished by the Contractor must also be in English.

h. CURRENCY CONVERSION RATES

N/A at this stage.

C) FINAL CONSIDERATIONS

- a. NSPA intends to issue the ICB Package to interested firms at a date yet to be determined, but not before **01 February 2019**. The Bidders will be allowed not less than 30 calendar days to reply to the relevant ICB.
- b. The bids to be received in response to the NSPA ICB mentioned above will be valid for a period of no less than 180 calendar days from the bid closing date.
- c. The envisioned bidding method is "ICB under NSPO Procurement Regulations".
- d. The information to be provided to the Bidders will be up to NATO UNCLASSIFIED.
- e. Please note that actual number of ICBs and actual quantities to be included in those ICBs may vary slightly from those specified in this NOI. Some project deliverables may be included as options to be acquired at later stages of the project implementation process.
- f. **OVERALL ESTIMATED VALUE FOR THESE CONTRACTS IS: 1,400,000 € without options.**