



**ADNEC SERVICES LLC
OFFICIAL CONTRACTING FORM
SHELL SCHEME GRAPHICS
ORDER FORM**



Tel +971 (0) 2 406 3666

P.O. Box 5546 Abu Dhabi



Fill & Return

oc.wuf@adnec.ae



Best Price

when you pay 15 days before the event date



Standard Price

when you pay within 14 days or less from the event date



Deadline

Submissions close 15 days prior to show, thereafter delivery cannot be guaranteed and standard price will apply.

EXHIBITOR DETAILS:

Exhibiting Company Name: _____

Date: _____ Hall No. _____ Stand No. _____

** It is the exhibitor's responsibility to inform ADNEC Services of any changes to the stand number / service location.*

ORDER CONTACT DETAILS:

Full Name: _____

Job Title: _____

Company Name: _____

Company Address: _____

City: _____

Postal Code: _____

Country: _____

Contact No. _____

Email Address: _____

On-site Contact Name: _____

On-site Contact No. _____

** It is important to review TERMS AND CONDITIONS attached on this order form before submitting your order.*

INVOICE BILLING DETAILS:

Tax Registration No: _____

Same As Above

Preferred Invoice Currency USD

AED

Full Name: _____

Job Title: _____

Company Name: _____

Company Address: _____

City: _____

Postal Code: _____

Country: _____

Contact No. _____

Email Address: _____

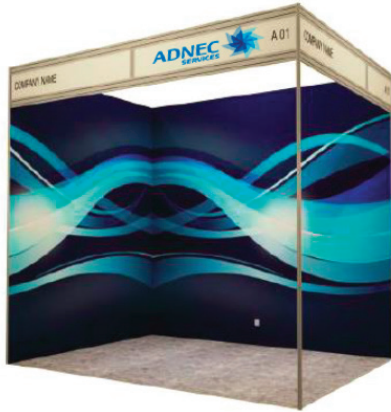
Item	Description	Unit Price (AED)		Quantity	Total
		Best Price	Standard Price		
fascia logo	35cm H x 100cm W	320.00 per logo	383.00 per logo		
Seamless Fascia	35cmH x stand width	215.00 per Lm	258.00 per Lm		
Seamless Wall Graphics	250cmH x stand width	800.00 per panel	959.00 per panel		
Panel Graphics	236xmH x 96cmW	800.00 per panel	959.00 per panel		
Counter Sticker Front Branding	68cmH x 96cmW	215.00	258.00		
Counter Foam Full Branding	Front: 82cmH x 100cmW Side: 82cmH x 50cmW	640.00	768.00		
Roll-up Banner 1	85cmW x 200cmh	580.00	696.00		
Roll-up Banner 2	270cmW x 200cmh	852.00	1,022.00		
Foam Board Poster	Min. 0.50 sqm	320.00 per sqm	383.00 per sqm		
Pop-up Banner 1	200cm x 300cm	3,738.00	4,606.00		
Pop-up Banner 2	300cm x 400cm	5,118.00	6,141.00		

TERMS & CONDITIONS

1. Upon order confirmation, Ready to print artwork must be submitted to email: oc.wuf@adnec.ae not later than 3 weeks prior to the show.
2. Invoice will be processed for all confirmed order within 3-5 working days.
3. Orders after deadline date is subject to Adnec Services approval
4. All orders must be paid 15 days before the event; standard price will apply for any unpaid orders 14 days before the event.
5. Items will not be supplied unless payment is received.
6. Any damage or loss will be under the responsibility of the exhibitor.
7. **All prices, costs and charges are inclusive of 5% Value Added Tax.**

CANCELLATION POLICY

1. Cancellation of confirmed orders are not permitted.



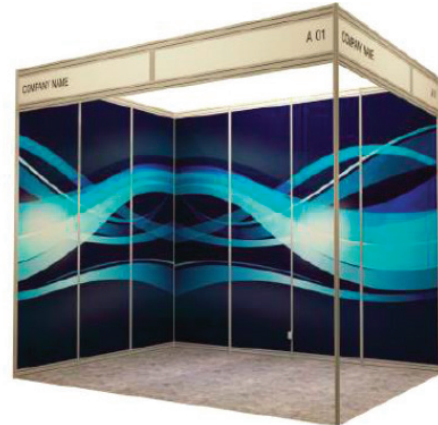
LOGO ON FASCIA



SEAMLESS FASCIA



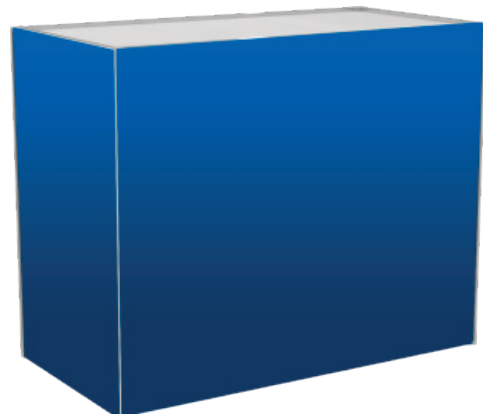
SEAMLESS WALL GRAPHICS



PANEL GRAPHICS



COUNTER STICKER FRONT BRANDING



COUNTER FOAM FULL BRANDING



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ALL PAYMENTS MUST BE MADE PRIOR TO WORKS COMMENCING

Abu Dhabi National Exhibitions Company is (100%) Holding Company of ADNEC SERVICES LLC

Please complete and return the order form to the above email address. An invoice will be dispatched in return.
Orders will be Valid only with full remittance.

Name

Date

Signature



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CREDIT CARD AUTHORIZATION FORM

To be returned by via e-mail to:

**ADNEC Services LLC
P.O.Box 5546, Abu Dhabi - UAE**

**Contact: Finance Department
Tel: + 971 02 4063653
Email: finance.as@adnec.ae**

I hereby give ADNEC SERVICES LLC my personal permission for the following credit card guarantee and pay for:

Name /Reference: _____

Amount to be Charged: _____

Type of Credit Card: Visa Card Master Card

My Credit Card No. is: _____

Issue Date: _____

Expiry Date: _____

Signature: _____ Date: _____

Name of Credit Card Holder as it Appears on the card: _____

Company name: _____

Full Address: _____

Tel/ Fax # : _____

Email Address: _____

Payment Details: _____

