

National Funding Rules

Poland

Narodowe Centrum Badań i Rozwoju (NCBR)

NCBR 

National Centre for Research
and Development

GENERAL

Country: Poland

Participating Organization:

National Centre for Research and Development (NCBR)
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BUDGET

Anticipated amount of funding for this call: 900 000 EUR

Maximum amount per partner and/or proposal/project:

- 300 000 € per project¹
- All costs associated with proposals must be covered by the funding available for each project. No additional funding will be available to cover any additional costs associated with projects (e.g., services and facilities costs, ship-time costs).

Name of the funding programme:

More details in the national call announcement.

ELIGIBILITY AND NATIONAL FUNDING MODALITIES

Eligible Institutions and/or partners: N/A

Eligible applicants:

¹ The maximum amount per the project is 300 000 € and it will be allocated to all Polish partners, regardless of their number.

1. Enterprises² - SME and Large,
2. Research organisations (research and knowledge-dissemination organisations)³,
3. Groups of entities composed of at least two enterprises,
4. Groups of entities composed of at least one research organisation and at least one enterprise,
5. Group of entities composed of at least two research organisations.

Entities must be established as a legal person⁴ and must conduct its business, R&D or any other activity on the territory of the Republic of Poland, confirmed by an entry into the relevant register⁵.

A condition for the participation of a group of entities as the Applicant in the call is its formal existence on the date of submission of the proposal, confirmed by its members concluding, at least conditionally, an agreement on the creation of a group of entities.

Additional eligibility criteria:

- Applicant must be registered in Poland.
- For enterprises it is strongly advised to state in the proposal application form in table for Project coordinator/Project partner: the KRS number of the enterprise and the size of the enterprise (micro/small, medium, large).
- Polish applicants shall declare the TRL of their research in the proposals.
- Please note that group of entities counts as two project partners from Poland (it meets the limit on the number of participants from the same country, please see call text for details).
- Polish Participants will be informed and invited to submit Polish full proposal (National Application Form) once the international evaluation and the ranking list will be established.
- If more than one Polish entity participates in the project, the national application is submitted by a consortium (group of entities) of all Polish entities.

Minimum and/or Maximum project duration: 36 months

Eligible costs:

The eligible costs shall be the following:

- 1. personnel costs** (researchers, technicians and other supporting staff to the extent employed on the research project);
- 2. costs of subcontracting, costs of consultancy and equivalent services** used exclusively for the research activity; this cost type cannot account for more than 70% of all eligible costs of a project;

² defined in Annex I to Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty (hereinafter referred to as "Commission Regulation (EU) No 651/2014");

³ Defined in Commission Regulation (EU) No 651/2014;

⁴ Legal person (juridical person) - an entity that is capable of having and amend legal rights and obligations within a certain legal system, such as to enter into contracts, sue, and be sued, excluding natural persons;

⁵ if applicable.

the subcontracting can be obtained from consortium partner only in justified case, this need will be verified by a national experts panel;

3. operating costs including (depending on the type of eligible institution):

Research Organizations:

- costs of instruments and equipment, technical knowledge and patents to the extent and for the period used for the research project; if such instruments and equipment are not used for their full life for the research project, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice, shall be considered eligible;
- costs for buildings and land, to the extent and for the duration used for the research project; with regard to buildings, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice shall be considered eligible; for land, costs of commercial transfer or actually incurred capital costs shall be eligible;
- other operating costs including: costs of materials, supplies and similar products incurred directly as a result of the research activity; training costs; travels costs including conference fees; costs of project promotion (e.g. articles, project webpage);

Enterprises:

- costs of instruments and equipment, technical knowledge and patents to the extent and for the period used for the research project; if such instruments and equipment are not used for their full life for the research project, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice, shall be considered eligible;
- costs for buildings and land, to the extent and for the duration used for the research project; with regard to buildings, only the depreciation costs corresponding to the life of the research project, as calculated on the basis of good accounting practice shall be considered eligible; for land, costs of commercial transfer or actually incurred capital costs shall be eligible.

4. additional overheads incurred indirectly as a result of the research project (depending on the type of eligible institution);

Research Organizations:

additional overheads for research organizations should account 25% of all eligible direct costs; That costs (4) are counted as a multiplication by percentage given above (called x%) and the rest of direct costs for research organizations, excluding subcontracting (2); It means $4=(1+3)*25\%$.

Enterprises:

additional overheads for enterprises include also other operating costs, eg. costs of materials, supplies and similar products incurred directly as a result of the research activity, training costs; travels costs including conference fees; costs of project promotion (e.g. articles, project webpage). That costs should account 20% of all eligible direct project costs; Additional overheads (4) are counted as a multiplication by percentage given above (called x%) and the rest of direct costs for enterprises; It means $4=(1+2+3)*20\%$.

Projects requesting more than PLN 3 million funding are entitled to claim the cost of the audit. For more details on eligible costs, please check the guidelines in the call announcement on NCBR webpage.

Funding rates:

Research organisations: all types of research may be funded. Basic research must not exceed 10% of value of national requested budget. Other types of activities (e.g. coordination, dissemination, management) are not eligible for funding as separate WP/Task.

Enterprises: Only Industrial/Applied Research and Experimental Development will be funded. Other types of activities (e.g. coordination, dissemination, management) are not eligible for funding as separate WP/Task.

Funding quota of Polish participants can be up to 100% for research organisations. In the case of enterprises, funding quota will be decided on a case-by-case basis depending on the size of the company, type of research/development.

The following maximum funding quotas apply:

Type of Organization \ Type of Activity	Micro/Small Enterprises	Medium Enterprises	Large Enterprises	Research Organizations
Fundamental/ Basic Research	n/a	n/a	n/a	Up to 100%
Industrial Research	50+20+5/15/25 (maks. 80%)	50+10+5/15/25 (maks. 80%)	50+5/15/25 (maks. 75%)	Up to 100 %
Experimental development	25+20+5/15/25 (maks. 70%)	25+10+5/15/25 (maks. 60%)	25+5/15/25 (maks. 50%)	Up to 100 %

OTHER ISSUES

Subject, relevance criteria:

- After international evaluation of full proposals and the selection of projects to be funded, Polish participants will be invited to submit a National Application Form (NAF). The NAFs will be examined for the appropriateness of funding requested. The Polish participants are obliged to use the rate of exchange of the European Central Bank dated on the day of opening of the call.

National additional application:

Detailed information about scope, financial rules, national procedure and national regulations is available on the NCBR’s homepage: <https://www.gov.pl/web/ncbr/wniosek-krajowy>.

Relevant documents:

All proposals must be aligned with national regulations, inter alia:

- The Act of 20 July 2018 - Law on Higher Education and Science;
- The Act of 30 April 2010 on the National Centre for Research and Development;
- The Regulation of the Minister of Science and Higher Education of 19 August 2020 on granting state aid by the National Centre for Research and Development, which is in line with the Commission Regulation (EU) No 651/2014;
- The Regulation of the Minister of Science and Higher Education of 17 September 2010 on the detailed mode of performance of tasks of the National Centre for Research and Development.