



**NORTH ATLANTIC TREATY ORGANIZATION**  
**ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD**  
 HEADQUARTERS SUPREME ALLIED COMMANDER TRANSFORMATION  
 7857 BLANDY ROAD, SUITE 100  
 NORFOLK, VIRGINIA, 23551-2490



**TO:** BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

**DATE:** **21 August 2020**

**SUBJECT:** Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support for Strategic Foresight Branch, Contracting Think Tank China Expertise

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

**IFIB Reference:** **ACT-SACT-20-47**

**Title of IFIB:** **CONTRACTOR SUPPORT TO STRATEGIC FORESIGHT BRANCH:  
CHINA SUBJECT MATTER EXPERT**

**Requirement:** ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

HQ SACT is seeking contract support for analysis of and advising on geo-strategic issues of relevance and importance to NATO related to China and the Asia-Pacific region. To provide and enable significant understanding of the geopolitical issues, motivations, and strategies of China to produce and inform reports, deliverables, and analysis for internal and external use. To help shape ACT's understanding of trends and implications derived from China that could impact NATO's Warfare Development.

**Type of Contract:** Firm Fixed Price (FFP), Level of Effort

**Period of Performance:** Base Period: on or about 04 January 2021 – 31 December 2021 for a total of 1800 hours, with one 12 month option period (1800 hours)

**Bidding Procedure:** The intended procurement method will be International Competitive Bidding (Sealed Bidding) in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor that offers the Best Value to NATO.

**Funding:** Estimated annual amount, \$ 150,000 estimated cumulative amount, \$ 300,000

**Classification:** NATO UNCLASSIFIED

**Issue Date:** Estimated 25 September 2020

**Bid Closing Date:** Estimated 6 NOVEMBER 2020

NATO UNCLASSIFIED

- Eligibility:** Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).
- Delivery location(s):** The contract will cover services being accomplished in Norfolk, VA, USA or as approved at contractor facility.
- Partial bidding:** Not authorised.
- Website:** <http://www.act.nato.int/contracting>

2. Contractors will be able to view the IFIB on or about 25 September 2020 at the above website. You are hereby invited to nominate, by email or facsimile before 24 September 2020, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation  
BUDFIN – Purchasing and Contracting Branch  
Attn: LT Mark Macsule, ACT Contracting Officer  
Attn: Ms. Kellie Hagen, ACT Contracting Assistant  
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MARK MACSULE

Contracting Officer

HQ SACT