

Rules of the International Poster Competition entitled “30 Years of the Visegrad Group”

General provisions

§ 1.

1. The Competition aims to create posters to mark the Visegrad Group’s 30th anniversary, which falls on 15.02.2021. For more information about the Competition’s theme and the 30th anniversary of the establishment of the Visegrad Group, please refer to Annex 2 to the Competition Rules.
2. Works entered in the Competition, hereinafter referred to as the “Entries”, should be related to 30 years’ cooperation between the Visegrad Group countries and contain the phrase: “30 years of V4”. Optionally, the Entries can also feature the V4 30th anniversary logo, attached as Annex 1 to the Competition Rules. For more information about the Visegrad Group, please refer to Annex 2 to the Competition Rules.

§ 2.

These Rules of the “30 Years of the Visegrad Group” Poster Competition, hereinafter referred to as the “Rules”, set out the rules and mode of conducting the Competition, in particular:

1. the terms and conditions for the organisation of the Competition;
2. the procedure for the appointment and work of the Selection Board;
3. the procedure for submitting works and awarding the main prize in the Competition.

Organisation

§ 3.

The Competition is organised by the Ministry of Foreign Affairs of the Republic of Poland, with its seat in Warsaw (00-580) at Al. J. Ch. Szucha 23, and Stowarzyszenie Twórców Grafiki Użytkowej (the Association of Applied Graphic Designers), with its seat in Warsaw (00-372) at ul. Foksal 11, hereinafter referred to as the “Organisers.”

§ 4.

1. The Organisers announce the Competition, supervise its proper conduct, and provide organisational services for the Selection Board.
2. The Competition is managed by Stowarzyszenie Twórców Grafiki Użytkowej, correspondence address: ul. Foksal 11, 00-372 Warsaw, Poland, e-mail: info@v4postercompetition.eu.
3. Information on the Competition and Competition Rules is published on the Organisers’ websites, i.e. on the Competition’s dedicated website, [www: v4postercompetition.eu](http://www.v4postercompetition.eu), on the Stowarzyszenie Twórców Grafiki Użytkowej website, www.stgu.pl, on the MFA website, www.gov.pl/web/dyplomacja/ and/or in a section on the competitions of the Minister of Foreign Affairs, as well as on the websites of Polish diplomatic missions in the Czech Republic, Slovakia, and Hungary supervised by the Polish Ministry of Foreign Affairs.

Eligibility

§ 5.

1. The Competition is open to citizens of the Visegrad Group countries, i.e. the Czech Republic, Poland, Slovakia, and Hungary.
2. Participation in the Competition is voluntary and free of charge.
3. Staff and representatives the Organisers, members of the Selection Board together with their next of kin (ascendants, descendants, spouses and siblings) or their cohabitants are not eligible to enter the Competition.
4. The Competition is open to adults only. On submitting their Entries, Participants must be at least 18 years of age.
5. The Entries must be created and submitted to the Competition individually.
6. The Competition is open and has a one-stage selection procedure.

Submitting Entries

§ 6.

1. The Entries must be made by Participants themselves; cannot be previously published or entered in any other competition; and they must be free of legal defects and third parties' claims.
2. Each Participant can submit up to three Entries.

§ 7.

1. To be able to enter the Competition, Participants must submit the following using the form available at v4poster-competition.eu:
 - a) At least one and a maximum of three Entries saved in the jpg format, resolution: 72 dpi, colour space: RGB, format: 70x100cm (width x height). The size of the graphic file containing a single Entry cannot exceed 10MB.
 - b) A scan of a completed and signed application form including the Author's personal details and the titles of the Entries corresponding to the titles of the sent graphic files. All declarations and agreements in the Competition Application Form attached as Annex 3 must also be completed and signed.
2. The Entries without the application form containing the required agreements and declarations will not be admitted to the Competition. The Entries which are not compliant with the eligibility criteria provided for in the Competition Rules will not be assessed by the Selection Board.
3. By submitting their competition applications, Participants declare their consent to taking part in the Competition on terms and conditions set out in the Competition Rules and their approval of all provisions of these Rules and their Annexes.

§ 8.

1. Competition applications will be accepted from the date the Competition is announced, 02.09.2020, until 18.10.2020. Works submitted after the deadline will not be admitted.
2. The Competition's results will be published by 30.11.2020 on the Organisers' websites referred to in § 4(3) of the Competition Rules. Moreover, the winners will be informed about the Competition's results via e-mail.

Selection Board

§ 9.

1. Entries will be assessed by the Selection Board appointed by the Organisers. The Board will assess whether the formal eligibility requirements have been met; then Entries will be assessed pursuant to the following criteria: meeting the conditions described in § 6 and § 7, clarity of the message, aesthetic qualities, and compositional qualities.
2. The Selection Board is composed of fine art experts from the four Visegrad Group countries and representatives of the Organisers (the Polish Ministry of Foreign Affairs and Stowarzyszenie Twórców Grafiki Użytkowej):
 - a) Joanna Górka (Poland) – Board Chairperson
 - b) Peter Bankov (Czech Republic)
 - c) Marcel Benčík (Slovakia)

- d) Anna Korolovszky (Hungary)
- e) Jacek Gajewski – Director of the Polish Institute in Bratislava
- f) Joanna Urbańska – Director of the Polish Institute in Budapest
- g) Maciej Ruczaj – Director of the Polish Institute in Prague
- h) Monika Szmigiel-Turlej – Deputy Director of the MFA Department of Public and Cultural Diplomacy

The Organisers reserve the right to change the composition of the Selection Board. Any change to the Board's composition will be notified pursuant to § 11 (1).

3. The task of the Selection Board is to assess the Entries and choose three winners from among the Participants as well as nine honourable mentions.
4. The Selection Board will choose the best works entered by 31.10.2020.
5. In the event of a tied vote during the work of the Selection Board, the Chairperson will have a double vote.
6. The Board has the right to decline to award any of the prizes or honourable mentions or not to grant any prize should the quality of submitted Entries be unsatisfactory.
7. The Selection Board's decisions are final and non-appealable.
8. The minutes will be taken to document the Selection Board's work, including vote results and the personal details of the winners and recipients of honourable mentions.
9. The Selection Board's work will be led by the Chairperson, who represents the Organisers.
10. In the course of its work, the Selection Board may require the Participants to send print-ready files according to the specification below to the Organisers' email addresses. Incorrect preparation of the files will be equal to non-compliance with technical requirements at this stage and may result in a failure to be awarded the prize. File format: PDF or TIF, resolution: 300 dpi, colour space: CMYK, format: 70x100 (width x height), plus a 3mm bleed.

Prize

§ 10.

1. The Selection Board selects the winners of 1st, 2nd and 3rd prizes and awards nine honourable mentions. The Organisers establish the following prizes for the winners and recipients of honourable mentions, as selected by the Selection Board:
 - a) Cash prizes for the winners and recipients of honourable mentions:
 - 1st prize – EUR 2000
 - 2nd prize – EUR 1000
 - 3rd prize – EUR 500
 - Honourable mention – EUR 150
 - b) The awarded posters will be featured in a 2021 calendar which will be distributed worldwide by the MFA and its Polish missions abroad.
2. Within three calendar days from being notified by email of winning a prize or honourable mention, the winner will e-mail a scan of the signed copyright transfer agreement to info@v4postercompetition.eu, and within seven calendar days from being notified by email of winning a prize or honourable mention, the winner will post, by registered letter with acknowledgement of receipt, the signed copyright transfer agreement together with the declaration attached as Annex 4 to these Rules, to the following address:

Stowarzyszenie Twórców Grafiki Użytkowej,
ul. Foksal 11, 00-372 Warsaw, Poland,

with a note **“30 years of the Visegrad Group” Competition**. A cash prize will be promptly transferred to the bank account designated by the winner in Annex 4 against the signed declaration form containing the winner's details.
3. The winners and recipients of honourable mentions are obliged to transfer copyright to the winning Entry without consideration pursuant to the provisions of the declaration in the Competition Application Form attached as Annex 3 to these Rules. The agreement template is attached as Annex 4 to these Rules. A refusal to sign the agreement will be understood as a withdrawal from the Competition.
4. Should the Participant whose work has been selected in the Competition decide not to conclude the agreement with the Organiser, the Organiser has the right to propose that the Participant next in line as per the assessment recommendations sign the agreement.

5. Entering a work in the Competition is treated as a simultaneous declaration that the work does not violate the rights of third parties, in particular economic and moral copyrights. Should a third party make claims related to infringement of the rights specified above, the applicant bears the sole responsibility towards those parties for the infringement of their rights.
6. The winners and recipients of honourable mentions – having been contacted by the Organisers in order to agree details concerning the delivery of final output files – are obliged to send print-ready files according to the specification below. Incorrect preparation of the files will be equal to non-compliance with technical requirements at this stage and may result in a failure to be awarded the prize. File format: PDF or TIF, resolution: 300 dpi, colour space: CMYK, format: 70x100 (width x height), plus a 3mm bleed.
7. Prizes will be taxed in accordance with the applicable laws.

Miscellaneous provisions

§ 11.

1. The Organisers reserve the right to cancel or postpone the Competition's deadlines and reserve the right to modify the Competition Rules. Information on changes, if any, will be published on the Organisers' websites referred to in § 4(3) of the Competition Rules.
2. All matters not covered by the Competition Rules will be decided by the Organisers. The Organisers' decision is non-appealable.
3. Detailed information about the Competition is provided by:
Stowarzyszenie Twórców Grafiki Użytkowej,
at the email address: info@v4postercompetition.eu
4. The Organisers are not liable for any damage caused by erroneous or outdated data provided by Competition Participants or for errors and omissions in the applications, unauthorised access to the applications, their loss or delay, all of which can affect the correct submission of the Entries.
5. By entering the Competition, Participants declare that the Entries are their exclusive property and they do not violate any third party rights or the applicable laws and that the entered works are new, original and have not been previously published anywhere. Participants bear full legal liability should they not have the right to submit the Entries or should they violate the copyrights and/or personal interests of third parties.
6. By submitting their Entries in accordance with the requirements laid down in the Competition Rules, Participants grant to the Competition Organisers a non-exclusive licence (with the right to grant sub-licences), with no territorial limitations and for an unlimited duration, to use the submitted Entries for the purposes of the Competition and its promotion and for the purposes of follow-up exhibitions and a calendar, as well as for promoting the activities of the Organisers and the Visegrad Group in the following fields of use:
 - a) in terms of recording and reproducing – producing, by any method, unlimited numbers of copies, including by printing, reprography, audiovisual, magnetic recording, and digital technology,
 - b) in terms of disseminating by other means – public exhibition, display, reproduction, broadcasting and re-broadcasting, including on the Internet, entering into computer memory, transmitting via a multimedia network, including the Internet, and making available to the public in such a way that everyone may access the work from a place and at a time individually chosen by them.
7. The winners have the right to use the information about the received prize to promote their own artistic and professional achievements.
8. The Organisers will not cover the expenses related to preparation and sending of the works and application documents.
9. Entering the Competition requires the consent to the processing of personal data for the purposes of conducting the Competition, selecting the Winners and recipients of honourable mentions, awarding prizes and for promotion and information purposes related to the Competition, in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR). A consent form is included in the Competition Application Form attached as Annex 3 to the Rules.
10. Information on the processing of personal data by the Organisers is included in Annex 5 to the Competition Rules.

11. In the event that the Participant withdraws their consent to the processing of personal data, the entry form containing their personal data will be immediately destroyed.
12. Any disputes between the Participants and the Organisers will be resolved through mediation, and should no agreement be reached, the competent court for their examination will be a common court having jurisdiction over the seat of the Ministry of Foreign Affairs.
13. The relevant provisions of Polish law – the Civil Code, the Act on Copyright and Related Rights, and other general regulations in force – apply in matters not regulated by these Rules.
14. These Rules will come into effect on the date of publication of the Competition notice.
15. These Rules have been prepared in two language versions, i.e. Polish and English, with the proviso that in the event of discrepancies, the Polish language version will prevail.

Annexes:

1. The “30 Years of the Visegrad Group” logo
2. Information on the Visegrad Group
3. Competition Application Form
4. Copyright Transfer Agreement template
5. Information on the processing of personal data by the Ministry of Foreign Affairs of the Republic of Poland