



**NATO SUPPORT AND PROCUREMENT AGENCY**  
**AGENCE OTAN DE SOUTIEN ET D'ACQUISITION**



**PATRICK FESQUET**  
DIRECTOR OF PROCUREMENT  
DIRECTEUR DES ACHATS

Ref: PP-SOC-N/2018/IC ICB/IFR(5HQ27106)

07 December 2018

**TO** : Ambassade de la République de Pologne  
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**INFO** : Lt. Col. Wojciech Kaliszczak  
Permanent Delegation of the Republic of Poland to NATO  
Polish Delegation to NATO Attn.: Advisor for Infrastructure  
Blvd Leopold III  
B-1110 BRUSSELS  
Tel.: 0032 2 707 1455  
Fax.: 0032 2 707 1366

**PURPOSE** : **NOTIFICATION OF INTENT TO INVITE BIDS**

**REFERENCES** :

1. Procedure for International Competitive Bidding for NATO Infrastructure Works, AC/4-D/2261 (1996 Edition);
2. NSPO Procurement Regulations 4200 (26 June 2013);
3. First Stage Authorization and Authority to Issue the Invitation for Bids and to Commit NATO Funds, Investment Committee Report, AC/4(PP)D/25698-ADD9 dated 24 August 2018;
4. Investment Committee Decision Sheet AC/4-DS(2018)0020 dated 12 November 2018.

**ANNEXES** :

- A. Summary description and cost estimate of present Notification.
- B. Specimen of declaration of eligibility.
- C. List of potential sources.

*Madame, Monsieur,*

1. The NATO Support and Procurement Agency (NSPA) has been designated by the NATO Investment Committee (IC) as the Host Nation for **Capability Package (CP) 9A1101 "NATO Response Force (NRF) Assets and Support"**, and granted the authority to issue an International Competitive Bidding (ICB) for the implementation of **Project 5HQ27106, entitled "Passive Force Protection Material for NRF HQs"**.

2. The ICB will be conducted in accordance with references 1 and 2, following the issuance of a Notification of Intent (NOI) to Invite Bids to the diplomatic representative of the participating countries in the capital of the country of the designated Host Nation, with copies to NATO delegations of participating countries. This letter is issued following approval of the project by the IC at references 3 and 4.
3. This letter constitutes a NOI to Invite Bids for the provision of **“Passive Force Protection Material for NRF HQs”** as further described in Annex A.
4. NSPA hereby invites you to:
  - 4.1. Nominate firms located in your nation, which may wish to participate in the ICB;
  - 4.2. Provide for each nominated firm a "Declaration of Eligibility (DOE)" on the model of the specimen provided at Annex B.
5. Further to the companies that you choose to nominate, and in accordance with References 3 to 4, NSPA has been authorized to suggest companies from the NSPA Source File. At Annex C, a list of potential sources that NSPA has identified in your country is enclosed for your review and modification if required. If no objection is received, the companies identified in this list will be invited to the forthcoming ICB.

6. **The requested information should be addressed to:**

**NSPA – PPBS/SOC North**  
CP 9A1101 – Project 5HQ27106 – Declaration of Eligibility  
L- 8302 CAPELLEN  
G. D. Luxembourg  
E-mail: [procurement@nspa.nato.int](mailto:procurement@nspa.nato.int)  
Fax: +352 3063 4300

and should reach NSPA not later than **25 January 2019** (no late DOE will be accepted after the bid closing date mentioned in the forthcoming ICB package).

7. In case any further information is required, please contact:

Iulia FRATILA  
PPBS Buyer  
Phone: + 352 3063 7480  
E-mail: [iulia.fratila@nspa.nato.int](mailto:iulia.fratila@nspa.nato.int)

Yours sincerely,

  
Patrick FESQUET  
Director of Procurement

This letter was also transmitted via e-mail to:  
[luksemburg.amb.sekretariat@msz.gov.pl](mailto:luksemburg.amb.sekretariat@msz.gov.pl)  
[konsulat@pt.lu](mailto:konsulat@pt.lu); [da.haga@mon.gov.pl](mailto:da.haga@mon.gov.pl)  
[bebrustpn@msz.gov.pl](mailto:bebrustpn@msz.gov.pl); [Radoslaw.fiolna@msz.gov.pl](mailto:Radoslaw.fiolna@msz.gov.pl)  
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