

**Notification of Intent
IFB-CO-15079-IAS**

**Provide Information Administration Services and Upgrade NATO
Information Portal (IAS)**

€ EUR 9.559 M

Plus

€ EUR 6.5M (Estimated Ceiling Cost Operation and Maintenance)

NATO has a requirement to provide Information and Knowledge Management (IKM) Services together with 5 years operation and maintenance

Senior **Contracting Officer: Mr Graham Hindle**

E-mail: graham.hindle@ncia.nato.int

To : Distribution List

Subject : **Notification of Intent to Invite International Competitive Bids for the Provide Information Administration Services and Upgrade NATO Information Portal (IAS) project**

Reference(s) : A. AC/4(PP)D/27404 ADD1, AC/4-DZ(2016)0006
B. AC/4-DS(2019)0012 (INV)

1. Pursuant to References B , notice is given of the intent of the NATO Communications and Information Agency (NCI Agency), as the Host Nation, to issue an Invitation for Bid (IFB) for Information Administration Services and to Upgrade the NATO Information Portal (IAS)..
2. A detailed summary of the requirements of the project is set forth in Annex A of this letter.
3. The reference for the Invitation for Bid is IFB-CO-15079-IAS and all correspondence concerning the IFB should reference this number.
4. The IFB will be comprise of the basic scope and one evaluated option (5 times 1 Year Operation and Maintenance for P95 Step 2).
5. The estimated cost for the services and deliverables included in the basic scope and evaluated option of the IFB is € 9,559,000 for Investment, and €6.5 M for

Operations and Maintenance Support (Hardware and Contractor Logistic Support) over a life of 5 years after Final System Acceptance.

6. No partial bidding will be allowed.
7. The NCI Agency will award a contract to that firm submitting the lowest priced, technically compliant bid. As an additional step to the evaluation, an in-depth test demonstration of the apparent successful bid's technical solution will be conducted on the bidders premises in order to verify that the proposed solution is in line with the bid submitted. The demonstration may take up to 1 month to complete and will be based on a scenario that will be detailed in the IFB. A successful demonstration will confirm the apparent successful bid; failing the demonstration may result in a determination of a technically non-compliant bid, regardless of any conclusions drawn by the Agency on the basis of the evaluation of the paper bid.
8. The formal IFB is planned to be issued in the Q1 2020, with a Bid Closing Date in Q2 2020, and Contract Award is planned for Q3 2020.
9. Pursuant to paragraph 5 of reference B, national responsible authorities are kindly requested to provide to the NCI Agency Declarations of Eligibility, **not later than 24 January 2020 (considering the end of the year holiday period)**, of qualified and certified firms which are interested in bidding for this project. In addition to the certification of the firm's security clearances required under this NOI, the Declarations of Eligibility should include the following information for each of the nominated firms: Name of the Firm, Telephone number, Fax number, E-mail address and Point of Contact. This information is critical to enable prompt and accurate communication with prospective bidders and should be sent to the following email address:

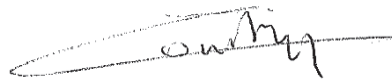
NATO CI Agency
Attention: Graham Hindle
E-mail: graham.hindle@ncia.nato.int

10. Bidders will be required to declare a bid validity of twelve (12) months from closing date for receipt of bids, supported by a Bid Guarantee of Euro 300,000 (three hundred thousand Euro). Should the selection and award procedure exceed the Bid Closing Date by more than twelve (12) months firms will be requested to voluntarily extend the validity of their bids and Bid Guarantee accordingly. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
11. National authorities are advised the IFB package will be NATO UNCLASSIFIED; however, the bidding and the contractual documents are expected to contain references to other NATO documents classified as "NATO RESTRICTED". Bidders must have the appropriate security clearance in order to obtain the cited "NATO RESTRICTED".
12. The successful Bidder will be required to handle and store classified information up to the level of "NATO SECRET" during the execution of the contract. In addition, contractor personnel will be required to work unescorted in Class II and Class I Security areas. Only companies maintaining such cleared facilities and the

appropriate personnel security clearances will be able to perform the resulting contract.

13. It is emphasised that requests for participation in this competition received directly from individual firms cannot be considered.
14. The Contracting Officer responsible for this NOI is Mr. Graham Hindle, and the POC is Mr. Graham Hindle, email: graham.hindle@ncia.nato.int.
15. Your assistance in this procurement is greatly appreciated.

On behalf of the Director of Acquisition:



Alain Courtois
Principal Contracting Officer

Attachment(s):

Annex A- Summary of the Requirements

Annex A- Summary of the Requirements

1. Introduction

NATO had three IKM Tools to support information management: for Document Management (Document Handling System - DHS), for Tasking (Tasker Tracker Enterprise- TTE) and for publishing information (NATO Information Portal - NIP). NCIA upgraded DHS to Enterprise Document Management System (EDMS) and TTE to Tasker Tracker Plus (TT+) in the Operational Network (ON) and Protected Business Network (PBN) under Project P95 Step 1. P95 Step 1 included the upgrade and migration of DHS and TTE applications, from MOSS2007 to SharePoint 2013 and centralizing them in NCI Agency Data Centers.

2. Project Scope

The purpose of this project is to provide Information Administration Services (IAS) and is intended to upgrade the existing NATO Information Portal (NIP), Enterprise Document Management Services (EDMS), the Tasker Tracker Plus (TT+) workflow management system and underlying hardware infrastructure ensuring it uses ITM approved hardware components. In addition, the project intends to proliferate IAS across a range of network domains - currently this capability is primarily available at the NATO SECRET (Operational Network (ON)) level.

P95 Step 2 will deliver:

- A solution that will run on top of the ITM hosted SharePoint 2016 platform, an upgrade and migration of the P95 Step 1 deliverables (including data) from SharePoint 2013 to SharePoint 2016 is required.
- Extend the IKM tools deployment to the PBN network and two dedicated Mission Network (MIR) as well as Training network.
- Architect, procure and install the required hardware, based on the proposed IKM tools solution, and ensure it integrates, and is compliant with, the ITM approved hardware list.
- Additional IKM functions will be included:
 - Analytics: to process and analyse big amount of data and report it in different ways to the users
 - Workflow application: to provide a generic purpose, highly customizable workflow capability usable by the Commands
 - Collaborative Workspace: to enhance collaboration among users when sharing information products: documents, images and alike
 - Distribution and Archiving to extend the information awareness to external partners and domains and to securely store information for long time preservation.

3. Geographical implementation

The project aims to deliver the same IKM Tools, on PBN and ON, to all Bi-SC commands. The table below summarizes the complete list of sites:

Ser	Location	Organisation	Network
1	Mons, BE	SHAPE	ON, PBN2 x Mission Preparation Nwks
2	Mons, BE	ACT SEE	ON, PBN
3	Mons, BE	NCISG HQ	ON, PBN
4	Mons, BE	NCIA Ref Facility	ON
5	Mons, BE	NCIA IV&V	ON, PBN
6	Brunssum, NE	JFCB	ON, PBN
7	Naples, IT	JFCN	ON, PBN, 2 x Mission Preparation Networks
8	Ramstein, GE	HQ AIRCOM	ON, PBN
9	Izmir, TU	HQ LANDCOM	ON, PBN
10	Northwood, UK	HQ MARCOM	ON, PBN
11	Monsanto, PO	JALLC	ON, PBN
12	Torrejon, SP	CAOC T	ON, PBN
13	Uedem, GE	CAOC U	ON, PBN
14	Poggio Renatico, IT	DACCC	ON, PBN
15	Wesel, GE	HQ 1 NSB	ON, PBN,
16	Grazzanise, IT	HQ 2 NSB	ON, PBN,
17	Bydgoszcz, PL	HQ 3 NSB	ON, PBN,
18	Bydgoszcz, PL	JFTC	ON, PBN, 2 x Training Networks
19	Stavanger, NO	JWC	ON, PBN, 2 x Training Networks
20	Sigonella, IT	AGS	ON, PBN,
21	Yeovilton, UK	JEWCS	ON, PBN,
22	La Spezia, IT	CMRE	ON, PBN,
23	Oeiras, PO	NCI Academy	ON, PBN,
24	Oberammergau, GE	NATO School	ON, PBN,
25	Rome, IT	NDC	ON, PBN,
26	Norfolk, US	HQ SACT	ON, PBN,
27	Mons, BE	SHAPE	Training Platform