



HEADQUARTERS ALLIED JOINT FORCE COMMAND NAPLES
QUARTIER GENERAL DU COMMANDEMENT INTERALLIE
DE FORCES INTERARMEES NAPLES
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Loc. Lago Patria, Naples, Italy

Our ref:	JFCNP/FINDIR/P&C/AN/21	Tel:	+39-081-721 + 5304
		NCN:	433 + 5304
Date:	21 May 2021	Fax:	+39-081-721-8401 (J8 P&C)

TO: BC's Distribution List for International Competitive Bidding

DATE: 21 May 2021

Subject: Notification of Intent (NOI) to Issue an Invitation for International Bidding (IFIB) for the provision OF Payroll Processing and Subsidiary Services for NATO Mission Iraq

1. In accordance with the stipulations of the Bi-SC Procurement Directive 060-070 dated 30 June 2015, Annex C, the following information is provided on an Invitation for International Bidding/Proposal (IFIB/IFIB) that this Headquarters has the intention to release.

IFIB reference number	ACO-NAP-21-10
Title of IFIB	Payroll Processing and Subsidiary Services for NATO Mission IRAQ (NMI)
Requirement	The purpose of this Invitation for International Bids is to award a contract to provide assistance to the NATO Mission Iraq (NMI) Civilian Human Resources Manager (CHRM) with the payroll processing and subsidiary services in support of NMI Local Civilian Hires (LCHs).
Type of contract	Firm Fixed Price
Period of performance	One Base Period: 01 January 2022 – 31 December 2022 with a further four (4) one-year extension options as per para. 2-12 (b) of above mentioned directive
Bidding procedure	Sealed bids procedure - Lowest price technically compliant
Funding	Yearly estimated cost is USD 125,000.00. The estimated total contract value is USD 625,000.00
Classification	NATO UNCLASSIFIED
Issue Date	01 July 2021
Closing Date	11 August 2021
Eligibility	<i>Eligible sources are restricted to Governmental or Commercial entities (1) that originate and are chartered/incorporated within NATO-member nations, (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within NATO-member nations, (3) and as agreed by the Budget Committee Iraqi owned and operated companies licenced by the Host Nation. Companies which have performed at least two contracts within the last five years substantially similar in scope to the requirement described in the solicitation</i>
Delivery location(s)	Headquarters NATO Mission Iraq, Baghdad (Iraq)
Partial bidding	Is Not Authorized

Web site : <http://shape.nato.int/page136374522>

2. (Insert your Headquarters name) will directly e-mail this IFIB/IFIP to all potential bidders and will post an abstract of the tender documents on the Web site above. Firms that have already been identified are listed in the NOI annex. NATO Delegations are hereby invited to nominate, **by facsimile and email before 25 June 2021**, the name, full address, Point of Contact, telephone and facsimile number, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

HQ JFC Naples

J8 – Purchasing & Contracting Branch

Mr. Alessandro NARBONE – Contracting Officer

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CC:

SFC Lisa OWENS

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//ORIGINAL SIGNED//

Signature

Alessandro NARBONE

Contracting Officer

NATO Mission Iraq

date