

ADMINISTRATIVE AND ELIGIBILITY CRITERIA – STAGE II

No.	Criterion	Criterion description and information on what basis assessment will be done	Assessment rules: Yes/No	Comment
1.	2.	3.	4.	5.
ADMINISTRATIVE CRITERIA				
1.1.	Application submission deadline met	The application has been submitted within a deadline specified in the open call announcement.	Yes/No	
1.2.	Application submission form	The application has been submitted on the appropriate template and in the required form.	Yes/No	
1.3.	Representation of the applicant	The application has been properly signed by an authorized applicant's representative.	Yes/No/NA	
1.4.	Completeness of submitted application and attachments	The application is complete and all attachments required in the announcement are attached.	Yes/No	
ELIGIBILITY CRITERIA				
1.5.	Eligibility of the applicant	The applicant successfully passed the 1 st stage of assessment and falls within the list of potential beneficiaries who are eligible for further evaluation.	Yes/No Yes/No	
1.6.	Eligibility of the project partner (if applicable)	The entity indicated as the project partner is included in the catalogue of partners specified in the open call announcement.	Yes/No/NA	
1.7.	Level of co-financing and the amount of the grant applied for in the application complies with the Programme provisions	The requested level and amount of project co-financing is in line with the open call announcement.	Yes/No	
1.8.	Eligibility of the project implementation period	The project completion date is within the eligibility period indicated in the open call announcement.	Yes/No	