## **CHECKLIST FOR POLISH NATIONAL VISA - STUDY** FIRST AND SECOND DEGREE STUDIES / PhD / POSTGRADUATE STUDIES

Name	Purpose of Visit:
Passport Number:	Contact No  E-mail address:

Prepare all the necessary documents listed below before you deliver your application, otherwise it application might be refused by the Embassy of the Republic of Poland. The required documents have to be submitted in original Polish or English versions. While the visa application is being processed, the applicant's passport

His is either the appropriate address on the last page of the passport or the place of issue of the passport.  ### APPLICATION MATERIAL SHOULD BE PLACED IN THE FOLLOWING ORDER:  #### REQUIRED DOCUMENTS  1. PASSPORT - should have been issued within the previous 10 years; its validity should extend to at least 3 months after the intended date of departure from the Schargen territory; it must have as least two consecutive blank pages; damaged travel documents will not be accepted.  2. LYSSA APPLICATION  2. L. Visa application form without blanks, signed by the applicant - applicants 18 years and above may todge and sign a viva application personally, if minor (below 30 years 500), the applicant or applicants 18 years and above may todge and sign a viva application personally, if minor (below 30 years 500), the applicant or applicants 18 years and above may todge and sign a viva application personally, if minor (below 30 years 500), the applicant or applicants 18 years and above may todge and sign a viva application personally, if minor (below 30 years 500), the applicant or applicants 18 years and above may todge and sign a viva application personally, if minor (below 30 years 500), the applicant or applicants 18 years and above may todge and sign a viva application personally, with the following specifications: possyort type, white background 36-messfering from the least 6 months.  3. CHECKLIST  4. APPLICANT'S COVER LETTER mentioning the purpose and duration of travel, list of attached documents and other useful information.  5. FLIGHT ITINERARY (RESERVATION ONLY)  ### Application of the purpose of the purpose and duration of travel, list of attached documents and other useful information.  5. FLIGHT ITINERARY (RESERVATION ONLY)  ### Application of the purpose of				
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B. Higher studies certificates/diplomas of graduation - if the applicant applies for a visa on the basis of a university certificate on				
admission to the second and third cycle studies, he/she must provide the higher studies certificate/diploma of graduation apostilled by the Kemlu.  8. ACCOMODATION: existed decument confirming the availability of appropriate accommodation for the intended period of stay in Reland losse.  Type of document:				
8. ACCOMIDENTION — original document committing the availability of appropriate accommodation for the intended period of stay in Polania. lease				
agreement, decision on the provision of the dormitory or other type of accommodation proof. The documents must contain information about the monthly or the full period of intended stay.				
9. DOCUMENTS CONFIRMING THE SUFFICIENT FINANCIAL RESOURCES TO COVER COSTS OF LIVING AND RETURN TRAVEL TO THE COUNTRY OF ORIGIN OR				
RESIDENCE – an applicant applying for a national visa for study must provide a document confirming that he/she has sufficient financial resources to cover:				
A. The cost of returning to the country of origin in the amount of 2500 PLN (minimum) to cover returning to the country of origin;				
B. Living expenses covering the planned stay: the required minimum for each month of the planned stay is 776 PLN/person;				
C. Cost of accommodation. See Point. 8.				
<b>9.1. DOCUMENTS CONFIRMING THE SUFFICIENT FINANCIAL RESOURCES (OF THE APPLICANT OR SPONSOR)</b> cannot be issued more than one month before submission of the visa application.				
Attaching one OR more of the following documents is a must:				
9.1.1. Traveler's cheque(s).				

9.1.1. Traveier's cheque(s).		
<b>9.1.2.Certificate confirming credit card limit</b> issued by the bank (any bank located in Indonesia or Poland or another country is allowed).		
9.1.3. A certificate of availability of money in a bank or a cooperative savings and loan association located in the		
territory of the Republic of Poland, other EU/EFTA member state or Switzerland (it cannot be a bank located in Indonesia).		
9.1.4. A document confirming the granting of a national or foreign scholarship.		
9.1.5. A certificate of employment with monthly salary statement.		

No other documents will be accepted or taken into consideration.				
In case of sponsorship Attaching one OR more of the following documents is a must:				
9.2. MINORS AND ADULTS FINANCIALLY DEPENDENT ON SPONSORS:  Letter of sponsorship - it should be noted that sponsors are required to cover all travel, living and accommodation expenses of the person applying for	the visa:			
9.2.1. From the applicant's parents - the sponsor's letter must be notarized.	tile visa.			
9.2.2. From a third person - the sponsor's letter must be notarized.				
9.2.3. Documents confirming the availability of financial resources of the sponsor (See p.9.1).				
10. MINORS			N/A	
10.1. Birth certificate (if applicable, proof of legal guardianship) apostilled by the MoFA.				
10.2. Copies of signed identification document(s) of the parents/guardians of the applicant (with photograph).				
10.3. Notarized certificate of permission to travel from the parent(s)/guardian(s) not accompanying the minor				
during travel, apostilled by the MoFA. At least one of the parents/legal guardians must be present at the				
submission of the visa application.				
10.4. Death certificate(s) if one or both parent(s) is/are deceased, apostilled by the MoFA.				
10.5. Court verdict in case the parents are divorced and/or one of the parents lost custody of the child, apostilled by the MoFA.				
11. ADDITIONAL DOCUMENTS - applicants are allowed to submit additional documents that they consider useful to explain/justify the trip e.g. English language test such as: IELTS min. 6.5, TOEFL iBT min. 79 and CAE min. 176 points, are highly recommended as a proof of possessing the necessary language skills for undertaking studies conducted in English.			Optional documents:	
12. RESIDENCE PROOF - an official document proving stay in the current jurisdiction.				
13. PASSPORT DATA PAGES COPY				
13.1. One copy of the applicant's passport data pages (the first and the last ones).				
<b>13.2.</b> Copy of the pages with Polish/Schengen visas, if issued (if the visas were in the previous passport – copy of that passport's data pages - the first and the last ones).				
hereby confirm that I am aware of the fact that:				
1. A visa with the annotation "student" can only be obtained by full-time students or persons going to Poland in at university.	order to	take a pr	eparatory course to study	
<ol> <li>The Embassy/Consulate General of the Republic of Poland reserves the right to request additional information/ to interview the applicant.</li> </ol>	documer	ntation ar	nd, if deemed necessary,	
3. If the documents and supporting materials required for the issuance of this visa are not submitted in the application, the visa applicant has the right to supplement these materials within 7 days from the date of submitting the application, as per Art. 65 section 1G of the Act of December 12, 2013 on foreigners (Journal of Laws, item 769).				
4. The visa processing period may be extended to up to 60 days (applications submitted less than 60 days before the applicant's own risk).	intended	travel da	te are accepted on the	

ADDITIONAL COMMENTS: