

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE MINISTRY OF FOREIGN AFFAIRS OF THE REPUBLIC OF POLAND**  
**AND THE MINISTRY OF FOREIGN AFFAIRS OF HUNGARY**  
**ABOUT THE NON-GOVERNMENTAL CO-OPERATION PROGRAMME**

The Ministries of Foreign Affairs of the Republic of Poland and Hungary,

*relying* on the historical development of the relations between Poland and Hungary;  
*with regard* to the special role the non-governmental organizations and the young generation plays in building international relations,

*taking into account* a broad scale of Polish-Hungarian initiatives and projects on all levels,

*aspiring* to build a stronger framework and create new opportunities for supporting cooperation,

have agreed to launch the Non-Governmental Co-operation Programme to promote friendly cooperation between the Polish and Hungarian society, especially youth.

(1) The Programme shall consist of providing financial support for:

a) projects promoting the two countries' foreign policy aims in terms of bilateral co-operation and relation-building of the civil society, especially youth;

b) projects concerning cooperation between the Polish and Hungarian youth on enhancing Polish-Hungarian relations;

c) projects concerning common studies and scientific sessions, meetings on Polish-Hungarian relations, diplomacy and co-operation with young participants.

(2) Financial resources for supporting these activities shall be allocated by the Ministries in equal measure. The amount of financial resources allocated to the Programme shall be agreed by exchange of diplomatic notes each year.

(3) The calls for projects will be published by the Ministries and the relevant diplomatic missions of Poland and Hungary.

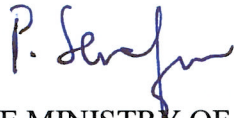
(4) Projects in the framework of the programme can be realised by non-governmental organizations, religious bodies, schools, universities and groups of physical persons

based in one of the two countries, with the exception of political parties, youth organizations related to political parties, and trade unions.

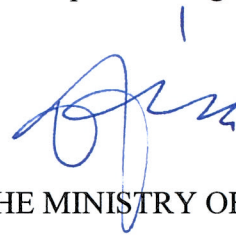
(5) The decision about funding the submitted projects will be taken by a committee in each country, composed of representatives of the Ministries and the relevant diplomatic missions of Poland and Hungary, as contained in the Regulation mentioned in Article (6).

(6) The technical details and deadlines of the submission procedure, the composition of the committees, co-ordination and all other issues not regulated in this document shall be contained in a Regulation attached to the present Memorandum.

Signed in ..... on ..... in two copies in English language, both copies being equally authentic.



FOR THE MINISTRY OF FOREIGN  
AFFAIRS  
OF THE REPUBLIC OF POLAND



FOR THE MINISTRY OF FOREIGN  
AFFAIRS  
OF HUNGARY

**REGULATION  
OF THE  
POLISH-HUNGARIAN NON-GOVERNMENTAL CO-OPERATION  
PROGRAMME**

The Ministry of Foreign Affairs of the Republic of Poland and the Ministry of Foreign Affairs of Hungary, hereinafter referred to as the Signatories, based on Article (6) of the Memorandum of Understanding between the Ministry of Foreign Affairs of the Republic of Poland and the Ministry of Foreign Affairs of Hungary about the non-governmental co-operation programme, hereinafter referred to as 'the Programme', regulate the operations of the programme as follows:

1. Each project has to involve partners from both countries. One project can be submitted only by one of the partners, in one of the countries.
2. Projects can be realised in both countries, regardless of the country of submission.
3. Projects to be financed in the framework of the Programme shall be submitted to the Embassy of the other Signatory in the country where the applicant is based.
4. The Signatories shall form two Committees, one in each country, which shall consist of four members per country, representing the following bodies: 2 members from each Ministry of Foreign Affairs, and 2 members of the diplomatic mission(s) of the other country, one of them being the Ambassador. The Committee will be chaired by the Ambassador. The Signatories shall inform each other about the persons appointed to the Committees and eventual changes by means of an exchange of diplomatic notes.
5. The Committees shall convene at least once a year.
6. The Committees shall allocate financial resources for the projects submitted. For one application project an amount of 1.000 - 5.000 EUR can be allocated. The applicant shall ensure co-financing of the project at the level of at least 10% of the total project value.
7. The Committees shall take decisions by consensus. In case of a lack of consensus, the chairperson's vote shall prevail.
8. The agreements about realising the projects shall be concluded by the embassies according to the relevant laws and regulations. The implementation of the agreements shall be monitored and controlled by the embassies in respect of the applicants based in the respective country.

9. Information about the Programme and the possibility of submitting projects will be announced yearly on the appropriate ministries and mission's websites with the full information on the regulations and documentation needed to apply for the grants, including the project submission deadlines. The applicants will be entitled to submit the activity report and the financial settlement of the project by at the latest 31<sup>st</sup> of December of the year when the Grant Agreement was concluded and signed by both parties.
10. In the procedures of announcing and publishing the calls for submitting projects, determining the documents needed to be attached, internal decision-making and financial settlements, both Signatories will follow the regulations of their internal law.
11. The embassies shall prepare a yearly report about the activities financed in the framework of the Programme, and submit it to the Signatories. The Signatories will regularly evaluate the Programme and modify it in case of necessity or need.