

Annex 5:

Information clause on the processing of personal data by the Ministry of Foreign Affairs

This information ensures compliance with the obligation laid down in Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as the “GDPR.”

1. Within the meaning of Art. 4(7) of the GDPR, the controller of the personal data is the Minister of Foreign Affairs seated in Poland, Warsaw, Al. J. Ch. Szucha 23.
2. The Data Protection Officer (DPO) has been appointed in the Ministry of Foreign Affairs and in diplomatic missions abroad.
DPO contact details:
Registered address: Al. J. Ch. Szucha 23, 00-580 Warsaw
e-mail address: iod@msz.gov.pl
3. The personal data of the Participants will be processed pursuant to Article 6(1)(a) of GDPR – with the consent of the data subject concerned for the purposes of organising the “30 Years of the Visegrad Group” Competition by the Ministry of Foreign Affairs, selecting the Winners and recipients of honourable mentions, and awarding them prizes, and for the purposes of promotion and informing about the Competition.
4. The transfer of data is necessary for the participation in the Competition and awarding prizes.
5. The personal data of the Participants will be processed until the end of the Competition or until consent for further data processing by the data subject is withdrawn. The consent may be withdrawn at any time before the conclusion of the Competition by sending relevant information to the following address: ddpk.sekretariat@msz.gov.pl. Withdrawal of consent will be understood as resignation from participation in the Competition. The data of the Winners and recipients of honourable mentions, upon completion of the Competition, will be indefinitely retained for archiving purposes, pursuant to the provisions of the Act on the National Archive Resources and Archives of 14 July 1983 (Journal of Laws of 2018, item 217, as amended) and the regulations in force at the Ministry of Foreign Affairs issued on its basis.
6. Under para. 8(2) of the Rules of the Competition, personal data of the Winners and recipients of honourable mentions can be disseminated, which includes publishing on STGU’s, MFA’s and the Competition websites.
7. The authorised employees of the Ministry of Foreign Affairs will have access to the data. The data will be made available to the members of the Selection Board.
8. The data will not be transferred to a third country nor to an international organisation.
9. The data subject has the right to control the processing of personal data, as specified in Articles 15 – 16 and 19 of GDPR, in particular the right to access and rectify their personal data, and as specified in Articles 17 – 18 of GDPR – the right to remove them or restrict their processing, if applicable.
10. Personal data will not be processed by automated means in a manner that could affect the process of making decisions capable of producing legal effects or otherwise create a significant impact. The data will not be subject to profiling.
11. The data subject has the right to lodge a complaint with the supervisory authority at the address:
President of the Personal Data Protection Office
ul. Stawki 2, 00-193 Warsaw