



NORTH ATLANTIC TREATY ORGANIZATION
ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD
 HEADQUARTERS SUPREME ALLIED COMMANDER TRANSFORMATION
 7857 BLANDY ROAD, SUITE 100
 NORFOLK, VIRGINIA, 23551-2490



TO: Budget Committee (BC) Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: **17 December 2021**

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support to Resilience Integrated Project Team, one Military Resilience Analyst

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: **ACT-SACT-22-07**

Title of IFIB: **CONTRACTOR SUPPORT TO RESILIENCE INTEGRATED PROJECT TEAM: ONE MILITARY RESILIENCE ANALYST**

Requirement: ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

Resilience Integrated Project Team (RIPT) requires the support of one full-time on-site contractor with a background in Strategic Military analysis with experience and knowledge of developing military risk assessments. Work efforts will deliver against the Layered Resilience Warfare Development Imperative, as outlined in the Warfare Development Agenda.

Type of Contract: Firm Fixed Price (FFP), Level of Effort

Period of Performance: Base Period: on or about **01 March – 31 December 2022** for a total of **1,500** hours, with a potential of **two (2)** 12 month option periods (1,800 hours).

Bidding Procedure: The intended procurement method will be International Competitive Bidding in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition). The contract award will be determined based on the contractor(s) whose offer(s) represent the Best Value to NATO.

Funding: Estimated amount for 2022 is **\$216,000 (Mar – Dec 2022)**. Estimated amount for **2023** is **\$260,000**; Estimated amount for **2024** is **\$260,000**. Estimated cumulative amount is **\$ 736,000 (2022 to 2024)**.

Classification: NATO UNCLASSIFIED

Issue Date: Estimated **14 JAN 2022**

Bid Closing Date: Estimated **25 FEB 2022**

- Eligibility:** Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).
- Delivery location(s):** RIPT requires full time support. Services shall be required onsite in Norfolk, VA, USA beginning of contract.
- Partial bidding:** N/A
- Website:** <http://www.act.nato.int/contracting>

2. Contractors will be able to view the IFIB on or about **14 JAN 2022** at the above website. You are hereby invited to nominate, by email or facsimile before **13 JAN 2022**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: LCDR Mark Macsule, ACT Contracting Officer
Attn: LCDR Brandon Stewart, ACT Contracting Officer
Attn: Ms. Kellie Hagen, ACT Contracting Assistant
7857 Blandy Road, Suite 100,
Norfolk, Virginia, USA 23551-2490
Tel: +001-757-747-3612 – Tel: +001-757-747-3977 - Tel: +001-757-747-4180
Email: mark.macsule@act.nato.int, Brandon.stewart@act.nato.int or kellie.hagen@act.nato.int

//original signed//

MARK MACSULE

Contracting Officer

HQ SACT