



## United Nations Procurement Division

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this EOI to United Nations Procurement Division using the fax number or e-mail address provided below.

**Title of the EOI:**

Provision of Long Term Air Transportation Services for the Strategic Movement of United Nations Personnel to/from United Nations Missions

**Date of this EOI:** 6 October 2023

**Closing Date for Receipt of EOI:** 2 August 2024

**EOI Number:** EOIUNPD21955

**Beneficiary Country/Territory:** Global

**Commodity/Service category:** Commercial Air Services

**Address EOI response by fax or e-mail to the Attention of:** Aviation Team

**Fax Number:**

**E-mail Address:** pd-pos-lts-aircharter-unhq@un.org

**UNSPSC Code:**

25130000 - Aircraft

25131506 - Commercial passenger jet aircraft

25131508 - Private or business jet aircraft

25131511 - Aircraft, Twin Engine

25131512 - Aircraft, Jet Widebody

25131709 - Military transport aircraft



## DESCRIPTION OF REQUIREMENTS

The United Nations intends to seek offers for air transportation services to undertake strategic movement of all its Military/Police and civilian personnel, approximately 80,000 - 100,000 (two-way movement) Peacekeepers per year with their baggage entitlement, between Troop/Police Contributing Countries and United Nations Peacekeeping Missions, expected to replace the current contracts. The full details of the requirements will be provided in the solicitation documents. Description of Requirement:

1. The United Nations is seeking several Aircraft types that may operate in the Global Movement of Troop/Police Contributing Countries to the United Nations Peacekeeping Mission. It is expected that the UN will utilize at least one dedicated Aircraft with a backup Aircraft that, when needed, will be flown simultaneously. The UN is also seeking multiple Aircraft types that will not be dedicated to the UN to conduct troop rotations in specific routes where the dedicated Aircraft cannot operate. Sufficient lead notice shall be provided to the operator to ensure timely provision of the non-dedicated aircraft.

2. Vendors will be able to propose multiple Aircraft types for the complete solution satisfying all required troop rotations or vendors may choose to provide partial solutions, which will allow for split awards. Vendors will be allowed to partner with other Air Operators to provide for the complete solution.

3. For the dedicated aircraft, the operator may decide on the Main Operations Base (MOB) for the proposed aircraft, but it is anticipated that rotations will be back to back to minimize positioning costs to the MOB. The operator/s should, on notice, be able to fly in/out of the following Missions to:

- a. United Nations Organization Stabilization Mission in the Democratic Republic of the Congo- MONUSCO
- b. United Nations Interim Security Force for Abyei, Sudan/South Sudan – UNISFA
- c. United Nations Mission in the Republic of South Sudan – UNMISS
- d. United Nations Support Mission in Libya – UNSMIL
- e. United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic – MINUSCA
- f. United Nations Peacekeeping Force in Cyprus – UNFICYP
- g. United Nations Interim Force in Lebanon – UNIFIL
- h. United Nations Assistance Mission in Somalia – UNSOM

4. All aircraft must meet the requirements and be equipped as follows:

- a. Multi Engine Turbine using jet A-1 fuel.
- b. The dedicated aircraft and its backup shall be required to transport not more than 300 passengers at any given time. The baggage entitlement is 100 kgs per passenger which includes 92 kgs of checked-in and 8 kgs of carry-on baggage. Average adult passenger weight of 80 kgs must be assumed. The cargo hold volume must be capable of accommodating 0.5 m<sup>3</sup> per passenger's checked-in luggage.
- c. The non-dedicated aircraft shall be required to transport between 40 to 140 passengers at any given time. The baggage entitlement is 100 kgs per passenger which includes 92 kgs of checked-in and 8 kgs of carryon baggage. Average adult passenger weight of 80 kgs must be assumed. The cargo hold volume must be capable of accommodating 0.5 m<sup>3</sup> per passenger's checked-in luggage.
- d. Global satellite tracking system approved for aeronautical use.
- e. RVSM certified and capable of flying above FL 290. (for other than Turboprop aircraft if proposed)
- f. Full economy seating configuration.
- g. Aircraft that are older than 20 years must comply with the manufacturer's approved ageing aircraft program.
- h. No limitations/restrictions on operations of the aircraft worldwide.

5. It is expected that the dedicated aircraft will be utilized to a minimum of 2500 - 3000 flight hours per year. The non-dedicated aircraft are expected to be utilized for a minimum of 800 flight hours per year.

6. The Request for Proposal will require the Operators to provide an all-inclusive cost per flight hour for the type of aircraft proposed. Operators will also be required to provide the expected fuel consumption rate for



the aircraft proposed. The reimbursement level for fuel will be up to the consumption rate declared in the proposal. This factor shall be used to determine the aircraft's efficiency. 7. The Operator is required to have at least three aircraft equivalent for the proposed aircraft type as part of the Operator's fleet. 8. It is expected that the term of the contract will be for up to 5 years, including extensions at the sole discretion of the UN.

### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

Participation Requirement for non-registered vendors: In the event that a solicitation is issued for this requirement, companies that are not yet fully registered as Air Operators with the UN Secretariat must provide the following for eligibility consideration to participate in the solicitation:

- i. Registration at Level 1. For more information, please visit <https://www.un.org/Depts/ptd/vendors/vendorregistration-0>,
- ii. Submit a copy of a valid Air Operator Certificate (including Operations Specifications) by email attached to this EOI Response.
- iii. Submit Level 2 registration application in UNGM and all documents required to register as an Air Operator to the UN Procurement Division prior to contract award.

For more information on the registration process, please visit our website at <https://www.un.org/Depts/ptd/aviation>, or contact the Vendor Registration and Management Team at [register@un.org](mailto:register@un.org).

In order to be eligible for consideration of contract award, operators must complete the registration at Level 2 in UNGM and as an Air Operator with the UN.

### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](http://www.un.org/News/Press/docs/2006/0606.sgsm200615.html), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

**PLEASE NOTE: You should express your interest to this EOI electronically at:**

<https://www.ungm.org/Public/Notice/215860>

**In case you have difficulties submitting your interest electronically, please contact [pd-pos-lts-aircharter-unhq@un.org](mailto:pd-pos-lts-aircharter-unhq@un.org) directly for instructions.**



## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Procurement Division (UNPD) by the closing date set forth in this EOI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

