**Principles of granting financial and non-financial aid**

within “*Poland.Business Harbour*” special support path

for top innovative startups from Belarus

**§1 General provisions**

1. The aid referred to in these Principles may be granted within ***Poland.Business Harbour - Startup Path*** (hereinafter called “Sub–Program”) which is a part of ***Poland.Business Harbour Program*** (hereinafter called “Program”).
2. Sub–Program is a special path of a temporary support for startup developers and their families concerning circumstances of their arrival in Poland.
3. The Sub–Program is being set up by the Organizer of the Program, the Ministry of Economic Development of the Republic of Poland, in a partnership with Polish Agency for Enterprise Development, Polish Investment and Trade Agency, GovTech Polska and Startup Hub Poland Foundation (hereinafter called “Partners”). The number of Partners may increase in the course of the Sub–Program’s implementation.
4. The Startup Hub Poland Foundation (hereinafter called “Coordinator”) has been assigned to be the Sub–Program’s coordinator.
5. Coordinator is leading the recruitment to the Sub-Program among individuals living in Belarus, who run startups or high-tech projects in Belarus and want to move to Poland to continue their innovative business and/or R&D activities in Poland.
6. The Ministry of Foreign Affairs of the Republic of Poland and its consular divisions have been assigned to prepare a visa priority path for innovators and their families.

**§2 Definitions**

1. ***Poland.Business Harbour Startup Path*** – a Sub–Program organized within the scheme of ***Poland.Business Harbour Program*** to enable entrepreneurs from Belarus to establish their presence in Poland.
2. Application Form – an application form available on the [website](https://form.govtech.gov.pl/ankieta/554188/polska-bezpieczna-przystan-zgloszenia-start-upow.html) that enables the submitter to declare their willingness to move his/her Project to Poland.
3. Organizer – the organizer of the Program, Ministry of Economic Development.
4. Coordinator – the entity executing the Sub-Program, Startup Hub Poland Foundation
5. Partner – an entity involved in the Program and its Sub-Program based on arrangements with the Organizer, cooperating within ***Poland.Business Harbour Program***.
6. Project – innovative, competitive solution, originated from a startup in Belarus, which is the subject of the Application Form to the Sub–Program.
7. Leading Participant – an individual, in particular one representing a team, that filled in the Application Form and got formally approved by the Jury to be considered as a potential beneficiary of the Sub-Program.
8. Participant – an individual accompanying the Leading Participant in the process of moving the Project from Belarus to Poland.
9. Team – Leading Participant or the Leading Participant and Participant(s).
10. Aid - support provided by the Coordinator to the Leading Participants in either/both financial or/and non-financial form.

**§3 The process of granting the aid**

1. The Coordinator may support up to 20 Teams selected to the Sub–Program by the Jury.
2. The Coordinator can grant the aid depending on the funds raised from sponsors, supporting up to 20 Teams in the first phase (till 09.11.2020).
3. The Leading Participant should apply for the aid before arrival to Poland.
4. The Leading Participant shall apply for the project on the [website](https://form.govtech.gov.pl/ankieta/554188/polska-bezpieczna-przystan-zgloszenia-start-upow.html).
5. Participants may receive aid in the following forms:

- assistance of lawyers in legalizing the stay in Poland,

- accelerated priority path in Polish administrative branches for the purposes of receiving work permits and residence permits,

- office space for the period of up to 2 months,

- help from concierges, a startup guide on site,

- access to VC funds,

- training on the available startups aid programs,

- training on the basics of doing business in Poland, including presentation of key ecosystem entities,

- support in establishing a commercial law company.

1. The Leading Participant as a representative of one Team may receive financial aid to cover expenses concerning the process of moving the Team to Poland. This aid should amount in default to 5100 PLN.
2. In particular cases, upon the decision of the Jury, the aid described in p. 6 above can amount to 4100 PLN or 6100 PLN, depending in particular on the number of Participants in a certain Team;
3. The scope of the above mentioned aid granted to each Team is determined by the Jury and depends on the actual capacities of the Coordinator.
4. The aid is free of charge.
5. Financial assistance is provided only in Poland.
6. Logistical assistance is available to all members of the qualified Team present in Poland.
7. The Organizer, Coordinator and Partners reserve the right to contact the submitter or a contact person indicated in the application to obtain additional information.
8. Decisions regarding the qualification or rejection of the application are final and are not subjected to further verification.
9. Regardless of the Sub-Program’s Jury decision on granting the aid, the Team can still access the visa priority path within the Program.

**§4 Schedule of the Sub-Program**

1. The Sub-Program begins on 09.09.2020.
2. The Sub-Program ends on 9.11.2020.
3. The Coordinator reserves the right to change the Schedule of the Sub-Program.

 **§5 Processing of personal data**

1. Personal Data obtained in the recruitment process for the Program via the application form published on the [website](https://form.govtech.gov.pl/ankieta/554188/polska-bezpieczna-przystan-zgloszenia-start-upow.html) (<https://www.gov.pl/web/poland-businessharbour-en>) and/or other sources and means will be processed by the data processors:
	1. Polish Investment & Trade Agency,
	2. Polish Agency for Enterprise Development
	3. Ministry of Economic Development,
	4. Ministry of Foreign Affairs and related entities, in particular consulates,
	5. GovTech.pl,
	6. Coordinator.
2. The Controller of Data provided by the submitter during the recruitment process is Coordinator.
3. The Controller can be contacted via email **belarus@startuphub.pl.**
4. Coordinator, Ministry of Foreign Affairs, related entities and Partners will process any data provided in the recruitment process to the Sub-Program, in particular in the Application Form or during the recruitment interview (if necessary),
5. Coordinator, Ministry of Foreign Affairs, related entities, and Partners process the personal data provided to them based on:
	1. legitimate interest, which is: enabling submitters to recruit for the Program and Sub-Program and participate in it, enabling the Program and Sub-Program to be carried out; publication of information about Leading Participant and Participant;
	2. document archiving;
	3. additional consent, expressed by checking the appropriate checkboxes next to the recruitment form, to: send marketing content and commercial information via the e-mail address provided in the recruitment form.
	4. Data will be stored until the completion of the recruitment process, and after that time - for the period required by law and until the end of the limitation period for claims arising from the Program and Sub-Program being carried out, or if a separate additional consent has been expressed - until it is withdrawn or the goal covered by this consent is achieved.
6. Everybody who submits application the the Sub-Program has the right to:
	1. access his/her data and receive its copy;
	2. rectify (correct) his/her data if it is incorrect or outdated, as well as the right to delete it if the processing of data is not carried out to fulfill the obligation arising from a legal provision or in the exercise of public authority;
	3. restrict or object to data processing;
	4. withdraw the consent at any time - when we process data based on consent. [It's important to remember that: withdrawal of consent will not affect the lawfulness of the processing we have carried out based on consent before its withdrawal;]
	5. complain to the supervisory authority, both in Poland (to the President of the Personal Data Protection Office) and in the EU Member State of your habitual residence workplace or alleged violation.
7. The above rights can be exercised by contacting us via email at **belarus@startuphub.pl**
8. The submitter declares that he/she had been given all permissions concerning the transfer of personal data from individuals involved in the process of moving to Poland.
9. Providing personal data is voluntary, but necessary to recruit or participate in the Sub-Program.

**§9 Personal image release**

1. Each Leading Participant and Participant declares that he/she agreed to have recorded-on photos and video materials shared and processed free of charge by Organizer, Coordinator and/or Partners.
2. The declaration above applies to the usage of recorded-on photos and video materials for the commercial, marketing, promotional and other related activities of Organizer, Coordinator and/or Partners, in particular the electronic and printed labelled materials (i.a. brochures, fliers, folders, reports, internal publicity), materials shared via internet and intranet websites, mass-media activities along with the other HR, public and corporate communication-related purposes of the materials shared via the electronic sites and in printed forms at any time and in any place within the Poland’s borders and abroad.
3. The above consent is indefinite and excludes territorial restrictions.
4. The above consent also includes the use of fragments of photographs, reducing their resolution and compression.
5. Organizer, Coordinator and Partners may transfer the above mentioned authorization to third parties. At the same time, each Leading Participant and Participant declares that the right to grant permits for the dissemination of his/her image is not limited by the third party rights.

**§6. Final provisions**

1. The Terms and Conditions come into force on the day of the announcement.
2. These Terms and Conditions shall be governed by, and construed under the law of the Republic of Poland.
3. These Terms and Conditions are available on the website: **www.gov.pl/web/poland-businessharbour-en**
4. The Organizer reserves the right to change the Terms and Conditions.
5. Each Leading Participant, Participant and involved entity agrees that he/she has read and understood these terms and by their participation in the process, each participant agrees to be bound by the terms.