



AVIATION SAFETY REPORTING

OCCURRENCE GENERAL INFORMATION

Report Identification

If you identify your organisation and your report using the two following fields you can submit a follow-up report at a later stage using the same references.

Country	Type of organisation	Other (specify)	Organisation 's approval number and name
Reporting entity			
Report identification			

When and where

UTC Date - Time	-	Location of occurrence
Local Date - Time	-	World region
(YYYY/MM/DD)	(HH:MM)	State/area

What

Headline

Narrative language

Narrative

Aircraft identification

Aircraft registration	Manufacturer
State of registry	Model
Serial number	Series
Year built	Other (specify)

Aircraft maintenance

Aircraft total time	Hour(s)	Total cycles a/c
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AVIATION SAFETY REPORTING

AIRCRAFT PART/COMPONENT/SYSTEM ISSUE(S) DETECTED

Aircraft description

Propulsion type	Aircraft category	
Number of engines	Landing gear type	
Mass group	Maximum t/o mass	kg
Rotorcraft mass group	Wake turb. category	

Flight details

	Country	Operator name	Other (specify)	
Operator				Call sign
Operation type				Flight number
Flight phase		Occ. on ground		Persons on board
	Country	ICAO code		Other (specify)
Last departure point				
Planned destination				

Part/Component/System information - Part 1

Part name	Part number	Serial number
Manufacturer		
ATA chapter number		
Manufacturing	Overhaul	Inspection
Time since new Hour(s)	Time since overhaul Hour(s)	Time since inspection Hour(s)
Cycles since new	Cycles since overhaul	Cycles since insp
Date of manufacturing (YYYY/MM/DD)	Date of overhaul (YYYY/MM/DD)	Date repair/insp (YYYY/MM/DD)

Part/Component/System information - Part 2

Part name	Part number	Serial number
Manufacturer		
ATA chapter number		
Manufacturing	Overhaul	Inspection
Time since new Hour(s)	Time since overhaul Hour(s)	Time since inspection Hour(s)
Cycles since new	Cycles since overhaul	Cycles since insp
Date of manufacturing (YYYY/MM/DD)	Date of overhaul (YYYY/MM/DD)	Date repair/insp (YYYY/MM/DD)



ENGINE ISSUE(S) DETECTED

Engine information 1

Manufacturer/model

Engine serial number

Engine position

ATA chapter involved

Hazard. eng effect

Nature of engine

Manufacturing

Overhaul

Inspection

Time since new

Hour(s)

Time since overhaul

Hour(s)

Time since inspection

Hour(s)

Cycles since new

Cycles since overhaul

Cycles since insp

Date of manufacturing

Date overhaul

Date of inspection

(YYYY/MM/DD)

(YYYY/MM/DD)

(YYYY/MM/DD)

Engine information 2

Manufacturer/model

Engine serial number

Engine position

ATA chapter involved

Hazard. eng effect

Nature of engine

Manufacturing

Overhaul

Inspection

Time since new

Hour(s)

Time since overhaul

Hour(s)

Time since inspection

Hour(s)

Cycles since new

Cycles since overhaul

Cycles since insp

Date of manufacturing

Date overhaul

Date of inspection

(YYYY/MM/DD)

(YYYY/MM/DD)

(YYYY/MM/DD)



PROPELLER ISSUE(S) DETECTED

Propeller information 1

Make of propeller

Prop serial

Propeller model

Prop position

ATA chapter involved

Hazardous prop effects

Prop involvement

Manufacturing

Overhaul

Inspection

Time since new

Hour(s)

Time since overhaul

Hour(s)

Time since inspection

Hour(s)

Cycles since new

Cycles since overh

Cycles since insp

Date of manufacturing

Date of overhaul

Date repair/insp

(YYYY/MM/DD)

(YYYY/MM/DD)

(YYYY/MM/DD)

Propeller information 2

Make of propeller

Prop serial

Propeller model

Prop position

ATA chapter involved

Hazardous prop effects

Prop involvement

Manufacturing

Overhaul

Inspection

Time since new

Hour(s)

Time since overhaul

Hour(s)

Time since inspection

Hour(s)

Cycles since new

Cycles since overh

Cycles since insp

Date of manufacturing

Date of overhaul

Date repair/insp

(YYYY/MM/DD)

(YYYY/MM/DD)

(YYYY/MM/DD)



AVIATION SAFETY REPORTING

CLASSIFICATION AND RISK

Damage

Highest damage (to aircraft)	Object damaged	Third party damage
Damage not to a/c		

Injuries

Injury level	Fatal	Serious	Minor
	On ground		
	On aircraft		

Incapacitation

Person 1	Person 2	Person 3
Reason for incapacity	Reason for incapacity	Reason for incapacity

Classification

Occurrence class (severity)	Occurrence category (Use Ctrl to select more than one type of occurrence)
Detection phase	

Event types and phases of flight

Event 1	Phase 1
Event 2	Phase 2
Event 3	Phase 3

Risk

Risk classification

Risk methodology

Risk assessment



ANALYSIS AND FOLLOW-UP

Assessment

Analysis / follow up

Corrective actions

Conclusions

Report Management

Tracking sheet number

Report status

Export control

Report version

Parties informed

Other report information